

**KING PHILIP REGIONAL SCHOOL COMMITTEE
MINUTES
March 5, 2018
King Philip Regional High School - Library
201 Franklin Street, Wrentham, MA 02093**

CALL TO ORDER:

Mr. Francomano, Chair called the meeting to order at 7:05PM.

ROLL CALL OF COMMITTEE MEMBERS:

Members Present:	Norfolk:	Michael Gee, Jeff Chalmers
	Plainville:	Patrick Francomano, Samad Khan, Charlene McEntee
	Wrentham:	Trevor Knott, Erin DeStefano

Members Absent:	Norfolk:	Kenneth Dow
	Wrentham:	Jim Killion
	Plainville:	Present

HS Student Council Representative: Miss Linde

The meeting is being videotaped by Wrentham Cable. Mr. Francomano explained that the public may visit the district's website at www.kingphilip.org to review informational documents pertaining to each school committee meeting. Videotaped meetings may be viewed in their entirety at www.wrenthamcableaccess.com Mr. Francomano also explained the procedure for public comment.

DELEGATIONS AND VISITORS

Dr. Mobley, HS Principal, Mr. Azer, Director of Finance
Allen Dwyer and Kelly Moscariello, Fisher House Boston
Members of the HS Wrestling Team; Members of the HS Gymnastics Team

New Business

HS Wrestling Team Donation to Fisher House Boston:

Coach Adams on behalf of Coach Poirier, Coach Edney, introduced the members of the HS Wrestling Team. Ms. Moscariello, MS teacher assistant, coach and member of Fisher House Boston read a letter into the Minutes from Jennifer DeLuca, Executive Director. Mr. Dwyer recognized the members of the wrestling team, acknowledged the seniors, and said that everything that is done for Fisher House Boston by helping military families is appreciated and accepts this donation with the deepest gratitude and respect as it recognizes the service to those who have served and appreciate all that they do. Mr. Dwyer presented a certificate of recognition to KP Warriors Wrestling Team.

Letter from: Fisher House Boston
2018 Boston Marathon Team Donations

To: King Philip Regional High School Wrestler

RE: A willingness to selflessly serve those that have so bravely served us

On behalf of Fisher House Boston, the Veterans and their Families which we serve, we wish to sincerely thank for your all your efforts in the collection and donation to our charitable organization.

As you are aware, Fisher House Boston provides free lodging to military families when a family member is in need of extended medical care. Unlike other Fisher House's throughout the country, Fisher House Boston is unique in that they will fund hotel stays for military families when they need to use any of Boston's world renowned hospitals. Many of these family stays last for months making this support invaluable to the healing process of our veterans and their families.

This is the fourth year in a row, you as individuals and as a team stood tall and stepped forward in helping to serve those that have so bravely served us. You have shown once again individuals of your generation are selfless and willing to come the aide of those in need. And as a result of your selflessness the monies you raised goes directly to keeping families together as their loved ones go through the long and difficult healing process.

Again we wish to sincerely thank you for your dedication and willingness to serve those that have so bravely served us.

Forever Grateful,
Jennifer DeLuca
Executive Director
Fisher House Boston
Fisher House Boston, P.O. Box 230, South Walpole, MA 02071. Phone 508.728.8781 – www.fisherhousebosto

Mr. Francomano thanked the members of Fisher House Boston and the KP Wrestling team and coaches as they embody what we do at KP every day and for doing great work.

Recognition of the HS Gymnastics Team:

Coach Charlene Moore to introduced gymnastics team and for recognition of the MIAA Sportsmanship Award. Congratulations were extended from the School Committee.

Consent Agenda

APPROVAL OF MINUTES:

None

PAYMENT OF BILLS, FINANCIAL REPORT

Warrants/Budget Report/Budget Transfers

COMMUNICATION:

A memorandum from Dr. Zielinski dated March 5, 2018 was presented on recent appointments, Retirements, etc.

Agenda

Communication:

- Charles Manos, Schools Superintendent Article in The Boston Globe, dated 2/23/18;
- MASC Legal Alert dated February 7, 2018

Late Communication (Taken out of Order):

Mrs. McEntee announced the MASC Division III meeting on Thursday, March 15 in which Detective Michelle Palladini of the Norfolk Police Department and MS School Resource Officer (SRO) will be presenting a greater understanding of the role of an SRO and other topics.

REPORTS OF THE SUPERINTENDENT

High School - School Council: Dr. Zielinski

In a memorandum dated February 28, 2018, Dr. Zielinski updated the committee on a claim that was raised by Mr. Caprarella, a member of the HS School Council, stating that the council had not met since October. Dr. Zielinski provided evidence that the Council has in fact met and provided minutes of these meetings.

UNFINISHED BUSINESS

HS Skating Club: Dr. Zielinski

In a memorandum dated February 28, 2018, Dr. Zielinski gave background dialog on the request to begin an affiliation between King Philip and the new sanctioned New England High School Competitive Series from the United States Figure Skating Association (USFSA). Dr. Zielinski also obtained an opinion from legal counsel. In her memorandum, Dr. Zielinski recommended the proposed language for the committee to take into consideration in which the student can enroll in USFSA as affiliated with the school district, but not as an official club of King Philip.

- ✚ **A Motion was made by Mr. Knott, seconded by Mr. Khan, to approve the proposal to create a figure skating club, subject to the following understandings and conditions:**
- ✚ **The King Philip Figure Skating Club ("the skating club") shall not be an approved club of the King Philip Regional School Committee or the King Philip Regional School District.**

- ✦ **The skating club will be affiliated with the school district as required by the United States Figure Skating Association ("USFSA") but the district shall not provide a coach, it shall not pay any coach or for any fees or expenses associated with the skating club or its members.**
- ✦ **The skating club and its members shall obtain insurance coverage through the USFSA. King Philip shall not be responsible for offering or providing insurance of any kind in connection with the skating club. All in favor. Yes (7); No (0). Motion carried.**

FY19 Budget Update:

In a memorandum dated March 1, 2018, Mr. Azer provided an update from the prior presentations on the FY19 budget. He indicated that the FY19 proposal on health insurance will increase by 4.56% to the current rates, compared to the 10% placeholder estimate originally presented, which is a reduction of \$224,189 to the proposal budget. The other update is a teacher retirement with a projected savings of \$13,175 reflected in the update. The total assessment were reduced and the district is still awaiting bid results for the school transportation contract in which it is expected that transportation will be less than the 10% increase estimated.

Mr. Azer indicated that the Finance Subcommittee will meet on Friday, March 9th and at the March 19th meeting, the school committee will vote on the final budget and submit it to the towns. A review of special education with the special education director will be conducted to see if there are any anticipated changes and any changes will be reported to the Finance Subcommittee.

Mr. Francomano noted that if there are any contingencies, then the administrative team needs to share it with the school committee to operate under the no surprise model.

Discussion ensued on the discrepancy between Mr. McGovern and Mr. Azer. Mr. Azer indicated that he corrected it that night, in which there was a double counting of the E&D contribution. Dr. Zielinski indicated that the calculations are clear on page 2 of the FY19 budget update. Mr. Francomano asked that Mr. Azer send a copy of March 1 memo to the finance committees and town administrators of the three towns.

1st Reading - 18/19 School Year Calendar:

Dr. Zielinski indicated that based upon the current contractual language, the first day of school will be September 4, 2018 for teachers and September 5 will be the first day for students.

A second reading will presented and vote taken on March 19, 2018.

School Committee Self-Evaluation:

Dr. Zielinski indicated that the school committee self-evaluation is ready to be sent out to school committee members via *Survey Monkey* by the end of this week. It will be sent to their King Philip email address. Members will have the ability to make comments. Dr. Zielinski will notify members when it has been sent.

Mr. Francomano asked that if a rating of a 1 or a 5 is given, then it is strong recommended that you please give a comment as it is an extraordinary score on either end. It has been the practice of members to do that. The turnaround time will be to complete the report within the week and discuss it at the school committee meeting on March 19, 2018.

Reappointment of District Treasurer:

- ✦ **A Motion was made by Mr. Gee, seconded by Mrs. McEntee, to reappoint Mr. Joseph Meichelbeck to serve as the Regional Treasurer from July 1, 2018 to June 30, 2019 at a salary to be determined. All in favor. Yes (7); No (0). Motion carried.**

Reappointment of School Committee Secretary:

- ✦ **A Motion was made by Mr. Chalmers, seconded by Mrs. McEntee, to reappoint Elisa Barrett Witkus to serve as the Secretary to the School Committee from July 1, 2018 to June 30, 2021. All in favor. Yes (7); No (0). Motion carried.**

Grounds Vehicle

In a memorandum dated March 1, 2018, Mr. Azer provided a summary of all off-road equipment owned by the district. The primary need a new Kubota RTV. He has received quotes from dealers which can be supported in

the existing budget. Supporting documentation was provided on all vehicles and a narrative from Mr. Zahner, Groundskeeper.

The Finance Subcommittee recommended the need. Purchase/financing with an interest rate of 1.99% was discussed.

Mr. Azer commended the facilities crew during the snowstorm both in and outside both buildings handling the lost power issues, generator power, and our crew did a great job this weekend. A preliminary examination does not show any damage to our buildings.

- ✚ **A Motion was made by Mrs. DeStefano, seconded by Mr. Gee, to authorize the purchase of the vehicle outlined in Mr. Azer's March 1, 2018 memorandum, and to enter into a finance agreement. All in favor. Yes (7); No (0). Motion carried.**

REPORTS FROM SCHOOL COMMITTEE MEMBERS:

- Norfolk School Committee Representative: Mr. Chalmers – Met on February 13 and discussed school calendars, bullying report, grade 6 report cards.
- Plainville School Committee Representative: Mrs. McEntee – The meeting February was cancelled and moved to March 13 in which discussion will be primarily on the budget.
- Wrentham School Committee Representative: Mrs. DeStefano – Last met on February 27 and topics discussed were the FY19 budget in which a 3.9% proposed, update policies and reviewing MASC policies to align. Dr. Cameron and SRO Steve Hearon to discuss school safety on Thursday night at the Roderick School.
- HS Student Council Report: Ms. Linde, presented her report.
- Dr. Zielinski noted that the MS Play, *Annie, Jr.*, will be held this weekend.

LATE COMMUNICATIONS

REPORTS OF SPECIAL COMMITTEES

RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS

PUBLIC COMMENT

Special Education Transportation - Ms. Zimmerman:

Mrs. Zimmerman requested that the school committee consider out of district transportation for special needs currently reimbursed at Mass Health be changed to the IRS federal rate effective January 2018. Norfolk, Plainville and Wrentham are currently reimbursing at the IRS rate. She indicated this would be a cost savings and a regulation that the school committee can vote to reimburse at the higher rate.

Mr. Francomano noted that Mrs. Zimmerman did contact Mrs. McEntee and myself and did put it on the agenda for the Finance Subcommittee. This item will be on the school committee agenda on March 19th for a full discussion to the full committee. Mr. Azer will provide the cost differential which is approximately \$15,000 additional cost to the district.

Discussion followed that as a reference, parents that transport a special education child themselves receive reimbursement from the district. The elementary districts reimburse at the IRS rate. This is a benefit to the district as they do not have to pay the private transportation company.

Mrs. McEntee asked that an estimated comparison should be included in the information documents for the full committee discussion of what the overall cost would be if the parents were to transport and to calculate the cost. Mr. Azer will provide an estimate.

ADJOURNMENT INTO EXECUTIVE SESSION:

- ✚ **At 8:05pm, a Motion made by Mr. Khan, seconded by Mr. Knott for the following purposes: #2 to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; and #3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. (Unit A; KP Cafeteria – Collective bargaining negotiations). All in favor by roll call vote. Yes (7); No (0). Motion carried.**

ADJOURNMENT:

- ✚ At 9:15pm, a Motion was made by Mrs. McEntee, seconded by Mr. Gee, to adjourn Executive Session and to return to open session, solely for the purpose of adjournment. All in favor by roll call vote. Yes (7); No (0). Motion carried.

Respectfully submitted,

*Lisa B. Witkus
Secretary to the School Committee*

List of Documents distributed to the School Committee on March 5, 2018:

HS Skating Club Update
FY 19 Budget Update: Mr. Azer
HS Wrestlers Donation to Fisher House - Boston: Mr. Adams
Recognition of HS Gymnastics for MIAA Sportsmanship Award
2018/2019 School Year Calendar (1st reading)
Reappointment of District Treasurer
Reappointment of School Committee Secretary
Grounds Vehicle: Mr. Azer
HS Student Council Report: Miss Linde
Charles Manos, Schools Superintendent Article in The Boston Globe, dated 2/23/18;
MASC Legal Alert dated February 7, 2018