

KING PHILIP REGIONAL SCHOOL COMMITTEE
MINUTES
May 25, 2017 – 6pm Meeting
Plainville Council on Aging – Community Room
Plainville, Massachusetts

CALL TO ORDER:

Mr. Gee, Chair via telephone called the meeting to order at 6:00PM.

ROLL CALL OF COMMITTEE MEMBERS:

Members Present:	Norfolk:	Mike Gee (via telephone), Kenneth Dow
	Plainville:	Samad Khan, Patrick Francomano, Charlene McEntee
	Wrentham:	Erin DeStefano
Members Absent:	Norfolk:	Jeff Chalmers arrived at 6:19pm
	Wrentham:	Trevor Knott, Jim Killion
	Plainville:	Present

The meeting is being videotaped by Plainville Channel 8 Cable Access for the 7 pm meeting. Mr. Gee explained that the public may visit the district's website at www.kingphilip.org to review informational documents pertaining to each school committee meeting. Videotaped meetings may also be viewed in their entirety at www.wrenthamcableaccess.com Mr. Gee also explained the procedure for public comment.

Chair Pro Tem

- ✚ **A Motion was made by Mr. Khan, seconded by Mrs. McEntee, to nominate Mr. Francomano as Chair Pro Tem. Mr. Gee will be participating remotely as he is travelling out of town. Any votes will be made by roll call vote. All in favor by roll call vote: Yes (6); No (0).**

UNFINISHED BUSINESS
FY18 KING PHILIP BUDGET:

Mr. Francomano explained that this meeting is a collaboration and communication to understand the budget and to identify areas of concern and best practices. It is the intent that definitive forecasting will be presented; and, absent any objection, the Budget & Finance Subcommittee will hold discussions and return with recommendations for the full committee's recommendation. The School Committee feels that is important to have everyone in the room and have discussions and recommendations before the end of the fiscal year and for the next fiscal year before the budgetary process starts in October to assist with forecasting. Hearing no objection, we will follow through with that.

Mr. Chalmers arrived at 6:19pm.

Mr. Francomano explained that the Budget & Finance Subcommittee met on Friday, May 19, 2017 and it was suggested to use additional funds from E&D to offset some of the gap that the District is experiencing. Discussion was held on the Plainville vote of 3.24% and reductions were identified in the reduction ladder. It was decided to defer expenses of \$200,000 until the E&D is certified. And an additional \$100,000 from E&D, combined with the additional health insurance savings to bridge the gap of the 4% level that is reflected to restore 4 teachers at the HS, MS ELA and Unified Arts positions are not in the budget as well as the instruction technologist, talking about losing 2 academic teachers at the MS level, but teachers at the HS are restored. This list is fluid at this time.

Dr. Zielinski was asked by the School Committee to review the content of a letter from the KPTA dated May 24, 2017 and to address its content. The letter suggested reductions in the District and Administrative levels, such as the two positions of HR and Payroll Director, as previously this job was handled by one person. This would create a significant savings to the District. Dr. Zielinski explained that while it is true that we did with no backup of payroll or benefits for many years, with the additional state requirements for filing we could not handle the amount of work coming through our office and also the towns have their own HR offices set up. Dr. Zielinski referred to the MASBO operational report provided to the District which indicated that combining these positions is not feasible. Discussion ensued on why there are two directors in the same department and Dr. Zielinski explained that the director is a title, they each cross train and the payroll individual has an accounting degree which is a position that we have been asked to provide based upon MASBO report.

Reference was made in the letter of the 2 retirees in which Dr. Zielinski explained that those positions are no longer in the budget.

Reference was made to the Assistant Supt for Curriculum. Dr. Zielinski explained that Dr. Gilson, who holds this title, is also the MS principal and is one person doing the job of 2 people. The current salary is 2 separate line items.

Dr. Zielinski explained that the position of data specialist a required position by the state and support to the HS guidance with data and analysis of colleges, etc.

Dr. Zielinski referred to the Technology position and explained that the previous technology director took another position and then the technology director and network administrator is now a combined position. The student help desk is a course at the HS not an employee of the district, but an unpaid internship. There are currently 4 position in technology along with data specialist serving both schools, with a ticketing system in place.


The parking attendant position could be looked at by reducing the amount of time, according to Dr. Zielinski. This position does not generate revenue but ensures that parking is paid out of the revolving account.

With reference to the Transitions Coordinator and Out of District Coordinator, Dr. Zielinski explained that these positions save the district money by putting students in the appropriate placement. These individuals do evaluations, and work to bring students back from out of district placements. These positions were highlighted in the Walkers Report as part of the Special Education Review.

Smart Phones are issued to administrators as members of public safety and other key positions within the district. Mr. Francomano indicated that with that said, we should be looking at the bills and ensure that they are not abused. The Budget & Finance Subcommittee will definitely take a look at that and indicated that they have recently moved to the state bid.

Discussion ensued that the KPTA has a willingness to negotiate healthcare. The School Committee will continue to examine these items and do cross benefit analysis.

Mr. Francomano said that for purposes of discussion, there is over \$600,000 in E&D, and another \$200,000 when certified, then \$100,000, but this is a difficult situation, plus anticipated healthcare would take us to about 4%.

 **A Motion was made by Mr. Gee, seconded by Mrs. McEntee, to defer an additional \$100,000 from Excess & Deficiency and another \$200,000 once certified, for a total of \$300,000 toward the FY18 budget.**

Mr. Gee pointed out we have a fairly low level of E&D and it is one of the issues that brought us here too, given the situation, we really have to pull out all the stops at our disposal. E&D has been problematic.

Hearing no further discussion, a roll call vote was taken: Yes (7); No (0). All in favor.

ADJOURNMENT:

 **A Motion was made by Mrs. McEntee, seconded by Mr. Chalmers, to adjourn at 6:36pm. All in favor by roll call vote: Yes (7); No (0).**

Respectfully submitted,

*Lisa Barrett Witkus
Secretary to the School Committee*