

**School Committee Meeting**  
**Monday, May 6, 2019**  
**King Philip Regional High School – Library**  
**201 Franklin Street, Wrentham, MA 02093**

Mr. Gee, Chair, opened the meeting at 7:00pm.

**Roll Call of Members:**

**Members Present:**

Norfolk:	Michael Gee, Ken Dow,
Plainville:	Amy Abrams, Samad Khan, Bruce Cates
Wrentham:	Erin DeStefano

**Members Absent:**

Norfolk:	Jeff Curry
Plainville:	Present
Wrentham:	Jim Killion, Trevor Knott

**FY20 SCHOOL CHOICE PUBLIC HEARING:**

1. 7pm - Open Hearing, Mr. Gee

2. Comments from the Public – None

✚ **A Motion was made by Mrs. Abrams, seconded by Mr. Cates, not to participate in School Choice for the 2019/2020 school year due to the current enrollment in the King Philip Regional School District. All in favor: Yes (6); No (0). Motion carried.**

3. Mr. Gee closed the Hearing at 7:05pm.

Following a presentation on Student Discipline by Attorney Joyce, the School Committee will reconvene at 8:00pm.

Mr. Gee reconvened the School Committee Meeting at 8pm.

**Roll Call of Members:**

**Members Present:**

Norfolk:	Michael Gee, Ken Dow
Plainville:	Amy Abrams, Samad Khan, Bruce Cates
Wrentham:	Erin DeStefano, Trevor Knott

**Members Absent:**

Norfolk:	Jeff Curry
Plainville:	Present
Wrentham:	Jim Killion

The meeting is being videotaped by Wrentham Cable Access. Mr. Gee explained that the public may visit the district's website at [www.kingphilip.org](http://www.kingphilip.org) to review informational documents pertaining to each school committee meeting. Videotaped meetings may be viewed in their entirety at [www.wrenthamcableaccess.com](http://www.wrenthamcableaccess.com)

**PUBLIC COMMENT:**

Mr. Gee reviewed the procedure for public comment.

**DELEGATIONS AND VISITORS**

Members of the School Start Time Exploratory Task Force, Coach Doroin, Mr. Azer, Attorney Michael Joyce

**CONSENT AGENDA**

All items listed with an asterisk (\*) are considered to be routine and will be enacted by one motion if action is required. There will be no separate discussion of these items unless a member of the committee so request, in which event the item will be considered in its normal sequence:

**Communication: Taken Out of Order:**

- HS Student Council Report and MS: Miss Linde presented the Middle School and High School Student Council Reports.
- Mr. Zinni, noted that ABC 6 will be doing a story on the KP Memory Project. Information will be posted to the KP website -Newsblog.

**New Business: Taken Out of Order:**

**Overnight Field Trip: Varsity Only Cheerleading – Ms. Doiron**

Coach Doiron presented an overnight field trip, summer camp, to be held in August 2019 which is only for varsity squad. She explained that try-outs will be held in June so the varsity squad will have been determined by the time of the overnight field trip in August.

- ✚ **A Motion was made by Mrs. DeStefano, seconded by Mr. Khan, to approve the attendance of the KPRHS Cheerleaders to attend the UCA Cheerleading Summer Camp in Fitchburg, MA from August 21-23, 2019, according to Policy JJH and IJOA, as presented. All in favor: Yes (6); No (0); Abstain (1) - Mrs. Abrams abstained. Motion carried.**

**REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT (Taken Out of Order):**

**School Start Time Exploratory Committee Report**

**Exploratory Task Force on Later School Start Times:**

Ms. Christine McCombs, along with members of the School Start Time Exploratory Committee, gave a PowerPoint presentation on the findings, research and science of the Exploratory Task Force on Later Start Times on the how and why sleep cycles and chronic sleep loss in adolescence affects their health, wellbeing and academic performance. The presentation also included a video of several renowned experts in the field of sleep medicine and school administrators offering their expertise on this topic as being proponents of later start times for schools.

Ms. McCombs and the members of the Task Force also shared data and thanked the School Committee for charging this task force with this project. The recommendation of the Task Force is that science supports looking at later start times and offered supporting data from several districts across the commonwealth that have adopted later start times, along with an extensive list of other districts that are currently looking into later start times

Discussion ensued on executing the next steps, which would include forming another committee, based upon the research, which would include putting forward a decision and a recommendation with multiple options and bringing it back to the community for implementation.

Discussion ensued on other districts in the commonwealth that have similarities to King Philip being a regional school district with shared transportation with the elementary districts and cost implications. It was noted that Nauset has a similar town structure as a potential model.

Mr. Zinni said that he meets monthly with the elementary superintendents and they discussed the next steps of this subject at their meeting today in which they indicated they are certainly on board to bring this information back to their school committees for further discussion.

Discussion ensued on the formation of a feasibility committee and an action plan. The first step would be to share this presentation with the three elementary districts and see if it is worthwhile for them to explore further. Mr. Zinni will coordinate this presentation and report back to the KP School Committee.

Mr. Gee indicated that there is a general interest and support for forming a feasibility committee that would have a charge, timeframe and a leader. This topic will be an agenda item for May 20 as a recommendation and a formal vote. The School Committee thanked the members of this Task Force for their hard work, time and dedication.

**APPROVAL OF MINUTES**

- ✦ A Motion was made by Mrs. DeStefano, seconded by Mr. Khan, to approve the Minutes of April 22, 2019, as presented. All in favor: Yes (7); No (0). Motion carried.

#### **COMMUNICATION:**

Appointments, Resignations, Retirements, etc. were presented in a memorandum from Mr. Zinni dated May 6, 2019.

#### **APPROVAL OF MINUTES:**

- ✦ A Motion was made by Mr. Knott, seconded by Mr. Khan, to approve and retain the Executive Session Minutes of April 22, 2019, as presented. All in favor: Yes (7); No (0). Motion carried.

#### **UNFINISHED BUSINESS:**

None

#### **NEW BUSINESS:**

##### **Reappointment of District Treasurer:**

- ✦ A Motion was made by Mr. Knott, seconded by Mrs. DeStefano, to appoint Mr. Joseph Meichelbeck, as the District Treasurer for the 2019/2020 school year. All in favor: Yes (7); No (0). Motion carried.

##### **Reappointment of School Committee Secretary:**

- ✦ A Motion was made by Mrs. Abrams, seconded by Mrs. DeStefano, to appoint Mrs. Elisa Barret Witkus, as the School Committee Secretary for the 2019/2020 school year. All in favor: Yes (7); No (0). Motion carried.

##### **Request to Grant Educational Leave of Absence:**

According to Mr. Zinni, Erin Nerlino, HS English Teacher, has met all of the requirements of the Unit A contract to take a full-year residency educational leave of absence to obtain her doctorate. The district will hire a full year substitute while Ms. Nerlino is on leave. She will be obligated to come back to teach in the District for 2 years.

- ✦ A Motion was made by Mrs. DeStefano, seconded by Mr. Khan, to grant Ms. Erin Nerlino an educational leave of absence based upon meeting the requirements in the current Unit A contract. All in favor: Yes (7); No (0). Motion carried.

##### **School Committee Meeting Scheduled for June 3, 2019:**

Mr. Gee explained that the School Committee has a regularly scheduled meeting on Monday, June 3 and both the Wrentham and Plainville town meetings will also be held that evening. So that members of the committee can attend town meetings, he offered options to meet at other dates and times. Following discussion, the Committee decided to meet on Tuesday, June 4 instead of June 3.

- ✦ A Motion was made by Mr. Khan, seconded by Mr. Cates, to change the School Committee meeting from June 3, 2019 to June 4, 2019. All in favor: Yes (7); No (0). Motion carried.

##### **Upcoming Business:**

##### **Superintendent's Evaluation Timeline and Procedure:**

Mr. Gee indicated that for the superintendent's evaluation, Mr. Zinni will provide his self-assessment with any new information as an update at the May 20 meeting at which time the Committee would reiterate that the self-assessment is in the survey tool, review the timeline and any answer any questions. The evaluation would then be uploaded to *SurveyMonkey* and school committee members would complete it online and conduct the evaluation on June 4, 2019 and vote on the superintendent's increase contingent on the evaluation. The June 17, 2019 meeting would be used as a backup for this process.

##### **School Committee Reorganization:**

Mr. Gee confirmed that Mrs. Abrams was still the KP representative from Plainville and Mrs. DeStefano was still the KP representative from Wrentham. Norfolk will be conducting their reorganization in May following the election. The KP school committee will hold their reorganization on May 20.

**School Committee Retreat Date Discussion:**

Following discussion on dates to hold the School Committee Retreat, Mr. Gee asked that this item be tabled to May 20, 2019.

**School Committee Self-Evaluation:**

This agenda item will be tabled for the School Committee Retreat.

**REPORTS FROM SCHOOL COMMITTEE MEMBERS:**

- Norfolk School Committee Representative: Mr. Curry – No report.
- Plainville School Committee Representative: Mrs. Abrams – The Plainville School Committee voted to decrease its budget 2.94%. They will not add a third grade teacher and there will be no Spanish and no STEM.
- Wrentham School Committee Representative: Mrs. DeStefano – No report.

**Late communication:**

Amended procedure on the signing of warrants was distributed (2014, Section 16A of Chapter 71 of MGL)

**ADJOURNMENT:**

- ✚ **A Motion was made by Mrs. DeStefano, seconded by Mr. Khan, to adjourn at 9:20pm. All in favor by roll call vote: Yes (7) - Mr. Gee, Mrs. Abrams, Mr. Khan, Mr. Knott, DeStefano; Mr. Dow, Mr. Curry, No (0). Motion carried.**

*Respectfully submitted,*

*Lisa Barrett Witkus  
Secretary to the School Committee*

**Documents presented to School Committee on May 6, 2019:**

Unofficial minutes of April 22, 2019  
Appointments, Resignations, Retirements, etc.  
Executive Session Unofficial Minutes of April 22, 2019  
HS & MS Student Council Report  
School Start Time Exploratory Committee Report  
Reappointment of District Treasurer  
Reappointment of School Committee Secretary: Mr. Gee  
HS Overnight Field Trip: KP Cheerleading: Coach Doiron  
Request to Grant Educational Leave of Absence