SECTION E - SUPPORT SERVICES

EB  SAFETY PROGRAM
EBAB  PEST MANAGEMENT POLICY
EBB  FIRST AID
EBC  EMERGENCY PLANS
EBCD  EMERGENCY CLOSINGS
EC  BUILDINGS AND GROUNDS MANAGEMENT
EC-1  BUILDINGS AND GROUNDS MANAGEMENT
ECA  BUILDINGS AND GROUNDS SECURITY
ECAC  VANDALISM
ECAF  SECURITY CAMERAS IN SCHOOLS
EDC  AUTHORIZED USE OF SCHOOL-OWNED MATERIALS
EEA  STUDENT TRANSPORTATION SERVICES
EEAA  WALKERS AND RIDERS
EEAE  SCHOOL BUS SAFETY PROGRAM
EEAEA  BUS DRIVER EXAMINATION AND TRAINING
EEAEA-1  DRUG AND ALCOHOL TESTING FOR SCHOOL BUS AND COMMERCIAL VEHICLE DRIVERS
EEAEC  STUDENT CONDUCT ON SCHOOL BUSES
EEAG  STUDENT TRANSPORTATION IN PRIVATE VEHICLES
EEAJ  MOTOR VEHICLE IDLING ON SCHOOL GROUNDS
EFC  FREE AND REDUCED PRICE FOOD SERVICES
EFD  MEAL CHARGE POLICY

(EEFAD - KP only - approved 8/6/19)
SECTION E - SUPPORT SERVICES

EB  SAFETY PROGRAM

EBAB  PEST MANAGEMENT POLICY

EBB  FIRST AID

EBC  SCHOOL SAFETY AND SECURITY PROCEDURES

EBCD  EMERGENCY CLOSINGS

EC  BUILDINGS AND GROUNDS MANAGEMENT

ECA  BUILDINGS AND GROUNDS SECURITY

ECAC  VANDALISM

EDC  AUTHORIZED USE OF SCHOOL-OWNED MATERIALS

EEA  STUDENT TRANSPORTATION SERVICES

EEAA  WALKERS AND RIDERS

EEAE  SCHOOL BUS SAFETY PROGRAM

EEAE C  STUDENT CONDUCT ON SCHOOL BUSES

EEAG  STUDENT TRANSPORTATION IN PRIVATE VEHICLES

EEAJ  MOTOR VEHICLE IDLING ON SCHOOL GROUNDS

EFC  FREE AND REDUCED PRICE FOOD SERVICES

EFD  MEAL CHARGE POLICY

EFDA  OFFER VS. SERVE SCHOOL MEALS POLICY
File: EB - SAFETY PROGRAM

Reviewed for Policy Subcommittee

Accidents are undesirable, unplanned occurrences that can result in tragic consequences—bodily harm, loss of school time, property damage, legal action, and even fatality. The Regional School Committee will guard against such occurrences by taking every possible precaution to protect the safety of all students, employees, visitors and others present on school property or at school-sponsored events.

The Committee will comply with safety requirements established by governmental authorities and will insist that its staff adhere to recommended safety practices as these pertain, for example, to the school plant, special areas of instruction, student transportation, school sports and occupational safety.

The practice of safety will also be considered a facet of the instructional program of the schools. Instruction will include in accident prevention as well as fire prevention; emergency procedures; traffic, bicycle, and pedestrian safety, will be included.

The Superintendent will have overall responsibility for the safety program of the school district. It will be the responsibility of the Superintendent to see that appropriate staff members are kept informed of current state and local requirements relating to fire prevention, civil defense, sanitation, public health, and occupational safety.

Efforts directed toward the prevention of accidents will succeed only to the degree that all staff members recognize that preventing accidents is a daily operational responsibility.

SOURCE: MASC August 2016

LEGAL REFS.: M.G.L. 71:55C and Acts of 1985e-614 Sec 1

Board of Education 603 CMR 36:00

CROSS REFS.: FFAE, School Bus Safety Program

GBGB, Staff Personal Security and Safety

IHAM, Health Education

JLI, Student Safety

Note: In addition to the subcategories of code EB (all of these file locations relate to safety) there are several other places in the NEP system where policies pertaining to safety may be filed, as indicated by the cross references above.
File: EB - SAFETY PROGRAM

Accidents are undesirable, unplanned occurrences that can result in tragic consequences—bodily harm, loss of school time, property damage, legal action, and even fatality. The School Committee will guard against such occurrences by taking precautions to protect the safety of all students, employees, visitors and others present on school property or at school-sponsored events.

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SOURCE: MASC August 2016

LEGAL REF.: M.G.L. 71:55C

603 CMR 36:00

CROSS REFS.: EEA, School Bus Safety Program

GBGB, Staff Personal Security and Safety

IHAM, Health Education

JLI, Student Safety

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LEGAL REFS.: M.G.L. 71:55C and Acts of 1985c 614 Sec 1

Board of Education 603 CMR 36:00

CROSS REFS.: EEAE, School Bus Safety Program

GBGB, Staff Personal Security and Safety

IHAM, Health Education

JLI, Student Safety
Policy Subcommittee Review

The King Philip Regional School District is committed to providing a safe and properly maintained environment for all staff, students and visitors. To achieve this end, the School District will implement integrated pest management procedures for its buildings and grounds.

The integrated pest management procedures shall include implementation of appropriate prevention and control strategies, notification of certain pesticide and herbicide uses, record keeping, education and evaluation.

Integrated pest management procedures will determine when to control pests and what method of control to choose. Strategies for managing pest populations will be influenced by the pest species, location and whether and at what population level its presence poses a threat to people, property or the environment. The full range of action alternatives, including no action, will always be considered.

I. OVERVIEW AND GOALS

A. The Regional School District shall develop and implement an integrated pest management program.

B. An integrated pest management program is a pest control approach that emphasizes using a balanced combination of tactics (cultural, mechanical, biological, chemical) to reduce pests to a tolerable level while using pesticides and herbicides as a last resort to minimize health, environmental and economic risks.

C. Pesticides and herbicides will be used only as a last resort, based on a review of all other available options.

D. The integrated pest management program shall strive to:
   1. Reduce any potential human health hazard.
   2. Reduce loss or damage to school structures or property.
   3. Minimize the risk of pests from spreading in the community.
   4. Enhance the quality of facility use for school and community.
   5. Minimize health, environmental and economic risks.

II. RESTRICTIONS ON USE OF PESTICIDES AND HERBICIDES

A. When pesticides or herbicides are used, they must be classified as an EPA Category III or IV. Application of any pesticide or herbicide may be performed only by certified applicators.
B. Application of pesticides and herbicides may only be accomplished during a school break or when the building will be clear of students for at least 48 hours.

III. NOTIFICATION OF PESTICIDE AND HERBICIDE USE

A. When pesticides or herbicides are used outdoors, notice of their use will be provided to parents/guardians, staff and students and will also be posted in a common area.

B. When pesticides and herbicides are used in a building, the site will provide a 48-hour pre-notification in the form of posting the product name, purpose, application date, time and method and the Material Safety Data Sheet on all entrance doors. A contact person will also be listed.

C. In the event of an EPA registered pesticide or herbicide application in or around a building site during the school year or summer session, a notice (including the product name, purpose, contact person, and application date, time and method), will be sent home in writing with students in the affected building at least 5 days prior to application.

IV. RECORD-KEEPING

A. The District will keep a record of pesticides and herbicides used, amounts and locations of treatments and will keep any Material Safety Data Sheets, product labels and manufacturer information on ingredients related to the application of the pesticides or herbicides.

B. All records of pesticides and herbicides used and correspondence will be available for public review upon notice and during normal school hours.

V. STAFF RESPONSIBILITIES AND EDUCATION

A. Designated staff (School Nutrition, Buildings and Grounds, etc.) will participate in sanitation and pest exclusion procedure appropriate to their roles. For example: keeping doors closed, repairing cracks, removing food waste within 12 hours, keeping lids on garbage receptacles and keeping vegetation properly cut.

B. Ongoing education of all appropriate District staff will be a priority to ensure a safe and clean environment.

SOURCE: MASC

LEGAL REF.: M.G.L. 71:68: 132B (ADD LINK)

The Public Schools are committed to providing a safe and properly maintained environment for all staff, students and visitors. To achieve this end, the School District will implement integrated pest management procedures for its buildings and grounds.

The integrated pest management procedures shall include implementation of appropriate prevention and control strategies, notification of certain pesticide and herbicide uses, record keeping, education and evaluation.

Integrated pest management procedures will determine when to control pests and what method of control to choose. Strategies for managing pest populations will be influenced by the pest species, location and whether and at what population level its presence poses a threat to people, property or the environment. The full range of action alternatives, including no action, will always be considered.

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SOURCE: MASC

LEGAL REF.: M.G.L. 71:68; 132B
File: EBAB - PEST MANAGEMENT POLICY

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B. Ongoing education of all appropriate District staff will be a priority to ensure a safe and clean environment.

Reviewed for Policy Subcommittee 3/10/20

The district attempts to provide a safe environment. If an accident or sudden illness occurs, school personnel will administer first aid, and if warranted, call the local EMTs emergency medical services. In the case of illness that may include an infectious disease the school physician shall be notified in accordance with law.

First aid is defined as the immediate and temporary care given in case of an accident or sudden illness, which enables the student-child or staff to be taken safely home or to a physician. It does not include diagnosis or treatment. Any care beyond first aid will not be given.

At each school, procedures will be developed for the proper handling of an injury to, or sudden illness of, a student-child or staff member. These will be made known to the staff and will incorporate the following requirements:

1. The school nurse or another trained person will be responsible for administering first aid.

2. When the nature of an illness or an injury appears in any way serious, every effort will be made to contact the parent/guardian and/or family physician immediately.

3. In extreme emergencies, the school nurse, school physician or Principal may make arrangements for immediate hospitalization—transport to a hospital of injured or ill students, contacting parent or guardian in advance, if at all possible.

4. The teacher or other staff member to whom a student-child is responsible at the time an accident occurs, will make out a report on an official form providing details about the accident. This will be required for every accident for which first aid is given.

5. All accidents to students and staff members will be reported as soon as possible to the Superintendent and, if the Superintendent deems appropriate, to the School Committee.

SOURCE: MASC AUGUST 2016

LEGAL REFS.: M.G.L. 71:55A; 71:56

CROSS REF.: JLC, Student Health Services and Requirements
The district attempts to provide a safe environment. If an accident or sudden illness occurs, school personnel will administer first aid and, if warranted, call emergency medical services. In the case of illness that may include an infectious disease the school physician shall be notified in accordance with law.

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SOURCE: MASC August 2016

LEGAL REFS.: M.G.L. 71:55A; 71:56
CROSS REF: JLC, Student Health Services and Requirements
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5. All accidents to students and staff members will be reported as soon as possible to the Superintendent.

LEGAL REFS.: M.G.L. 71:55A; 71:56
Advance planning for emergencies and disasters is essential to provide for the safety of students and staff. It also strengthens the morale of all concerned to know that preparedness plans exist and that students and staff have been trained in carrying out the plans.

The Regional School Committee has adopted School Safety and Security Procedures, developed by the Superintendent and administrative staff, will develop and maintain plans that meet the requirements of state law for preparedness in case of fire, civil emergencies, and natural disasters.

The Superintendent shall develop, in consultation with school nurses, school physicians, athletic coaches, trainers, and local police, fire and emergency personnel, an Emergency Medical Response Plan for each school in the district. Each plan shall include:

1. A method establishing a rapid communications system linking all parts of the school campus, including outdoor facilities, to local Emergency Medical Services along with protocols to clarify when EMS and other emergency contacts will be called.

2. A determination of EMS response times to any location on the campus.

3. A list of relevant contacts with telephone numbers and a protocol indicating when each person shall be called, including names of experts to help with post-event support.

4. A method to efficiently direct EMS personnel to any location on campus, including the location of available rescue equipment.

5. Safety precautions to prevent injuries in classrooms and on the school campus.

6. A method of providing access to training in CPR and first aid for teachers, athletic coaches, trainers, and other school staff which may include CPR training for High School students; provided that School Committees may opt out of instruction in CPR pursuant to Section 1 of Chapter 71.

7. In the event the school possesses Automated External Defibrillators (AEDs), the location of all available AEDs, whether the location is fixed or portable, and a list of personnel trained in its use.
The district will have a Safety Committee that will include, but not be limited to, community members and first responders. The King Philip Regional School District Superintendent shall annually review these procedures on an annual basis in conjunction with local safety officials.

Building Principals will meet all requirements for conducting fire lock-down drills and Emergency Response drills (at least once per year) to give students practice in moving with orderly dispatch to designated areas under emergency conditions, and also give the staff practice in carrying out their assigned responsibilities for building evacuation.

SOURCE: MASC August 2015
LEGAL REF: M.G.L. 69:8A
Section 363 of Chapter 159 of the Acts of 2000
CROSS REFS.: EBCD, Emergency Closings

EBCE, School Closings and Cancellations

JL, Student Welfare

JLC, Student Health Services and Requirements

REF. "School Safety and Security Procedures" adopted by the King Philip Regional School Committee

Approved February 24, 2015
Advance planning for emergencies and disasters is essential to provide for the safety of students and staff; it also strengthens the morale of all concerned to know that plans exist and that students and staff have been trained in carrying out the plans.

The Superintendent will develop and maintain plans that meet the requirements of state law for preparedness in case of fire, civil emergencies, and natural disasters.

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7. In the event the school possesses Automated External Defibrillators (AEDs), the location of all available AEDs, whether the location is fixed or portable, and a list of personnel trained in its use.

The Superintendent shall annually review the response sequence with local police and fire officials. Plans shall be submitted to local police and fire officials and the DESE at least every 3 years by September 1 or when changes occur. Plans must be updated in the case of new construction or other physical changes to the school campus.

Building Principals will meet all requirements for conducting fire drills and Emergency Response drills (at least once per year) to give students practice in moving with orderly dispatch to designated areas under emergency conditions, and the staff practice in carrying out their assigned responsibilities for building evacuation.

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LEGAL REF: M.G.L. 69:8A

Section 363 of Chapter 159 of the Acts of 2000

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Building Principals will meet all requirements for conducting fire and lockdown drills to give students practice in moving with orderly dispatch to designated areas under emergency conditions, and also give the staff practice in carrying out their assigned responsibilities for building evacuation.

CROSS REFS.: EBCD, Emergency Closings

EBCE, School Closings and Cancellations

REF.: "School Safety and Security Procedures" adopted by the King Philip Regional School Committee

Approved February 24, 2015
File: EBCD - EMERGENCY CLOSINGS

Reviewed for Policy Subcommittee 3/10/20

The Superintendent may close the schools or dismiss them early in the event of hazardous weather or other emergencies that threaten the health or safety of students and personnel. While it may be prudent, under certain circumstances, to excuse all students from attending school, to delay the opening hour or to dismiss students early, the Superintendent has the responsibility to see that as much of the administrative, supervisory and operational activity is continued as may be possible. Therefore, if conditions affect only a single school, only that school will be closed.

In making the decision to close schools, the Superintendent will consider many factors, including the following principal ones relating to the fundamental concern for the safety and health of the children:

1. Weather conditions, both existing and predicted.

2. Driving, traffic, and parking conditions affecting public and private transportation facilities.

3. Actual occurrence or imminent possibility of any emergency condition that would make the operation of schools difficult or dangerous.

4. Inability of teaching personnel to report for duty, which might result in inadequate supervision of students.

The Superintendent will weigh these factors and take action to close the schools only after consultation with public works and public safety authorities and with school officials from neighboring towns. Students, parents/guardians and staff will be informed early in each school year of the procedures that will be used to notify them in case of emergency closings. When schools are closed for emergency reasons, staff members will comply with District procedure School Committee policy in reporting for work.

SOURCE: MASC

LEGAL REFS.: M.G.L. 71:4; 71:4A

CROSS-REFS.: EBC, Emergency Plans
File: EBCD - EMERGENCY CLOSINGS

The Superintendent may close the schools or dismiss them early in the event of hazardous weather or other emergencies that threaten the health or safety of students and personnel. While it may be prudent, under certain circumstances, to excuse all students from attending school, to delay the opening hour or to dismiss students early, the Superintendent has the responsibility to see that as much of the administrative, supervisory and operational activity is continued as may be possible. Therefore, if conditions affect only a single school, only that school will be closed.

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LEGAL REFS.: M.G.L. 71:4; 71:4A

CROSS REFS.: EBC, Emergency Plans
The Regional School Committee's most important function is to provide for the education of students and it recognizes that the education of students is dependent upon many factors, including a proper physical environment that is safe, clean, sanitary, and as comfortable and convenient as the facilities will permit or the use requires.

The supervision over the care and safekeeping of property used by the school district will be the general responsibility of the Superintendent. He/she will work with other municipal departments, as necessary, to develop a comprehensive and well-defined plan for the proper maintenance, cleanliness, and safekeeping of all school buildings and grounds to ensure that each school is equally well maintained, equipped, and staffed.

The Superintendent will establish procedures and employ such means as may be necessary to provide accurate information in regard to the nature, condition, location, and value of all property used by the school district; to safeguard the property against loss, damage, or undue depreciation; to recover and restore to usefulness any property that may be lost, stolen or damaged; and to do all things necessary to ensure the proper maintenance, cleanliness, and safekeeping of school property.

Within the separate schools, the Principal will be responsible for proper care, maintenance, and cleanliness of buildings, equipment and grounds.

SOURCE: MASC August 2016

LEGAL REF.: M.G.L. 71:68, 76:16

Note: State law MGL 76:16 gives regional school districts the power to acquire property and construct buildings. Therefore, the content of this policy might be slightly different for such a district.
The School Committee's most important function is to provide for the education of children, and it recognizes that the education of children is dependent upon many factors, including a proper physical environment that is safe, clean, sanitary, and as comfortable and convenient as the facilities will permit or the use requires.

The supervision over the care and safekeeping of property used by the school department will be the general responsibility of the Superintendent. They will work with other municipal departments, as necessary, to develop a comprehensive and well-defined plan for the proper maintenance, cleanliness, and safekeeping of all school buildings and grounds to ensure that each school is equally well maintained, equipped, and staffed.

The Superintendent will establish procedures and employ such means as may be necessary to provide accurate information in regard to the nature, condition, location, and value of all property used by the school department; to safeguard the property against loss, damage, or undue depreciation; to recover and restore to usefulness any property that may be lost, stolen or damaged; and to do all things necessary to ensure the proper maintenance, cleanliness, and safekeeping of school property.

Within the separate schools, the building administrator will be responsible for proper care, maintenance, and cleanliness of buildings, equipment and grounds.

SOURCE: MASC August 2016

LEGAL REF.: M.G.L. 71:68

NOTE: State law (M.G.L. 71:16) gives regional school districts the power to acquire property and construct buildings. Therefore, the content of this policy might be slightly different for such a district.
The Regional School Committee's most important function is to provide for the education of students, and it recognizes that the education of students is dependent upon many factors, including a proper physical environment that is safe, clean, sanitary, and as comfortable and convenient as the facilities will permit or the use requires.

The supervision over the care and safekeeping of property used by the school district will be the general responsibility of the Superintendent. He/she will work to develop a comprehensive and well-defined plan for the proper maintenance, cleanliness, and safekeeping of all school buildings and grounds to ensure that each school is equally well maintained, equipped, and staffed.

The Superintendent will establish procedures and employ such means as may be necessary to provide accurate information in regard to the nature, condition, location, and value of all property used by the school district; to safeguard the property against loss, damage, or undue depreciation; to recover and restore to usefulness any property that may be lost, stolen or damaged; and to do all things necessary to ensure the proper maintenance, cleanliness, and safekeeping of school property.

Within the separate schools, the Principal will be responsible for proper care, maintenance, and cleanliness of buildings, equipment and grounds.

LEGAL REF.: M.G.L. 71:68, 76:16