

School Committee Meeting
Monday, February 24, 2020 – Approved 4/6/20
King Philip Regional High School – Library
201 Franklin Street, Wrentham, MA 02093

OPENING OF MEETING:

Mr. Gee, Chair, opened the meeting at 7:00pm.

ROLL CALL OF COMMITTEE MEMBERS

Members Present:

Norfolk:	Michael Gee, Kenneth Dow
Plainville:	Bruce Cates, Samad Khan, Amy Abrams
Wrentham:	Trevor Knott Erin DeStefano, Jim Killion

Members Absent:

Norfolk:	Jeff Curry
Plainville:	Present
Wrentham:	Present

HS Student Council Representative: Marion Linde

Mr. Gee reviewed the Public Comment policy and procedure.

The Chair announced that this Meeting is being televised by Wrentham Cable 8 and provided details about how to access school committee meeting documents on the King Philip Website. All documents may be viewed in their entirety at: www.kingphilip.org

Communication: (Taken Out of Order)

Presentation of Memorabilia from the Class of 1959 (60 year reunion)

Dr. Gilson introduced members of the Class of 1959 as they celebrated their 60th Reunion bringing the KP past and KP present together. Mr. Ernest Alix organized the presentation of memorabilia dedicated to the KPRHS which includes a donation of the 1958 and 1959 original yearbooks, photographs of the original construction site of the vocational school and a banner signed by members of the 1959 graduating class and other artifacts. A video was also donated memorializing how the school was formed with insight from members of the three towns. Mr. Alix provided a history of how the three towns came together to form the “experiment” of King Philip Vocational School that is a product of the greatest generation. The group continues to be very active in the community by donating time and items to local soup kitchens, veterans’ affairs and senior centers.

New Business: MS Program of Studies (1st reading):

Ms. Kreuzer and Mr. Alves presented the 1st reading of the 2020/2021 MS Program of Studies that has been redesigned in order to simplify the document, highlight the interdisciplinary team structure and focus on the experiences of a MS student at each grade level. All classes are heterogeneously grouped except for math and all courses are aligned with MA curriculum frameworks. The MS would like to expand World Language to Grade 7 students called *Introduction to French and Spanish*, that is a full year elective course.

Discussion ensued on the benefits of offering students a Grade 7 World Language so that they can explore their options earlier as some districts begin to offer World Language options in Grade 6 which helps them to succeed in the high school level. Offering this course would have budget implications as this would mean hiring another teacher to teach this course.

Discussion ensued on the three levels of Math, with the goal to move to 2 levels based upon the curriculum to provide more opportunities for students and challenge students who need to go further while raising the bottom as well; it is best

practice and doesn't put a ceiling on what the students can achieve, according to Ms. Kreuzer. Mr. Zinni indicated that there are cross-curricular conversations between HS and MS to discuss longitudinal programming through grade 12. Discussion ensued on the Civics course project requirement as part of the course taught by the History Department and the wording of this in the draft. The curriculum structure has been redesigned to weave this into the coursework, but the materials currently are out of date and need to be purchased.

Per the School Committee's recommendation, Ms. Kreuzer will adjust the wording on Page 13 under "Seventh Grade Course Selections – Required Courses" to make it clearer. This change will be presented in the 2nd reading of the MS Program of Studies.

Ms. Kreuzer indicated that there has been positive feedback on team setting; teachers can work together in formal and informal meetings; connections have been made on many different levels. Discussion ensued on sending out a survey to the community that was a topic of discussion in School Council and also a recommendation of the School Committee. Ms. Linde discussed the team bonding aspect among students throughout the three towns going forward.

CONSENT AGENDA

All items listed with an asterisk () are considered to be routine and will be enacted by one motion if action is required. There will be no separate discussion of these items unless a member of the committee so request, in which event the item will be considered in its normal sequence:*

APPROVAL OF MINUTES

- ✚ A Motion was made by Mr. Knott, seconded by Mrs. Abrams, to approve the Minutes of January 27, 2020. All in favor: Yes (6); No (0); Abstain (2) – Mr. Dow and Mrs. DeStefano. Motion carried.**

- ✚ A Motion was made by Mrs. Abrams, seconded by Mr. Khan, to approve the Minutes of February 3, 2020. All in favor: Yes (6); No (0); Abstain (2) – Mrs. DeStefano and Mr. Killion. Motion carried.**

PAYMENT OF BILLS, FINANCIAL REPORT

Warrants/Budget Report/Budget Transfers

COMMUNICATION:

- HS & MS Student Council Report: Miss Linde
- DECA Invitation to attend the 2020 MASS-DECA State Career Development Conference Awards: Ms. Abrams stated that she has learned that parents are uninvited. Mr. Zinni will check with Mr. Dow to see if the SC is still invited.
- Late Start Time Update: Mr. Zinni read into the Minutes an email from Dr. Allardi, Norfolk Mrs. Abrams indicated that Plainville's response had a lot of questions and what would be the start time and if it was 7:30am. They would be interested in exploring and investigating this further. Start time would need to be determined and the parameters. According to Mrs. DeStefano, Wrentham has not discussed this further since Mr. Zinni's last presentation.
- Mrs. Abrams stated that the Concussion Policy is out of date and needs to be reviewed along with the accompanying forms.

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

Mr. Zinni gave a summary of the DESE 2-day Workshop he attended along with a team from King Philip on MTSS (multi-tiered system supports) that came from a federal initiative and to define what the levels are and next steps. DESE provided training on this two-day workshop, 58 districts attended, there were excellent workshops on academic, social/emotional, teamwork. KP had representation from administration, curriculum, co-teaching models, and a psychologist and will continue to work together as a team throughout the school year.

AGENDA

APPROVAL OF MINUTES:

None

DELEGATIONS AND VISITORS

Mr. Zinni, Superintendent, Dr. Gilson, Assistant Superintendent, Mr. Azer, Director of Finance & Operations
Ms. Kreuzer, MS Principal, Mr. Alves, MS Assistant Principal

COMMUNICATION:

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

None

UNFINISHED BUSINESS:

FY21 Budget Update: Mr. Azer

Mr. Azer presented a PowerPoint on the FY21 budget update. He noted that the School Committee will vote on the budget on Monday, March 2, 2020 and 6 members are required, or 2/3 of the committee attending and representation from each town. Mr. Azer pointed out the following updates:

1. The E&D balance has been certified
2. Utilities budget has decreased by \$90,000
3. Health insurance budget has decreased by \$320,299. The original estimate of 12% increase to premiums reduced to an actual increase of on 5% for FY21.
4. Operating Assessments Summary revised as of 2/24/20: Norfolk – 1.46%; Plainville - 2.17%; Wrentham – 7.82% for a total of 4.17%

Discussion ensued on the Operating Assessment Trends (slide 35) as a powerful slide showing the growth factors over the years for each town. The School Committee suggested showing the KP budget percentage as well, this is exclusive of debt service.

Discussion ensued on other unbudgeted needs in the amount of \$603,238 that are not included in the proposed level service budget. Discussion ensued on funding for textbooks (History) and to break this down by school. Textbooks should be in the budget not an unbudgeted need. Also, to include capital plan improvements \$100,000. Mr. Azer indicated that a Team is coming in this week to put a report together on the buildings.

Mr. Zinni indicated that there is a joint meeting on March 18 of the three select boards. This meeting has been posted in Norfolk and KP school budget is on the agenda. The meeting will take place in Plainville, Mr. Zinni has not been formally invited but is planning to attend. Mr. Cates also noted three meetings to be held in Plainville.

(Amy Abrams left at 9PM)

School Year Calendar (2nd reading)

Discussion ensued on the alignment of professional development days aligning with the three towns. Dr. Gilson has worked diligently to increase the alignment with the three towns to plan for shared professional development days. Mr. Knott noted a typographical error on a January professional development date that should be changed to January 21 instead of January 28, 2021.

✚ A Motion was made by Mr. Knott, seconded by Mr. Cates, to approve the 2020/2021 School Calendar as presented, with the January 21, 2021 correction. All in favor: Yes (7); No (0). Motion carried.

Policy Review (3rd Reading):

Mr. Gee indicated that all of the policies presented have been updated to include the current MASC guidelines and have been reviewed by the Policy Subcommittee and are being presented as a 3rd reading for approval.

- ✚ A Motion was made by Mrs. DeStefano, seconded by Mr. Khan, to approve the following policies as approved by the Policy Subcommittee and presented as a 3rd reading for approval by the School Committee. All in favor: Yes (7); No (0). Motion carried.

BAA: EVALUATION OF SCHOOL COMMITTEE
BB: SCHOOL COMMITTEE LEGAL STATUS
BBA: SCHOOL COMMITTEE POWERS AND DUTIES
BBBA/ SCHOOL COMMITTEE MEMBER QUALIFICATIONS
BBBB: OATH OF OFFICE
BBBC: SCHOOL COMMITTEE MEMBER RESIGNATION
BDA: SCHOOL COMMITTEE ORGANIZATIONAL MEETING
BDB: SCHOOL COMMITTEE OFFICERS
BDC: APPOINTED COMMITTEE OFFICIALS
BDE: SUBCOMMITTEES OF THE SCHOOL COMMITTEE
BDF: ADVISORY COMMITTEES TO THE SCHOOL COMMITTEE
BDFA-E-1: SCHOOL IMPROVEMENT PLAN
BDFA-E-2: SUBMISSION AND APPROVAL OF THE SCHOOL IMPROVEMENT PLAN
BDFA-E-3: CONDUCT OF SCHOOL COUNCIL BUSINESS
BDG: SCHOOL ATTORNEY
BEC: EXECUTIVE SESSIONS
BEDA: NOTIFICATION OF SCHOOL COMMITTEE MEETINGS
BEDB: AGENDA FORMAT
BEDF: VOTING METHOD
BEDG: MINUTES
BGB: POLICY ADOPTION
BGD: SCHOOL COMMITTEE REVIEW OF PROCEDURES
BHE: USE OF ELECTRONIC MESSAGING BY SCHOOL COMMITTEE MEMBERS
BIA: NEW SCHOOL COMMITTEE MEMBER ORIENTATION
BIBA: SCHOOL COMMITTEE CONFERENCES, CONVENTIONS, AND WORKSHOPS
JFABD: HOMELESS STUDENTS: ENROLLMENT RIGHTS & SERVICES
JFABE: EDUCATIONAL OPPORTUNITIES FOR MILITARY CHILDREN
JFABF: EDUCATIONAL OPPORTUNITIES FOR CHILDREN IN FOSTER CARE

Motion carried.

Facility Rental Rates:

In a memorandum dated February 11, 2020, Mr. Azer presented the facility rental rates. The Finance Subcommittee reviewed and approved these rates at a previous meeting. The demand for these facilities is still high. Discussion ensued on the rental of renting the turf field as it is not generating income; however, Mr. Azer noted that it is being used by KP groups. Mr. Knott suggested lowering the rental fee on the turf field to a grass field rate.

- ✚ A Motion was made by Mr. Dow, seconded by Mrs. DeStefano to approve the facility rental fees effective as of July 1, 2020, as presented. All in favor: Yes (7); No (0). Motion carried.

Hourly Rental Rates	Group 4		Group 5		Group 6	
	Current	Proposed	Current	Proposed	Current	Proposed
HS Auditorium	\$20	\$22	\$75	\$85	\$300	\$320
MS Auditorium	\$20	\$22	\$50	\$55	\$200	\$215
Cafeteria / Kitchen	\$20	\$22	\$50	\$55	\$150	\$160
Library	\$20	\$22	No change		No change	
Classroom	\$20	\$22	\$25	\$30	\$65	\$70
Computer Lab	\$20	\$22	No change		No change	
HS Gym	\$15	\$17	\$75	\$85	\$195	\$210
MS Gym	\$15	\$17	\$75	\$85	\$195	\$210
Non-turf Fields	\$20	\$25	\$75	\$85	\$130	\$140
Tennis courts	No change		\$30	\$35	\$65	\$70

Additionally, the following changes are proposed to the hourly labor rates for all rental groups:

Hourly Labor Fees	Monday – Friday		Saturdays		Sundays & Holidays	
	Current	Proposed	Current	Proposed	Current	Proposed
Custodian / Grounds	No change		\$55	\$60	\$70	\$75
Cafeteria / Kitchen	No change		\$55	\$60	\$70	\$75
Sound / Light Technician	\$25	\$30	\$30	\$35	\$40	\$45
Sound / Light Supervisor	No change		\$55	\$60	\$70	\$75

HS Overnight Field Trip

- ✚ A motion was made by, seconded by Mr. Knott, seconded by Mrs. DeStefano, to approve the attendance of the HS football student athletes to attend Camp Mataponi in Naples, Maine from August 22 to August 27, 2020 according to Policy JJH and IJOA, as presented. All in favor. Motion carried.
- ✚ A Motion was made by Mrs. DeStefano, seconded by Mr. Killion, to approve the Camp Mataponi Contract between the King Philip Regional School District and Camp Mataponi for football in Naples, Maine from August 22-27, 2020. All in favor. Motion carried.

REPORTS FROM SCHOOL COMMITTEE MEMBERS:

- Norfolk School Committee Representative: Mr. Curry - None
- Plainville School Committee Representative: Mrs. Abrams – None
- Wrentham School Committee Representative: Mrs. DeStefano – Topics include:
 - Attended the Sheriff’s Task Force in which a representative from the Attorney General’s office gave a presentation on the services and grant money that is available for schools.
 - Heard from the Sheriff’s office about services that they provide for students.
 - General practitioner did a presentation on Vaping.
 - Wrentham hired a new business manager Shannon Shepard.
 - Wrentham is asking for a 4.34% increase from last year with a budget hearing to be held on March 10.

LATE COMMUNICATIONS

REPORTS OF SPECIAL COMMITTEES

RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS:

Mr. Dow asked about reasons for leaves of absences for personnel listed in a memorandum dated 2/21/20.

ADJOURNMENT

- ✚ **A Motion was made by Mrs. DeStefano, seconded by Mr. Knott, to adjourn the School Committee meeting at 9:45pm. All in favor by roll call vote: Yes (7) Mr. Gee, Mr. Khan, Mr. Knott, Mr. Dow, Mr. Cates; Mrs. DeStefano; Mr. Killion; No (0). All in favor; Motion carried.**

Mr. Gee adjourned the meeting.

Respectfully submitted,

*Elisa Barrett Witkus
Secretary to the School Committee*

Documents presented on February 24, 2020:

Draft Minutes of January 27, 2020
Draft Minutes of February 3, 2020
Warrants/Budget Report/Budget Transfers
Appointments, Resignations, Retirements, etc.
Presentation of Memorabilia from the Class of 1959: Mr. Alix
HS & MS Student Council Report: Miss Linde
DECA Invitation to attend the 2020 MASS-DECA State Career
Development Conference Awards
Late Start Time Update
FY21 Budget Update: Mr. Zinni/Mr. Azer
2020/2021 School Year Calendar (2nd Reading)
Policy Review:
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JFABE: EDUCATIONAL OPPORTUNITIES FOR MILITARY CHILDREN
JFABF: EDUCATIONAL OPPORTUNITIES FOR CHILDREN IN FOSTER CARE
MS 2020/2021 Program of Studies (1st Reading): Ms. Kreuzer and Mr. Alves
Rental Fees: Mr. Azer
HS Overnight Field Trip:
– Football Camp - Overnight Field Trip and Contract Approval