

KING PHILIP REGIONAL SCHOOL COMMITTEE  
MINUTES - Approved  
March 21, 2016  
King Philip Regional High School - Library

**CALL TO ORDER:**

Mrs. Martin, Chair called the meeting to order at 7:00PM.

**ROLL CALL OF COMMITTEE MEMBERS:**

Members Present:	Norfolk:	Jeff Chalmers, Noelle Tonelli
	Plainville:	Ann-marie Martin, Patrick Francomano,
	Wrentham:	Lynn Desrochers, Jim Killion

Members Absent:	Norfolk:	Mike Gee,
	Wrentham:	Danielle Schmitz
	Plainville:	Charlene McEntee

HS Student Council Representative: Eliza Sheehan

The meeting is being videotaped by Wrentham Cable Access. Mrs. Martin explained that the public may visit the district's website at [www.kingphilip.org](http://www.kingphilip.org) to review informational documents pertaining to each school committee meeting. Videotaped meetings may be viewed in their entirety at [www.wrenthamcableaccess.com](http://www.wrenthamcableaccess.com). Mrs. Martin also explained the procedure for public comment.


**DELEGATIONS AND VISITORS**

Dr. Gilson, Dr. Oliveira  
Mrs. Rowe, HS SADD Advisory and Members of HS SADD  
Henry Lutes, Eagle Scout Project

Mrs. Rowe, HS SADD Advisor, introduced Paul Kelley, HS SADD President and Kelly Lewicki, SADD Member. Paul Kelley presented the slogan "It's not worth it" in which SADD wants to spread the word about destructive decisions. SADD members attended the Norfolk County District Attorney's Office TEAM Rival Conference. This opportunity prompted the idea to build a wall made out of bricks written with ideas and thoughts representing items that would not be worth losing if they participated in destructive decisions.

Henry Lutes presented his draft proposal of the brick wall consisting of 270 bricks that he will build as part of his Eagle Scout's project and SADD members and the Peer Leadership Group would put together the information and provide the words for the bricks. Donations to build the wall will be accepted and Mr. Chalmers graciously offered to make a donation to this worthwhile cause.

Mr. Francomano asked is any permits were required. Henry Lutes responded that the only approval would be from the School Committee.

** A Motion was made by Mr. Francomano, seconded by Mrs. Tonelli, to approve the proposal of Henry Lutes to build a brick wall on the grounds of the High School for an Eagle Scout project. All in favor.**

## Consent Agenda

All items listed with an asterisk (\*) are considered to be routine and will be enacted by one motion if action is required. There will be no separate discussion of these items unless a member of the committee so request, in which event the item will be considered in its normal sequence:

### APPROVAL OF MINUTES

- ✚ A Motion was made by Mr. Francomano, seconded by Mr. Killion, to approve the Minutes of February 29, 2016. All in favor, with Mrs. Tonelli abstaining.
  
- ✚ A Motion was made by Mrs. Desrochers, seconded by Mrs. Tonelli, to approve the Minutes of March 7, 2016. All in favor, with Mr. Francomano abstaining.

### PAYMENT OF BILLS, FINANCIAL REPORT

Warrants/Budget Report/Budget Transfers

### COMMUNICATION:

Appointments, Retirements, Resignations, etc. dated March 21, 2016.  
2014/2015 Superintendent's Report to Towns.  
Murphy, Hesse: *Municipal Law Alert*, March 2016.  
MA DECA State Career Development Conference.

## AGENDA

### APPROVAL OF MINUTES

None

### COMMUNICATION:

#### KP In the News:

- "KPMS tackles "Musical" in published in *The Sun Chronicle*, dated March 15, 2016. Dr. Gilson congratulated the students on their wonderful performances and all the work that went into this production. She also mentioned the new ticket access that is now online.
- Finance Subcommittee Approved Minutes of 12/14/15 and 2/22/16. Mr. Francomano noted that if anyone has questions about the minutes, to please contact anyone from the Finance Subcommittee and they would be happy to discuss them.
- Letter to DESE dated 3/7/16.
- MASC – Day on the Hill is 4/26. Mrs. Martin asked that any school committee member who would like to attend to please contact Mrs. Witkus to register them.

### REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

#### REPORTS FROM SCHOOL COMMITTEE MEMBERS:

Norfolk School Committee Representative: Mr. Chalmers – the next meeting of the Norfolk School Committee will be held on April 12, 2016.  
Plainville School Committee Representative: None  
Wrentham School Committee Representative: None

HS Student Council Representative: Ms. Sheehan

### **Schoolwide**

Course Selection was distributed in homeroom on March 16th.

### **Student Council**

King Philip Executive and Auxiliary Board Student Council Members attended the annual MASC Conference in Hyannis on March 9-11 at the Hyannis Resort and Conference Center. KP's council stayed overnight at the Cape Codder in Hyannis. The student leaders attended a total of 5 workshops at the event. In addition to hearing from distinguished key note speakers, the council attended the statewide banquet. Two members from the executive board council were awarded the MASC Commonwealth Award for promoting leadership within their school. KP Student Council was also awarded the title of a Council of Excellence!

The student council is currently planning the following events: Talent Show, Easter Bunny Breakfast, and Class Competition.

Themes for spirit week leading up to Class Competition will be determined after the student body takes a digital survey put out via twitter by KP's Executive Board.

Executive Board Presidential Elections will soon be underway.

### **DECA**

KP's DECA Program was very successful at their State Conference. At this year's conference, a large quantity of Junior and Senior Partnerships and their projects were selected to move onto the National Competition (ICDC) in Nashville, TN. One of KP's very own was elected to DECA's State Board as a state officer!

### **Model UN**

Model UN attended their first overnight conference at UMASS Amherst March 9-11. Model UN discussed foreign policy and international current events. 2 Members from KP's Model UN Council were awarded Best Speaker, and Honorable Mention.

### **KPMA**

KP will compete yet again at this year's MICCA Festival in Bellingham on April 2nd.

On March 31st, KP's A Capella group, the "Tri-Tones" will host their first ever Extracurricular Chorale Night. A Capella groups from Boston College, Boston University, and various high schools from nearby will be in attendance.

### **UNFINISHED BUSINESS:**

#### **Retirement of Director of Finance Update:**

Mrs. Desrochers, Chairperson of the Search Committee, prepared a new timeline that was distributed to the school committee and members of the search committee. 9 resumes have been received as of today. Mr. Francomano suggested that if there is only 1 finalist, the committee could open up the search again into the fall.

**Use of Turf Field and Fees: Mr. Schaefer**

In a memorandum dated March 18, 2016, Mr. Schaefer provided information from the Budget & Finance Subcommittee on the recommended fees and approval thereof for the use of the turf field. The subcommittee is still considering revisions to the fees for use of the other fields and it is expected that this will be decided upon at the March 28, 2016 meeting.

Mr. Francomano noted that the Finance Subcommittee will also need to forward any policy changes that may be needed to the Policy Subcommittee.

**✚ A Motion was made by Mr. Francomano, seconded by Mr. Killion, that the King Philip Regional School Committee establish fees for the use of the artificial turf field as well as the track (referred to as "Turf Stadium" according to the proposed Facility Use Fee Schedule"**

<b>• User Groups 1, 2 and 3</b>	<b>No Charge</b>	
<b>• User Group 4</b>		
• Turf Stadium without lights	<b>\$40 Rent per hour</b>	<b>\$30 Labor per hour</b>
• Turf Stadium with lights	<b>\$50 Rent per hour</b>	<b>\$30 Labor per hour</b>
<b>• User Group 5</b>		
• Turf Stadium without lights	<b>\$125 Rent per hour</b>	<b>\$30 Labor per hour</b>
• Turf Stadium with lights	<b>\$175 Rent per hour</b>	<b>\$30 Labor per hour</b>
<b>• User Group 6</b>		
• Turf Stadium without lights	<b>\$225 Rent per hour</b>	<b>\$30 Labor per hour</b>
• Turf Stadium with lights	<b>\$275 Rent per hour</b>	<b>\$30 Labor per hour</b>

User Groups 4, 5 and 6 will be charged \$35 per hour for an Event Supervisor beginning one half hour before the event and ending one half hour after the end of the event.

All in favor.

**2016/2017 School Committee Meeting Date 2<sup>nd</sup> reading:**

**✚ A Motion was made by Mr. Francomano, seconded by Mrs. Desrochers to approve the 2016/2017 School Committee Meeting Date Calendar as presented. All in favor.**

**Foundation Budget Review of Commission Recommendation Resolution**

Mr. Francomano gave an overview of the Foundation Budget Review as he was a member of the Commission. Upon his last check with MASC there was a list of about 40 districts who have passed this resolution or a local variation of it. The commission was authorized by legislature to review the current foundation budget and how it is formulated as this is how Chapter 70 funding is determined.

He explained that the commission focused on 2 major areas where the foundation budget is underfunded - special education and health insurance Districts are forced to take from other areas to fully fund these two these mandated expenses . The Commission felt that the foundation budget needs to represent the real costs of these items in order to prevent cutting other programs. They also noted the need for more funding in early childhood education especially in communities with low income levels or English Language Learners.

The purpose of the resolution is to send this message to the Governor and the legislature.

**✚ A Motion was made by Mrs. Desrochers, seconded by Mr. Francomano, to that the King Philip Reginal School Committee calls on the Massachusetts Legislature and the Governor of Massachusetts to fully fund and adopt the recommendations of the Foundation Budget Review Commission in the immediate future. All in favor.**

- ✦ **A Motion was made by Mrs. Desrochers, seconded by Mrs. Francomano, to forward this information to the 3 towns (Norfolk, Plainville and Wrentham) Boards of Selectmen and Finance Committees and ask that they sign on as well. All in favor.**

**Public Participation (taken out of order):**

Mrs. Lotito asked if this addresses regional transportation. Mr. Francomano explained that while this is not addressed in the recommendations at this time, fully funding transportation was one of the carrots that was promised as a benefit to regionalizing. Unfortunately, it is never funded at 100%, the highest in recent memory was 65%.

Mrs. Wolf asked if there is something the public can do on this issue. Mr. Francomano asked that the public contact their state senator and state representative to show that this is an important issue.

According to Mr. Schaefer, the current legislation says that, when making 9c cuts to the state budget, the Governor may not reduce the Regional Transportation Aid without applying the same percentage reduction to the Chapter 70 Aid. The Governor's office is attempting to separate the two sources of funds so that Regional Transportation Aid could be cut without cutting Chapter 70.

**MS Water Project – Update:**

According to Mr. Schaefer, the MS Water Project will be starting on April 4 to separate the water mains and once completed the Middle School will comply with the current codes. Testing will occur and the actual cutover will be on April 18. The fire chief is aware of this schedule and the building will be back functioning completely when the students return to school after April vacation. He also noted that the Board of Health, water and plumbing department are all in collaboration.

**NEW BUSINESS: -**

**School Committee Self-Evaluation:**

The school committee self-evaluations have been sent out and Mr. Bouzan resent them out today, according to Mrs. Martin. The cutoff date is Friday, March 25 and hopefully will be on the agenda for the next meeting.

**2016/2017 Professional Development Calendar (1<sup>st</sup> Reading):**

In a memorandum dated March 16, 2016, Dr. Gilson presented the proposed professional development and open house dates for the 2016/2017 school year. She has collaborated with the 3 elementary districts on common professional development dates. The 2<sup>nd</sup> reading will be presented in a full calendar format.

**FY2017 Budget Revisions:**

Mr. Schaefer in a memorandum dated March 17, 2016 updated the Committee on FY17 Budget Funding and the use of surplus funds in relationship to the adopted budget for FY17.

**FY 2017 Operating Budget as of 3/21/2016:**

- ✦ **A Motion was made by Mr. Francomano, seconded by Mrs. Desrochers, that the King Philip Regional School Committee amend the FY 2017 Operating Budget adopted on March 7, 2016, by reducing the budget of \$31,012,466 by \$975,000. The source of the reductions will be increasing the allocation of expenses to the Special Education Revenue Fund of \$275,000 and by reducing supplies and materials expenses by \$700,000 to be purchased in FY16.**

**The Amended Operating Budget will be \$30,037,466 (3.9% increase or \$1,135,738) and an Operating Assessment of \$ 21,981,492 (5.19% increase or \$1,083,578).**

**The Operating Assessments shall be:**

**Norfolk \$ 8,008,287 increase of \$298,487 or 3.87%**

**Plainville \$ 5,168,577 increase of \$330,348 or 6.83%**

**Wrentham \$ 8,804,625 increase of \$454,740 or 5.45%**

**All in favor.**

- A Motion was made by Mr. Francomano, seconded by Mrs. Desrochers, that the King Philip Regional School Committee appropriate \$182,500 from the June 30, 2015 undesignated fund balance to support the FY17 Capital Plan, to be effective once the undesignated fund balance for June 30, 2015 has been certified by the Department of Revenue. All in favor.

**KING PHILIP REGIONAL SCHOOL DISTRICT  
FY 2017 Capital Plan**

Priority	Location	Category	Project	Estimated Cost
1	High School	HVAC	Replace/replenish the glycol in the heating system (the glycol is slowly turning into acid and is eating away at the interior of the piping. The Ph. levels of the glycol are tested annually. New glycol that has been developed since 2007 is much friendlier to the system. The current test indicates that the burst protection is at 19 degrees F. This cost includes the disposal of the old glycol which is considered hazardous material.	\$ 50,000
2	Middle School	HVAC	Replace/replenish the glycol in the heating system (the glycol is degrading, breaking down, slowly turning into acid and is eating away at the interior of the piping. The Ph. levels of the glycol are tested annually. New glycol that has been developed since 2004 is much friendlier to the system. The current test indicates that the burst protection is at -20 degrees F. This cost includes the disposal of the old glycol which is considered hazardous material.	\$ 75,000
3	Middle School	SECURITY	Install a security camera system. Currently there are no cameras. This would be Phase 1 of a multi-year project due to budget constraints. A security assessment has been awarded. This assessment will recommend the location and type of cameras and systems to install.	\$ 25,000
4	High School	Security	Replace and upgrade the security system. This is the computer controls of the camera system. It is on its own server.	\$ 12,500
5	High School	HVAC	Replace air conditioners in IDF rooms. The computer server rooms are cooled by stand-alone room air conditioners. There are two units in each server room. The AC units are reaching the end of their useful life. The AC units protect the servers from overheating and crashing. Quantity = 4, replace one unit each year	\$ 10,000
6	Middle School	HVAC	Replace air conditioners in IDF rooms. The computer server rooms are cooled by stand-alone room air conditioners. There are two units in each server room. The AC units are reaching the end of their useful life. The AC units protect the servers from overheating and crashing. Quantity = 4, replace one unit each year	\$ 10,000
<b>TOTAL</b>				<b>\$ 182,500</b>

**LATE COMMUNICATIONS**

**REPORTS OF SPECIAL COMMITTEES**

## RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS

### PUBLIC COMMENT

#### ADJOURNMENT INTO EXECUTIVE SESSION

✚ A Motion was made at 7:55pm by Mr. Francomano, seconded by Mrs. Tonelli, to enter into Executive Session to discuss collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body; and, to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual, and the chair so declares, only to return to open session for purposes of adjournment. All in favor, by roll call vote: Yes (6); No (0).

✚ At 9:10pm, A Motion was made by Mr. Francomano, seconded by Mrs. Tonelli to adjourn. All in favor by roll call vote. Yes (6); No (0).

*Respectfully submitted,*

*Lisa B. Witkus  
Secretary to the School Committee*