

KING PHILIP REGIONAL SCHOOL COMMITTEE
MINUTES
Monday, August 11, 2014
King Philip Regional High School Library

CALL TO ORDER: Mrs. Martin called the meeting to order at 7:10pm.

ROLL CALL OF COMMITTEE MEMBERS:

Members Present:	Norfolk:	Michael Gee, Noelle Tonelli,
	Plainville:	Ann-marie Martin, Charlene McEntee
	Wrentham:	Lynn Desrochers
Members Absent:		Patrick Francomano, Jim Killion, Jeff Chalmers, Edward Goddard
HS Student Council Representative:		Edward Cullinane

The meeting is being videotaped this evening by Wrentham Cable Access. Mrs. Martin explained that the public may visit the district's website at www.kingphilip.org to review informational documents pertaining to each school committee meeting. Videotaped meetings may be viewed in their entirety at www.wrenthamcableaccess.com. Mrs. Martin also explained the procedure for public comment.

DELEGATIONS, VISITORS, PUBLIC PARTICIPATION, ETC.:

Dr. Gilson, Dr. Oliveira, Mr. Mark Seide, HS Assistant Principal, Mr. Wolloff
Norfolk Police Chief Stone, Officer Michelle Palladini

PAYMENT OF BILLS, FINANCIAL REPORT:

Warrants/Budget Report & Transfers

CONSENT AGENDA:

The following documents presented as the Consent Agenda were reviewed:
Warrants/Budget Report/Budget Transfers
Appointments, Retirements, etc.
Board & Administrator, June 2014, Vol. 28, No. 2
Board & Administrator, July 2014, Vol. 28, No. 3
BICO Activities & Information, June 30, 2014
KP Parents' Network Newsletter, June 14, 2014 (Issue 5)

AGENDA ITEMS:

Introduction of Mr. Mark Seide, HS Assistant Principal:

Dr. Oliveira introduced Mr. Mark Seide, the newly appointed HS Assistant Principal. Mr. Seide will be the 7-12 504 Coordinator and 9-12 Teacher Evaluator, monitor the virtual high school and peer tutoring program both during the day and after-school program. Mr. Seide worked at Andover High School and is very excited about this position and indicated that 504s are his specialty area.

New Business (Taken out of Order):

School Resource Officer at MS:

Dr. Gilson read into the Minutes Governor Deval Patrick's (7/17/14) released report of the state's Task Force on School Safety and Security and made the recommendation that:

"At the secondary level, every school in the Commonwealth should have a School Resource Officer (SRO), who is appointed jointly by the superintendent of Schools and the chief of police. At the elementary level, all schools should have an appropriate program that provides both police presence and public safety education,"

such as an adopt-a-school program. Smaller districts may consider sharing law enforcement resources or personnel. The state should appropriate funds for this purpose.” (p. 28). The entire report of the MA Task Force on School Safety and Security Task Force is available online at:

<http://www.mass.gov/governor/docs/pdf-school-safety-task-force-final-report.pdf>

Dr. Gilson noted that the presence of the SRO would allow for two basic components:

- A. Student, Staff, and Family Support
- B. Education with classes facilitated daily by a consistent officer from the Norfolk Police Department selected jointly by the Norfolk Chief of Police, the Middle School Principal, and the KP Superintendent.

The following components would be the responsibilities of the SRO:

Student, Staff, and Family Support:

Our on-site SRO would be on hand to respond to emergencies, facilitate safety drills, provide ongoing emergency preparedness training, serve as a liaison between the 3 towns (Norfolk, Wrentham and Plainville Police) to support students and families, assist with medical emergencies, and provide periodic parent seminars on topics such as internet safety.

Educational Component:

There would be an ongoing educational component that would be offered to all Grade 8 students on alternating days for a semester. The educational program facilitated by the SRO would be called LEAP (Leadership, Empowerment, Achievement, and Protection). This program is currently being developed in the Norfolk Police Department by Officer Michelle Palladini.

Dr. Gilson intends to work with the new SRO and look at what we are doing as a district based upon the Governor’s recommendation.

Dr. Zielinski explained the process: The SRO draft contract has been presented to the School Committee and the KPTA as the health position is part of the bargaining unit. Since a health teacher candidate has not been found to meet the criteria of the District and a science teacher could not meet the caliber of where the District wants to go, Dr. Zielinski met with the President of the KPTA and discussed impact bargaining of this SRO position. The District intends and wants to encourage the health and safety of our students. The KPTA has made some recommendations including that the individual hired for this position would be a certified teacher and a member of the union, however, the intended candidate for this position cannot be a member of 2 unions. It has been discussed that this position will be a one year pilot program to see how this program goes and how it will impact students and families.

Dr. Zielinski plans to follow through with contracting this position. There will be 2 SRO’s in the District and she requests that the school committee approve a MS SRO and the authority to sign the contract on behalf of the District.

For clarification, Dr. Zielinski stated that there will no longer be a truancy officer. The amount of the contracted position will be determined. The Norfolk Police Department will pay the candidates salary and benefits and KP will be paying the Norfolk Police Department while the candidate is servicing the District.

- ✚ **A Motion was made by Mrs. Tonelli, seconded by Mrs. McEntee, to approve the Agreement between the Town of Norfolk on behalf of the Norfolk Police Department, pending any communication with the association. All in favor.**

UNFINISHED BUSINESS:

Music Fees:

Mr. Schaefer presented the music fees and fee recommendations as part of the FY2015 proposed budget and fee structure. Mr. Schaefer explained how the fee structure was calculated based upon the number of students in the program and the number of trips involved in the program. The School Committee reviewed the fee structure and recommended MB 1, Percussion 2 and \$150 for Jazz. Guard will go back to Finance Subcommittee for future discussion.

- ✦ **A Motion was made by Mr. Gee, seconded by Mrs. McEntee, that the School Committee approves the setting of the music fees as follows: Marching Band 1 of \$500; Percussion 2 of \$525; and, \$150 for Jazz. All in favor.**

COMMUNICATION:

Dr. Zielinski presented the following reports:

1. AASA Presentation Federal Policy & Advocacy as presented at the MASS
2. School Safety and Security presented to Governor Deval Patrick.

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

The Superintendent's SMART Goals were discussed at the Retreat on July 15, 2014 and the key actions and benchmarks that were aligned with the Superintendent's Rubrics were reviewed. Dr. Zielinski has implemented these discussion pieces and has revised Goal #4 to be more specific to inclusion rather than differentiation of instruction.

Dr. Zielinski explained that the approval of her SMART Goals triggers the administration team's goal setting which will then be furnished to all staff as they prepare their individual goals in the fall. The Strategic Initiatives and Objectives have been aligned with the State.

- ✦ **A Motion was made by Mrs. McEntee, seconded by Mrs. Tonelli to approve the Superintendent's SMART Goals as presented and the strategic initiatives and objectives as written. All in favor.**

Reports from School Committee Members:

Mr. Chalmers: None

Mrs. McEntee: Plainville Elementary has not had a meeting since June.

Mr. Goddard: None

HS Student Council Representative Report: Presented

Congratulations to Edward Cullinane who attended the National Association of Student Council's Annual Conference in Orlando, FL. The KPHS Student Council is recognized as a Gold Council of Excellence by the National Association.

- Freshman Orientation was held today from 8:30-2PM. Over 200 members of the Freshman Class attended Orientation.
- KP Cares had an informational meeting to inform new members about what the club is like and what activities they do in preparation of the new school year.
- On July 6 members of the Student Council attended the Massachusetts Association of Student Council's Summer Leadership Conference at Worcester State University. Sarah Randall and Nathan Andrews were beginning level attendees, Sydnie Dimond, Molly Colletta, and Marcus DiBacco were intermediate, and Edward Cullinane was advance and graduated from the program with 180 hours of leadership training.

UNFINISHED BUSINESS:

HS Artificial Turf Field Update:

Dr. Oliveira reported that the signs are up and to check the KP website for fundraising opportunities. Events currently include a golf tournament and a Gala.

Dr. Oliveira thanked the Norfolk Lions' for their tremendous support during the Norfolk Community Day and also thanked various HS groups including World Percussion groups, French group, Warrior Football and Cheerleading for their participation to make this a wonderful event. She hopes that the HS groups will also participate in Plainville and Wrentham in the fall.

UNFINISHED BUSINESS:

MS Lighting Project: Mr. Schaefer indicated the project is underway and expects its completion by the end of September. Mrs. Desrochers inquired about Cori checks and Mr. Schaefer indicated that all the workers have been cori'd through their contractor.

Update on Independent Auditors:

Mr. Schaefer reported that the auditors are in the process of conducting their annual audit and will be submitting their findings upon completion.

MASBO Survey and Audit of Business Office:

Mr. Schaefer reported that there was good feedback from the administration and personnel who were interviewed by MASBO and interesting report from MASBO. It is expected that MASBO will submit a draft report to the superintendent and director of finance with 6-8 weeks.

MS Septic/Water Line Project:

Mr. Schaefer presented the findings of interviews that were conducted with the two design engineering firms who submitted proposals for the MS Septic/Water line project. The project will be done during the summer of 2015.

- ✚ **A Motion was made by Mr. Gee, seconded by Mrs. McEntee, to award the contract to Gale Associates for the MS Septic/Water Line Project. All in favor.**

School Walk-Throughs:

Based upon feedback from the majority of school committee members, the annual school walk-throughs will be held on Tuesday, August 26, 2014 at 7pm starting at the MS then continue to the HS at approximately 8pm at HS. Mrs. Martin, Mr. Gee and Mr. Killion are expected to attend and Mrs. McEntee will plan to attend if time allows once the Plainville Elementary School Committee Meeting ends.

MASC Joint Conference Voting Delegate:

Mrs. McEntee nominated Mr. Gee as the 2014 MASC Joint Conference Voting Delegate.

Mr. Gee nominated Mrs. Killion as the 2014 MASC Joint Conference Voting Delegate. Since Mr. Killion was not present, Mr. Gee then nominated Mrs. Martin.

- ✚ **A Motion was made by Mr. Gee, seconded by Mrs. McEntee, to nominate Mrs. Martin as the 2014 MASC Joint Conference Voting Delegate and to nominate Mr. Killion as the alternative voting delegate. All in favor.**

School Committee Goals:

Mrs. Martin is in the process of reviewing the draft minutes of July 15, 2014 that were submitted by the Secretary that include the School Committee Goals. These minutes will be present for approval at the September 2, 2014 School Committee Meeting.

NEW BUSINESS:

- ✚ **A Motion was made by Mr. Gee Mike Gee seconded Mrs. Tonelli, to approve the 6 home school requests as printed, according to School Committee Policy IHBG:**

1. J.B. – Grade 11
2. J.M. – Grade 8
3. M.D. – Grade 8
4. G.D. – Grade 7
5. E.S. – Grade 7
6. Z. R. – Grade 8

All in favor.

Laptop Lease Agreement:

Mr. Schaefer requested approval and authority to sign the laptop lease agreement with First American Commercial Bancorp, Inc. The lease is for 3 years and is for the notebooks computers that the District is leasing to get ready for STEM & PARCC.

- ✚ **A Motion was made by Mr. Gee, seconded by Mrs. McEntee, to approve the three year lease agreement #2012195 with First American Commercial Bancorp, Inc. in the amount of \$71,129.28. Further, the Committee authorizes the Director of Finance & Operations to execute any and all documents associated with said lease agreement. All in favor.**

Recommendations or Questions from Individual Committee Members:

None

Late Communications:

None

Adjournment:

- ✚ **At 7:55pm, a Motion was made by Mrs. McEntee, seconded by Mrs. Tonelli, to adjourn. All in favor by roll call vote Yes (5); No (0).**

Respectfully submitted,

*Lisa Barrett Witkus
Executive Assistant &
Secretary to the School Committee*