

DISTRICT BY-LAWS

ARTICLE I THE DISTRICT

1. Name -The name of the District shall be "King Philip Regional School District."
2. Office -The office of the District shall be located at such place with-in the District as shall from time to time be determined by vote of the District School Committee.

ARTICLE II THE SCHOOL COMMITTEE

1. School Committee - In accordance with the General Laws of the Commonwealth of Massachusetts, the King Philip Regional School District Committee is the agent of the Commonwealth and the duly constituted authority for the King Philip Regional School District in all matters relating to the organization and administration of the schools of the King Philip Regional School District.
2. Powers and Duties - The Commonwealth shall carry out the provisions of the General Laws of the Commonwealth with regard to its responsibility for the maintenance and the operation of the schools of the King Philip Regional School District. The Committee shall act as a committee of the whole and individual members shall make no commitments for the Committee, except when executing an assignment ordered by vote of the Committee at its duly held meeting.
3. Sub-Committees - Sub-committees of the School Committee may be appointed by the Chairman of the District Committee and assigned to investigate specific situations and report on them to the School Committee. Such sub-committees may advise the Committee but may not determine policy and shall automatically be discharged when their specific assignments have been completed unless previously discharged by the Chairman.

ARTICLE III OFFICERS-ELECTION, APPOINTMENT AND DUTIES

1. Officers The officers of the District Committee shall be Chairman, a Vice-Chairman, a Treasurer and a Secretary .The Chairman and Vice-Chairman shall be chosen by ballot at the annual meeting of the District School Committee from among its members and shall hold office for one (1) year and until their successors are duly elected. The District School Committee shall appoint a Treasurer and a Secretary who may be the same person but who need not be a member of the Committee and who shall have such term of office as said Committee shall fix by vote at a regular meeting.
2. Should the office of the Chairman become vacant, the District School Committee shall elect by ballot a successor at the next regular meeting, provided, however, that if at that time there is a vacancy on the School District Committee, such election shall be postponed until there are no vacancies in the membership of said Committee. In the event that a vacancy shall occur in the office of Treasurer or Secretary, the District School Committee shall fill the vacancy by appointment at its next regular meeting by a majority vote of the Committee.

King Philip Regional School District

3. Chairman - The Chairman shall preside at all meetings of the District. Except as otherwise authorized by vote of the District, the Chairman shall sign all contracts, deeds and other instruments made by the District.
4. Vice-Chairman - The Vice-Chairman shall perform the duties of the Chairman in the event of the absence or incapacity of the Chairman and in case of a vacancy in the office of the Chairman until such vacancy is filled.
5. Treasurer- The Treasurer shall sign all orders and checks for the payment of money and shall payout and disburse such monies under the direction of the District School Committee, except as otherwise authorized by a vote of said Committee. The District School Committee may by vote designate one or more members to countersign such orders or checks and may from time to time qualify, change or cancel any such designation. The Treasurer shall give bond for the faithful performance of his duties.
6. Secretary - The Secretary shall keep records of the District Committee and shall have custody of its seal, shall act as Secretary of meetings of the District School Committee, record all votes and keep a record of the proceedings of said Committee in a minute book to be kept for such purposes and shall perform all duties incident to the office of Secretary .The Secretary shall have power to affix the seal to all contracts and instruments authorized to be executed by the District School Committee when so directed by the Chairman.
- At any regular or special meeting in the absence of the Secretary, a Secretary pro tem may be appointed from among the members of the District School Committee to carry out the above enumerated duties in the absence of the Secretary.
7. Absence of Officers At any regular or special meeting in the absence of the Chairman and Vice-Chairman, a Chairman pro tem may be appointed from among the members of the District School Committee to carry out the above enumerated duties.
8. Additional Personnel The District School Committee may, from time to time, appoint or employ such personnel as it deems necessary in order to conduct the business of the schools of the King Philip Regional School District.

ARTICLE IV MEETINGS –TIME, PLACE AND REGULATIONS

1. General Provisions - Annual meetings and regular meetings of the District School Committee shall be held at such time and place as may be originally designated or subsequently changed by vote of the Committee at any regular or special meeting called for that purpose. All meetings shall be held at the office of the District in the absence of the specific designation of some other meeting place by the Committee. In the event that the date of any annual or regular meeting as provided in any such vote shall fall on a Sunday or legal holiday, the meeting shall be held on the next succeeding secular day at the time and place designated in the vote.

2. Annual Meetings - The annual meeting of the District School Committee shall be held for the purpose of electing officers and the appointment of permanent sub-committees and for the conduct of such other business as may come before the meeting.
3. Regular Meetings - Regular meetings of the District School Committee shall be held on the first and third Monday of each month for the transaction of business of the School District. Meetings will commence at 7:00 P .M. and adjourn at 10:00 P .M.*, unless extended by a majority vote. One meeting will be held in each of the following months: December, February, April, June, and July.
- * Voted January 3, 1977
4. Special Meetings The Chairman of the District may when he deems it expedient and shall, upon written request of two members of the District School Committee, call a special meeting of said Committee for the purpose of transacting any business designated in the call. Notice for a special meeting shall be delivered in hand, or by telephone, to the members of the District School Committee by the Secretary at least twenty-four (24) hours prior to the meeting time or shall be mailed to the members' home address postmarked at least forty-eight (48) hours (exclusive of Sundays or legal holidays) before the time of such special meeting. The notice except that if all members of the District School Committee are present at a special meeting or if any absent member shall have first waived notice of the time and place and purpose of that special meeting in writing which shall then be on file with the Secretary , any business may be transacted at such special meeting.
5. Adjourned Meetings - A regular or special meeting may be adjourned to a subsequent date providing adequate notice of the meeting is given as is specified in paragraph 2 and 3 of this article.
6. Meeting Quorum - At any regular meeting or special meeting, the quorum of the Committee for the transaction of business shall consist of five (5) members, of whom at least one (1) member shall be from each member town.
7. Order of Business - At meetings of the District School Committee the order of business shall be as established by the written agenda except that the order of business may be altered by the Committee if there is no individual objection or by vote if the request for a change in the order of business is contested.
8. Voting Procedure - All votes shall be recorded and shall be copied in a Minute-Book of the District School Committee kept by the Secretary .All votes shall be recorded by the Secretary in a manner setting forth each member's name, the vote that they cast and those members abstaining.
9. Procedure - The Committee's approved policies and regulations in accordance with the General laws of the Commonwealth shall govern all conduct of the Committee meetings and in the absence of any specific policies or regulations, Roberts' Rules of Order, Revised, shall govern the proceedings therein.

10. Public Attendance at Meetings -

All meetings of the School Committee for the official transaction of business shall be open to the public except that the Committee, may, by vote of the Committee, meet in an Executive Session in accordance with Chapter 39, Section 23A of the General laws of the Commonwealth. Time may be reserved at regular meetings of the Committee for audience of citizen groups, and any citizens wishing an audience with the Committee shall make arrangements in advance with the Chairman of the Committee and in his absence with the Superintendent of the King Philip Regional School District.

ARTICLE V AMENDMENTS

1. Amendments to The by-laws of this District Committee may be amended only by the By-laws affirmative vote of at least five (5) members of the District School Committee, of whom at least one shall be from each member town, and any meeting held for this purpose, each member of the Committee shall have received notice in writing of the substance of the proposed amendments by mail, postmarked at least seven (7) days prior to the meeting held for the purpose of amending the by-laws.
2. Amendment and The policies and regulations of the District Committee may be suspended Suspension of or amended in the same fashion and by the same procedure as the by-laws Policies and may be amended in accordance with the provisions contained in the Regulations preceding paragraph.

ARTICLE VI BUDGET

Additional Budget Items or Subjects. No new items or subjects shall be added to the succeeding fiscal year budget after February 14 of the preceding year except by a 75% majority vote of those present at the School Committee meeting.

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ARTICLE V - AMENDMENTS

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2. Amendment and Suspension of Policies and Regulations The policies and regulations of the District Committee may be suspended or amended in the same fashion and by the same procedure as the by-laws may be amended in accordance with the provisions contained in the preceding paragraph.

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