

KING PHILIP REGIONAL SCHOOL COMMITTEE  
MINUTES  
December 1, 2014  
King Philip Regional High School Library

**CALL TO ORDER:** Mrs. Martin called the meeting to order at 7:00pm.

**ROLL CALL OF COMMITTEE MEMBERS:**

Members Present:	Norfolk:	Noelle Tonelli, Jeff Chalmers
	Plainville:	Ann-marie Martin
	Wrentham:	Lynn Desrochers, Jim Killion, Edward Goddard
Members Absent:		Patrick Francomano, Charlene McEntee, Michael Gee
		Municipal Representative: Charles Kennedy not in attendance
HS Student Council Representative:		Edward Cullinane

The meeting is not being videotaped this evening by Wrentham Cable Access. Mrs. Martin explained that the public may visit the district's website at [www.kingphilip.org](http://www.kingphilip.org) to review informational documents pertaining to each school committee meeting. Videotaped meetings may be viewed in their entirety at [www.wrenthamcableaccess.com](http://www.wrenthamcableaccess.com). Mrs. Martin also explained the procedure for public comment.

**DELEGATIONS, VISITORS, PUBLIC PARTICIPATION, ETC.:**

Dr. Oliveira, Dr. Gilson, Mr. Chaplin, Mrs. Fischer

**REPORTS OF THE SUPERINTENDENT:**

Massachusetts Association of School Superintendents (MASS):

Dr. Zielinski explained the criteria for the 2014 MASS Awards and presented this year's certificates to seniors:

Henry Carr and Jennifer Holmes

Dr. Zielinski and the Committee congratulated the students on their academic excellence and for their extra-curricular activities while attending the King Philip Regional High School.

**CONSENT AGENDA**

**PAYMENT OF BILLS, FINANCIAL REPORT:**

Warrants/Budget Report & Transfers

The following documents were presented as the Consent Agenda

- Appointments, Retirements, etc. dated December 1, 2014
- Budget & Finance Subcommittee Meeting Minutes dated October 29, 2014.
- Board & Administrator, November 2014, Vol. 28, No. 7
- WCVB5 New Article: Report questions role of wealth in Newton shooter's care, 11/22/14

**AGENDA ITEMS:**

**School Safety Committee:**

Mr. Chaplin and Mrs. Fischer, members of the Safety & Security Committee, explained that they have spent 18 months of work and preparation in the event of an emergency violent situation. Mrs. Fischer displayed the "Go-Bucket" that is an actual 5-gallon bucket that includes some of the essential recommended items that should be on

hand in every classroom and office in the school setting in the event of an emergency as teachers and students may need to be in a classroom for several hours.

Mrs. Fischer referred to the States recommendations as outlined in the "School Safety & Security" presented to Gov. Deval L. Patrick from the MA Task Force Report. Referred to page 29 "Go-Kit". The goal is to get the bucket into every classroom and offices by the end of the year, including a first-aid medical kit. The Go-Bucket would also include a list of class rosters, map of the building, rally points and emergency protocol to be on hand should they need to be locked down. Meeting this goal will meet one of the governor's goals.

The School Safety Committee has been working very closely with local law enforcement officers including Officers Eckyl and Palladini. The philosophy is: "Be prepared, not scared." Teaching the staff what to do and use what is in their classroom to protect everyone and the knowledge of barricade training has been a very important aspect of the ALICE Training (a two-day training course).

Discussion ensued on the cost of providing a stocked Go-Bucket for every classroom within the district as each bucket would cost approximately \$30-\$40 per bucket.

School Committee members had a few observations on funding including having an "Adopt a bucket" fundraiser, or have parents sponsor a bucket. Another suggestion was to ask the police departments if there is any grant money available.

This item will be placed on the next Budget & Finance Subcommittee to explore options.

#### **Communication:**

##### **KP in the News:**

- The following articles were published in The Sun Chronicle:  
"KP notebook," dated November 17, 2014;  
"KP Marching Band," dated November 24, 2014.
- A letter dated November 14, 2014 from Dana-Farber Cancer Institute thanking the District for their support of the Chop to Stop/Shave to Save donation of \$1,000 to Dana-Farber and the Jimmy Fund.
- Congratulations to Mrs. Desrochers for her organizing of the KP Musical Miles.
- Dr. Zielinski presented a letter dated November 25, 2014 informing the School Committee that she will be instructing a course for the American International College.

#### **MS and HS School Improvement Plans:**

Dr. Gilson and Dr. Oliveira presented the MS and the HS 2014/2015 School Improvement Plans. These documents show the progress on both schools along with the assessment of progress. The Assessment of Progress column has been updated to reflect things accomplished, in process or planned at this point in the year. The School Improvement Plans are aligned with the strategic initiatives and the superintendent's goals for the district.

Discussion ensued on the teacher evaluation process. Dr. Gilson instituted a teacher team training session during the summer who stepped in and trained in both schools guiding them through it. Now we have TeachPoint which is a web-based program, and goals have been received from all of the faculty. There is an on-going review of self-assessment materials, a review of goals and we in the process of refining goals. Evidence has been gathered to support the goals. Along with every indicator required, there is evidence of specific indicators that have been set which includes 3 pieces or less per indicator and a particular piece could cover more than one indicator.

#### **Reports from School Committee Members:**

Mr. Chalmers: Norfolk School Committee's met on November 18, 2014 and discussed the following topics:

- Regional School Committee Chair Meeting
- Budget Update – Todd Hassett, School Biz Official
- School Improvement Plans: Freeman-Kennedy and H. Olive Day
- Superintendent's Goals
- Policies - background checks, CORI regulations, student discipline
- Discussed regional school committee meeting BICO
- The next meeting will be held on December 9.

Mrs. McEntee: None

Mr. Goddard: The Wrentham School Committee had an informal review of the new superintendent and they are very happy with his performance. There was a continuing discussion on PARCC vs. MCAS. The next meeting will be held on December 9.

### **Mr. Cullinane: Student Council Report**

Bonfire was held last week on Tuesday 11/25.

Senior Supper was a success! Seniors were awarded various superlatives.

Planning for Senior T-Shirts and Prom is underway

National Honor Society:

Members helped at Parent Teacher Conferences

Held a Charity Dodgeball Tournament on 11/21 to benefit Autism Awareness

Sophomore Government:

Currently holding a Sweatpants sale to raise funds for class activities

Metacomet

Articles for the first issue of the year have been uploaded to [kingphilipmedia.com/metacomet](http://kingphilipmedia.com/metacomet)

Freshman Government:

Planning for the Freshman Semi which is scheduled for February 6<sup>th</sup>

International Club:

Working on a Memory Project making portraits for children in India in conjunction with the National Art Honor Society

### **UNFINISHED BUSINESS:**

#### **Prescription Medication Delegation:**

- ✚ **A Motion was made by Mr. Goddard, seconded by Mr. Killion, that the School Committee authorize the Chair of the School Committee to sign the Prescription Medication Delegation forms every year provided by the Massachusetts Department of Public Health, School Health Unit. All in favor.**

### **NEW BUSINESS:**

#### **Home school plan:**

- ✚ **A Motion was made by Mrs. Desrochers, seconded by Mr. Killion, to approve the 2014/2015 home school plan for I.I. (Grade 8) for the remainder of the 2014/2015 school year according to Policy IHBG.**

Mr. Goddard asked if the superintendent has this been reviewed this home school plan? Dr. Zielinski replied that she has.

**All in favor. Motion carried.**

#### **Approval of Prior Fiscal Year Expenditure:**

- ✚ **A Motion was made by Mr. Goddard, seconded by Mr. Killion that the School Committee approves the expenditure of \$931.89 for professional development coursework completed and that a reimbursement check be issued to the effected staff member. All in favor.**

#### **Governor's 9c Cuts – FY2015 Budget:**

Mr. Schaefer in a memorandum dated November 21, 2014, reviewed 9c cuts. He urged school committee members to send emails to representatives, as cuts to regional transportation forces the regional schools to cut generally on the educational side of the budget to fund transportation. Need strong effort to get some of the transportation aid reinstated.

Mrs. Martin, Chair offered to draft a letter, but noted that each member could reiterate individually to show a strong effort.

#### **Late communication.**

POPS Concert will be held on Saturday, December 6 at 7pm.  
KPHS Drama Holiday Play, Friday and Saturday, December 12 and 13 starting at 7pm

**Recommendations or Questions from Individual Committee Members:**

**Late Communications:**

**Public Comment:**

**Adjournment:**

✚ At 7:40pm, a Motion was made by Mr. Goddard, seconded by Mr. Killion to adjourn. All in favor by roll call vote: Yes (6); No (0).

*Respectfully submitted,*

*Lisa Barrett Witkus  
Executive Assistant &  
Secretary to the School Committee*