

KING PHILIP REGIONAL SCHOOL COMMITTEE
MINUTES
December 21, 2015
King Philip Regional High School - Library

CALL TO ORDER:

Mr. Gee, Vice Chair called the meeting to order at 7:02PM.

ROLL CALL OF COMMITTEE MEMBERS:

Members Present:	Norfolk:	Michael Gee, Jeff Chalmers.
	Plainville:	Patrick Francomano, Charlene McEntee
	Wrentham:	Jim Killion, Lynn Desrochers
HS Student Council Representative:		Eliza Sheehan
Members Absent:	Norfolk:	Noelle Tonelli
	Plainville:	Ann-marie Martin
	Wrentham:	Danielle Schmitz

The meeting is being videotaped by Wrentham Cable Access. Mr. Gee explained that the public may visit the district's website at www.kingphilip.org to review informational documents pertaining to each school committee meeting. Videotaped meetings may be viewed in their entirety at www.wrenthamcableaccess.com Mr. Gee also explained the procedure for public comment.

DELEGATIONS AND VISITORS

None

CONSENT AGENDA

COMMUNICATION:

- Appointments, Retirements, Resignations, dated 12/21/15 was presented to the Committee.
- *Board & Administrator*, December 2015, Vol. 29, No. 8

APPROVAL OF MINUTES

- ✚ **A Motion was made by Mr. Francomano, seconded by Mr. Killion, to approve the Minutes of December 7, 2015, as presented. All in favor, with Mrs. Desrochers and Mrs. McEntee abstaining.**

PAYMENT OF BILLS, FINANCIAL REPORT

Warrants/Budget Report/Budget Transfers

AGENDA

APPROVAL OF MINUTES

- ✚ **A Motion was made by Mr. Francomano, seconded by Mr. Killion, to approve and retain the Executive Session Minutes of December 21, 2015, as presented. All in favor, with Mrs. Desrochers and Mrs. McEntee abstaining.**

COMMUNICATION:

- An article in *The Sun Chronicle*, dated 12/9/15 on the first HS musical in 15 years. Dr. Zielinski congratulated everyone involved in the show for putting forth a great effort.
- FY15 BICO Annual Report was presented to the School Committee. It is mandated that each educational collaborative submit an annual report to DESE and each member of the school committee, according to Dr. Zielinski.

REPORTS FROM SCHOOL COMMITTEE MEMBERS:

Norfolk School Committee Representative: Mr. Chalmers

The Norfolk School Committee discussed the following items on December 8, 2015:

- BICO and the FY15 annual report;
- FY16 Budget;
- PARCC vs. MCAS discussion.

Plainville School Committee Representative: Mrs. McEntee

- The Plainville School Committee met in December and discussed the following items:
- Standards based report card;
- Approval of the FY17 school year calendar;
- Voted on PARCC vs. MCAS - status quo.

Wrentham School Committee Representative: Ms. Schmitz

None

HS Student Council: Ms. Sheehan

Schoolwide

On Tuesday, December 22, we will welcome the KPMS 8th graders to KPHS for move-up day! 8th grade students were given the opportunity to hear about what KP has to offer them from current high schoolers involved in a variety of clubs/programs at KP.

Student Council

The Student Council hosted their annual holiday party event on December 11th, 2015. 265 first grade students attended the Holiday Party at KPHS. It was a great day for all students and staff! Stoughton was thrilled with the outcome of this event. The Student Council hopes to work with Stoughton again next year!

Holiday Gram sales began today at lunch for 50 cents per gram. All proceeds from this fundraiser will help contribute to the scholarships that are distributed to the seniors, from Student Council at the end of the year.

Student Council is also in the process of planning a tentative semi-formal "Winter Ball" for January 9th. The council is working hard to gather chaperones for this event!

"Star Day" will occur again this year! At some point during the week leading up to mid-year exams, every student at KP will be on the hunt to find a star with their name on it- hidden throughout the building!

KP Cares

KP Cares helped donate to 41 families- 95 children in all! Over 350 gifts were purchased by the student body. All 350 gifts were wrapped on Friday & Saturday of last week, and distributed by KP Cares Club members. St Mary's in Wrentham donated gift cards and allowed KP Cares to support an additional 30 families as well!

Drama / Gaps

The Drama / Gaps crew put on an amazing show last weekend! For the first time in over 10 years, KP produced a musical: A Holiday Cabaret. The shows occurred on December 11th & 12th at 7 PM each night, in addition to a 2 PM Matinee on the 12th. All ticket proceeds benefited local food pantries.

Mr. Francomano commented that the HS Giving Tree assisted a large number of families that live in the three towns and showed wonderful generosity from the KP community.

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT:

None

UNFINISHED BUSINESS:

FY17 Budget Update:

Dr. Zielinski reported to the School Committee that all of the Curriculum Team Leaders and the Department Heads presented their initial requests for funding to the Budget Subcommittee on December 14, 2015. On January 4, 2016, the Budget Subcommittee will meet with the building principals and determine priorities within the budget for each building. She also noted that there is an anticipated increase of 15% on healthcare so that is being looked at and it is not anything different than what the towns are looking at as far as rates are concerned.

Mr. Francomano commented that the December 14th Budget Subcommittee meeting, was a very good working session and they appreciated the amount of time and thoughtful planning on the part of the administration. He indicated that a good foundation was laid for the budget. Mr. Schaefer explained that a shared workbook was utilized where people were working back and forth (*Office 365 (One Note)* was used for a shared workbook).

2015/2016 PARCC Decision:

In a memorandum dated December 16, 2015 Dr. Gilson explained that the Administration is recommending that the District pursue computer based PARCC testing in the spring 2016 transition year. This allows KP students to have the additional advantage of being more prepared for the format of tests such as the SAT which will appear with a computer based testing option in the spring of 2016. Dr. Zielinski explained that PARCC will be held at the MS and 10th grade will be the MCAS.

- ✚ **A Motion was made by Mr. Francomano, seconded by Mrs. McEntee, to move the superintendent's recommendation that the District pursue computer based PARCC testing in the spring of 2016. All in favor.**

Head Groundskeeper Position (2nd Reading):

- ✚ **A Motion was made by Mr. Francomano, seconded by Mr. Killion, to approve the position description for the Head Groundskeeper and Power Equipment Manager as presented. All in favor.**

Restraint Policy (2nd Reading):

Discussion ensued on the implementation of a new policy on the physical restraint of students. Dr. Zielinski explained that BICO has gone through 1st and 2nd reading with the BICO Board Members. There was a fairly lengthy dialog on what their policy looks like as BICO has embedded their procedures in the policy as it is important to them as their level of restraint and the programs that they run is much more intensive, so that it is very clear and structured. She explained that at King Philip, this method is very rarely presented.

Dr. Zielinski explained that the new restraint policy is using BICO's policy where some of it is applicable. In some cases at King Philip, the administration would contact the school resource officers. Due to the new regulations, a log will be kept and now data reporting needs to be conducted every month. Mrs. McEntee would like to ensure that parents will be notified within 24 hours and wants to make sure that BICO's policy also has the same language about notification. Dr. Zielinski and the superintendents have reviewed the BICO policy and indicated that it does contain notification to parents.

- ✚ **A Motion was made by Mrs. McEntee, seconded by Mr. Francomano, to approve Policy File JKAA, Physical Restraint of Students, as presented by the Policy Subcommittee. All in favor.**

Special Education Review:

In a memorandum dated December 17, 2015, Dr. Zielinski explained that the four superintendents (Norfolk, Plainville, Wrentham and King Philip) have agreed that Walkers Partnership might be the best choice to perform the Special Education Review and asked Walkers to present a proposal. A proposal was received on Friday, December 18 which Dr. Zielinski shared with the KP School Committee. Upon review of the proposal, discussion ensued that 12 hours of observation is limited and was a concern. Dr. Zielinski spoke with Walkers Partnerships who indicated that there is a caveat in the proposal where more time may be allowed depending on the initial observation with more hours added. It was explained that Walkers was trying to keep the estimate at \$15,000, but the expectation is more time to get a thorough report. The superintendents would need to establish this. Focus groups, including SPED PACs, would hopefully be included according to Mrs. McEntee.

Dr. Zielinski's recommendation would be to add an additional 10 more hours. Discussion ensued on how much time would be spent in contained classroom and it was estimated that at least 3 hours in each school. The school committee wants a complete Program Review. Dr. Zielinski indicated that finding someone who has the experience and the capacity to do this review is hard to find. Walkers might be a right fit, but how we refine the proposal is up to the individual districts. It is anticipated that the start time would be February 2016.

- This item was tabled to January 11, 2016. Dr. Zielinski suggested that approval by all four school committees would be in January and that the KP School Committee representatives send out an email to the individual towns.

NEW BUSINESS:

Establishment of IEC Members Sick Bank:

In a memorandum dated December 17, 2015, Dr. Zielinski recommends that the School Committee consider establishing a sick bank for individual employment contracted (IEC) personnel. Dr. Zielinski spoke with Attorney Waugh who did not see any legal issues or caveats in establishing such a sick bank. Mr. Francomano was concerned with rules about the use of the sick bank and specific details needs to be addressed as a group and how this would be designed.

- This item was tabled for more fully formed information to be presented to the School Committee.

FY2017 School Year Calendar Discussion:

Dr. Zielinski presented 3 different scenarios for the 2016/2017 school year. This information was also given to Mr. Gentili, President of the KPTA, but she has not had any feedback. In the meantime, Plainville has voted and approved their school year calendar listing Friday, December 23 as a non-work day.

Mr. Francomano suggested that if the administration cannot get the Association to agree, then perhaps start in September. With the first day for staff on Thursday, September 1, have no school on Friday, September 2nd, and the first days for students would be September 6, and include that as an option.

Dr. Zielinski explained that she is trying to align with the 3 elementary districts. Also, Good Friday is an issue as none of the 3 elementary school districts are in session on Good Friday.

- This item was tabled for further discussion.

District Credit Card: Mr. Schaefer:

In a memorandum dated December 17, 2015, Mr. Schaefer outlined the process for a District Credit Card along with a copy of the agreement from Commerce Bank indicating the attorney commentary. This proposal has been discussed in a Finance Subcommittee meeting. Mr. Schaefer explained that there is a need for this district card as it will be used by individuals for various needs (items that cannot be placed on a purchase order) and this card would be used instead of the employee's individual cards.

Discussion ensued on whether this card could be used to pay for out of district schools that have private tuitions which would generate a tiered rebate back to the district potentially. Commerce made a presentation to all the BICO business officers, so Commerce is taking all of the business and making an aggregate for all the 18 member districts and the calculation could be greater for all of the revenue generated and consider us a consortium.

- Tabled for next meeting for further discussion.

REPORTS OF SPECIAL COMMITTEES:

Finance Subcommittee: There is an engineering proposal to build security vestibules for the 2 buildings. Would it be appropriate for us to have a comprehensive security study and have Synergy meet with Safety and Security Committee at a meeting and going out to other vendors to have a selection.

Mrs. Desrochers noted that Wrentham has changed the Delaney school entrance.

Dr. Zielinski indicated that the HS administration is looking into changing the traffic pattern in the spring to help with traffic flow. This could help determine where a vestibule would be located.

Mr. Francomano stated that security is a significant concern and we take the safety of students and staff very seriously and want to make sure we do it right.

RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS

PUBLIC COMMENT

ADJOURNMENT:

- ✚ A Motion was made at 8:02pm by Mr. Francomano, seconded by Mr. Killion, to enter into Executive Session to discuss collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body, and the chair so declares, only to return to open session for purposes of adjournment. All in favor, by roll call vote: Yes (6); No (0).
- ✚ At 8:50pm, A Motion was made by Mr. Francomano, seconded by Mrs. McEntee, to adjourn. All in favor by roll call vote. Yes (6); No (0).

Respectfully submitted,

*Lisa Barrett Witkus
Secretary to the School Committee*