



# KING PHILIP REGIONAL SCHOOL DISTRICT

18 KING STREET, NORFOLK, MA 02056

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**DATE:** MARCH 9, 2021  
**TO:** KING PHILIP REGIONAL SCHOOL COMMITTEE  
**FROM:** LARRY AZER, DIRECTOR OF FINANCE & OPERATIONS  
**RE:** BUS TRANSPORTATION CONTRACT

Specifications for providing regular education student transportation for the next three years (FY 2022-2024) were developed and sent to six vendors: Holmes Bus Company, New England Transit, Healey Bus Company, Durham School Services, Student Transportation of America, and First Student.

The bid documents were collaboratively developed by King Philip along with the three elementary districts and while we were unable to formally issue one collective bid together, many elements of our respective bids were updated to achieve a closer alignment to allow for such a possibility in the future.

A pre-bid conference was held on Thursday, February 11<sup>th</sup> and was attended by five vendors. One bid was received and opened at 11:00 AM on Friday, March 5<sup>th</sup>, from our current vendor, Holmes Bus Company of Norfolk, MA, with the following results:

| <u>Year</u> | <u>Bid amount (24 buses/day)</u> | <u>% Increase</u> |
|-------------|----------------------------------|-------------------|
| FY 2022     | \$232/bus/day = \$1,002,240      | 0.87%             |
| FY 2023     | \$240/bus/day = \$1,036,800      | 3.45%             |
| FY 2024     | \$250/bus/day = \$1,080,000      | 4.17%             |

The bid specifications also included an alternate for a variety of start/end times, namely 7:45 AM – 2:30 PM; 8:00 AM – 2:45 PM; 8:15 AM – 3:00 PM; and 8:30 AM – 3:15 PM. The alternate pricing was \$450 per bus per day for FY 2022; \$475 per bus per day for FY 2023; and \$500 per bus per day for FY 2024.

Given that the pricing for the alternate start/end times far exceeds our budget capacity, we recommend against proceeding with it.

**I recommend that the district award a three-year contract to Holmes Bus Company to provide regular education student transportation in accordance with our bid specifications, in the amount of \$232 per bus per day for FY 2022; \$240 per bus per day for FY 2023; and \$250 per bus per day for FY 2024.**

Please let me know if you have any questions. Thank you for your consideration of this matter.