MEMORANDUM

TO: School Committee
FROM: Dr. Zielinski
DATE: April 23, 2018
RE: HS Overnight Field Trip - Music

Mr. Keough will be available to answer any questions on Music Overnight Field Trip.

Recommendation:

1. To approve the attendance of King Philip Regional High School Marching Band students to attend Camp Mataponi in Naples, Maine from August 12 to August 19, 2018, according to Policy JJH and IJOA, as presented.

2. To approve the contract between King Philip Regional School District and Camp Mataponi for Band Camp in Naples, Maine, from August 12 to August 19, 2017, as presented.

/ebw
Attachments
# KING PHILIP REGIONAL SCHOOL DISTRICT
## OVERNIGHT FIELD TRIP CHECKLIST

<table>
<thead>
<tr>
<th>Date Submitted:</th>
<th>3.28.18</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Organization</td>
<td>KP MACHINE BAND</td>
</tr>
<tr>
<td>Teacher/Advisor:</td>
<td>MICHAEL KEOHUT</td>
</tr>
<tr>
<td>Destination (City/State/Lodging)</td>
<td>CAMP MATADORI - NAPLES, ME</td>
</tr>
<tr>
<td>Purpose of Field Trip</td>
<td>BAND CAMP</td>
</tr>
<tr>
<td>Mode of Transportation/Company</td>
<td>HOLME BUS</td>
</tr>
<tr>
<td>Departure:</td>
<td>AUGUST 12, 2018 - KPHS @ 8AM</td>
</tr>
<tr>
<td>Return:</td>
<td>AUGUST 19, 2018 - KPHS @ 6PM</td>
</tr>
<tr>
<td>Lodging: (name and location)</td>
<td>CAMP MATADORI - NAPLES, ME</td>
</tr>
<tr>
<td>Number of students</td>
<td>15</td>
</tr>
<tr>
<td>Names of chaperones</td>
<td>BARBARA SWAN &amp; OTHERS (15)</td>
</tr>
<tr>
<td>(Please note: All Chaperones need to have current CORI on file with KPRS/D) Chaperones may be required to be fingerprinted per Policy ADDA.</td>
<td></td>
</tr>
<tr>
<td>Cost per student and indicate how the costs involved will be paid</td>
<td>$525 to be paid by family</td>
</tr>
</tbody>
</table>

*ALL CHAPERONES NEEDING A CORI ARE REQUIRED TO VISIT THE SUPERINTENDENT’S OFFICE IN PERSON TO COMPLETE THE FORM AND PRESENT A GOVERNMENT ISSUED PHOTO I.D.*
March 8, 2018

Camp Mataponi
P.O. Box 1882
Jupiter, Florida 33468

King Philip Regional School District
18 King Street
Norfolk, Mass. 02056

Re: Contract for King Philip’s High School Band Camp (the group)

Date: August 12, 2018 - August 19, 2018

Location of Camp: Camp Mataponi, 838 Sebago Road, Naples, ME 04055. Tele: 207-274-7300

Fee Structure: The cost for the encampment is $52.00 per person/per day. King Philip Regional School District estimates 100 persons for 7 days, totaling $36,400.00.

A 10% deposit of $3,640.00 is due with the signed contract. The balance is to be paid prior to the arrival of the group. The deposit will be applied to the total fee.

The group will arrive Sunday August 12, 2018 with their first meal being dinner and shall depart Sunday August 19, 2018 with their last meal being lunch.

The King Philip Regional School District will be responsible for the following:

The group shall provide liability insurance, minimum $2,000,000.00, with a certificate of insurance naming Camp Mataponi Inc., its Officers, Directors and Employees as additionally insured. The certificate shall name any and all equipment the group may use (waterfront, trampoline, etc.). This certificate must be presented prior to the arrival of the group.

The group shall be responsible to supply their linens, blankets, and towels.

The group shall be responsible and liable for any and all damages to the facilities and / or equipment other than normal wear and tear.

Smoking is not permitted in any camp building. Smoking areas shall be provided.

No children shall be left unsupervised.

It is understood that Camp Mataponi is not responsible and will not be held liable for any loss or damage to personal property.
Camp Mataponi will provide the following:

- Sleeping Cabins
- Waterfront
- Boats- kayaks, canoes
- Tennis courts
- Softball and soccer fields
- Field house
- Basketball courts
- Campfire and site
- Staff- lifeguards at specified times

The camp shall provide all meals. The menu will be designed to meet the needs of King Philip’s High School and Camp Mataponi.

Terms of Rental:

We understand that use of the camp’s facilities involves terrain, activities and group living arrangements and interactions that may be new to the users, and that they come with certain risks and uncertainties beyond what they may be used to dealing with at home or at school. We are aware of these risks, and we are assuming them on behalf of each user. We realize that no environment is risk-free, and so we have instructed each user on the importance of abiding by the camp’s rules, and we represent that he or she is familiar with these rules and will obey them.

We further agree to save and hold harmless Camp Mataponi, its owners, agents, and employees, from any cause of action or claim brought against them by us or by any user, including any judgment, settlement, or award, along with costs of defending against this claim, including attorneys’ fees, and that I am authorized to execute this agreement on behalf of the group.

It is agreed that any dispute or cause of action arising between the parties, whether out of this agreement or otherwise, can only be brought in a court of competent jurisdiction located in Cumberland County, Maine, and shall be construed in accordance with the laws of Maine.

I have read the terms as stated in this agreement and hereby accept on behalf of the group, known as King Philip’s High School Band Camp.

Signed: ___________________________ Date: ____________
Superintendent

Signed: ___________________________ Date: 3/8/18
Camp Mataponi, Inc.