The meeting was held in the Superintendent’s Office, King Philip Middle School, 18 King Street, Norfolk, MA 02056

CALL TO ORDER: The meeting was called to order by Mr. Francomano at 7:35 am

COMMITTEE MEMBERS PRESENT: Patrick Francomano, Ken Dow and Jim Killion

VISITORS PRESENT: Dr. Liz Zielinski, Superintendent, Mr. Larry Azer, Director of Finance & Operations, Audrey Lacher, KP Special Education Director, Kendra Kannally, Norfolk Resident and member Budget CWG, Barbara Snead, Norfolk Resident and KP School Council Member, Tracey Malloy, Norfolk Resident and member CWG and Jim Caprarella, Plainville Resident and KP School Council Member.

AGENDA:

Approval of Minutes of October 20, 2017:
Upon a motion to approve as written by Mr. Killion, seconded by Mr. Francomano. All in Favor.

Approval of Minutes of November 9, 2017:
Upon a motion to approve as written by Mr. Killion, seconded by Mr. Dow. All in Favor.

FY’17 Financial Audit Presentation:
Mr. Azer noted the FY’17 audit is scheduled to be presented at the full school committee meeting scheduled for 12/18/17.

FY’18 Winter Percussion Fee:
Mr. Azer presented the Indoor Percussion fee analysis for FY’18.
Upon a motion to recommend the Indoor Percussion fee for FY’18 is $450 by Mr. Francomano, seconded by Mr. Dow. All in Favor.
The fee will be presented to the full school committee meeting on 12/18/17.
**FY’19 Budget Calendar:**
Mr. Azer presented the current budget calendar. Mr. Azer is expecting to have the first draft of the level services budget completed by 12/15/17. The committee agreed to add a finance sub-committee meeting on Friday 12/15/17 to review the first draft FY’19 budget and cancelled the meeting currently scheduled for 12/22/17. Mr. Azer also noted E&D for FY’19 is estimated to be $641K assuming the district uses the $300K for FY’18 previously approved. Mr. Francomano questioned if the committee feels it would be practical to assume utilizing $200K from E&D for FY’19 to help close the potential gap. The committee was in agreement of this proposal and Mr. Azer was tasked to include the use of $200K from E&D in the FY’19 budget.

**FY’19 Special Education Budget:**
Ms. Lacher presented six OOD students are coming up from the elementary schools for FY’19 with a total estimated tuition of $721K. The current KP projections for OOD students aging out of the system are:
- FY’18 – 2 10/31/17 and 6/25/17
- FY’19 – 3 (2) 10/31/17 and (1) 4/30/17
- FY’20 - 2

Mr. Francomano indicated that when the FY’18 budget was prepared the district indicated the expected FY’19 number of students aging out was 7. Mr. Francomano and Mrs. Kannally asked what changed from previous information. Ms. Lacher indicated the only aging out student information that she was aware of is the information noted above. Mr. Caprarella asked for clarification between a student’s ability to graduate and aging out at the age of 22. Ms. Lacher noted that although a student may have enough credits to graduate, they may need additional services in the transition years. Currently, the KP links program assisted in FY’17 9 students, FY’18 12 students and estimated FY’19 11 students.

For FY’19, Ms. Lacher is estimating 99 students for in district SPED programs and 65 students in OOD placements. She is also proposing the addition of a MS program for social/emotional needs. Mr. Killion questioned the additional costs associated with this proposed additional program and Mr. Azer estimated $90K for teachers, TA Consultants and materials.

Mrs. Snead noted the 6 OOD elementary students coming into the KP district. She questioned how we get the information out to the community that we have three different SPED groups handling SPED very differently that have significant cost impacts to the KP budget. Ms. Lacher noted that there are shared meeting currently with the 4 districts, but it is difficult to get coordinated efforts. Mrs. Snead noted that she feels there is large potential for coordinated efforts in the SPED area and is hopeful the CWG groups focus on this issue to communicate this issue to the towns. Ms. Lacher recommends having
oversight at the elementary level to coordinate the services- the very different philosophies at the town levels are very difficult when they enter into the KP district. Dr. Zielinski discussed the larger potential is to look at the elementary SPED $$ coming into KP district versus SPED $$ coming into the towns at the Pre-K level. Are the elementary budgets being reduced or are the funds being reallocated within their budgets? Mr. Killion questioned if there is any data to argue the point that servicing an elementary student is less expensive than servicing a secondary student.

Mr. Francomano questioned the expectation for the SPED transportation costs for FY’19 and Mr. Azer noted he is not expecting a large increase as the transportation contract is not changing from FY’18.

Mr. Dow questioned whose decision is it to send a student out of district? Ms. Lacher discussed that it is a group decision for appropriate programming, but ultimately the proposal is from the school district and what is in the best interest of the student.

Upon a motion by Mr. Francomano, seconded by Mr. Killion the meeting was adjourned at 9:00 AM

The next meeting of the Finance Subcommittee will be at 7:30 AM in the Superintendent’s office on Friday December 15, 2017.

Respectfully submitted,

Karen A. Wolf
Recording Secretary