

**King Philip Regional School Committee
Minutes of September 11, 2023 – **Approved**
King Philip Regional Middle School – Library
18 King Street, Norfolk, MA 02093**

OPENING OF MEETING

Mr. Lehan, chair, opened the meeting at 7:05pm.

RECORDING OF MEETING

This meeting was recorded by Norfolk Community Television

Mr. Lehan asked for a moment of silence in remembrance of the lives that were lost on September 11, 2001.

ROLL CALL OF COMMITTEE MEMBERS

Members Present:

Norfolk:	Mr. Jim Lehan, Mr. Eric Harmon
Plainville:	Mr. Bruce Cates, Ms. Michele Sharpe, Mr. Greg Wehmeyer
Wrentham:	Mr. Marc Waxman, Mr. Joe Cronin, Ms. Erin Greaney

MEMBERS ABSENT

Norfolk:	Ms. Jennifer Wynn
Plainville:	Present
Wrentham:	Present

PUBLIC COMMENT

There were no public comments..

CONSENT AGENDA

All items listed on the Consent Agenda are considered routine and will be enacted by one motion if action is required.

- Payment of Bills/Warrants
- Communications

- **A Motion was made by Mr. Harmon seconded by Mr. Waxman , to approve the Consent Agenda, as presented. All in favor: Yes (8); No (0); Abstain (0). Motion carried 8-0-0.**

DELEGATIONS AND VISITORS

Dr. Drolet, Dr. Gilson, Mr. Azer, Ms. Petit, Ms. Snead, Mr. Jain, Ms. Comeau, Mr. Bois, Ms. Moy

APPROVAL OF EXECUTIVE SESSION MINUTES

None

NEW BUSINESS

KPRHS Marching Band Overnight Field Trip Request (taken out of order)

Mr. Wolloff gave a brief overview of the KPRHS Marching Band Overnight Field Trip. The group will be going to Rutgers University in New Jersey for the Bands of America Regional Competition on October 27, 2023-October 29, 2023. The cost of the program is paid through the fees that were approved at the end of last school year. Mr. Cates asked Mr. Wolloff if the appropriate chaperone to student ratio would be obtained. Mr. Wolloff said he will provide Mr. Azer with a list of chaperones for this trip and also make sure the CORI paperwork is completed and approved.

- **A Motion was made by Mr. Harmond, seconded by Ms. Sharpe, to approve the King Philip Regional High School Marching Band overnight field trip request to the Bands of America Regional Competition at Rutgers University in New Jersey on October 27 2023-October 29, 2023. All in favor: Yes (8); No (0); Abstain (0). Motion carried 8-0-0.**

STUDENT COUNCIL REPORT

Ms. Comeau gave the student council report on behalf of Ms. Lewis. A copy of this report is attached to these minutes.

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

Student Presentation (Mr. Lakshya Jain)-AI in the Classroom(taken out of order)

Mr. Jain gave a brief overview about ChatGPT in the classroom. ChatGPT is a large language model-based chatbot developed by OpenAI and was launched in November 2022. This enables users to refine and steer a conversation towards a desired length, format, style, level of detail and language used.

Superintendent's Update

Dr. Drolet shared an update, which included but was not limited to the following topics:

- Norfolk PD Meeting
- King Philip Regional High School Library Construction Update
- KPRHS Student Participates in Harvard Grad Schools' AI Presentation
- Attending Home Sporting Events
- School Committee Members Taking Charting the Course
- King Philip Educating New Students
- Ms. Nerlino's Plaque from School Committee
- Director of Technology and School Principal Updates

A copy of the Superintendent's Update is attached to these minutes.

Mr. Azer gave a more detailed update on the high school library. He said the work is about 95% completed. Flooring, door frames, and windows are in place. The electrical systems are all installed. The rough inspection has passed. The final inspection will be later this week. All the HVAC systems are complete and operating properly. Fire alarm and sprinklers are done. The doors for the classrooms and offices are coming in this week and should be installed then. The partitions that are in between the classrooms should be in closer to the end of the month. There will also be white boards hung on the walls. The architect put together a punch list of some minor items that need to be taken care of. The goal is to open for Monday, September 18th. The one area that has been approved for use is Ms. Rowe's classes by the circulation area.

Ms. Moy, who is leading and coordinating the effort with the new students, provided a more detailed update. Ms. Moy said the students would be joining us Thursday or Friday. Mr. Bois, Ms. Pearl, Dr. Schwartz and Ms. Chichester were part of the team who visited the shelter today. There will be about twelve students who will be placed at King Philip for enrollment. There were students from Haiti, Brazil, and Central America. There were students speaking Dutch, Portuguese, Spanish, Haitian Creole, and a few other languages.

Ms. Moy explained that since the students are living in a shelter, under the McKinney-Vento Law, the students need to be placed in the schools as soon as possible. The KP team helped to get these students registered, talked with students and their families and received background information on what some of their interests were and if they did go to school, what was it like so that we can help them get successfully enrolled in school.

Dr. Drolet said there will be additional information coming out through the Town of Plainville as they will be coordinating efforts for anyone who would like to assist the families with food and clothing.

Mr. Bois, Ms. Kreuzer and Ms. Bottomley gave brief updates on a successful opening of the school year. Mr. Bois said online registration for the middle school started earlier this year which proved to be very successful. Chromebooks were offered to teachers this year. Since the teachers have begun to embrace Google, they have become more receptive to using a Chromebook. Chromebooks were distributed to 7th graders a week prior to school starting and close to 90% of the students received their Chromebooks versus in prior years this was done earlier in the summer and only reached 60%-70% of the student population. On new staff orientation day, there was a middle school teacher who helped out at the new staff orientation and did some "how to's" which was very helpful. Mr. Bois thanked his tech team which were short staffed. Opening day was very successful. Mr. Bois said Infinite Campus (IC) went down numerous times on the first few days of school. IC has said they have increased their band width and their internal network. They do not expect this to be an issue going forward. Mr. Bois is very hopeful this issue has been resolved.

Mr. Bois explained that there are a number of reports that get submitted to DESE at the end of the school year and that there was an issue at state reporting time this year. This reporting gives the public information about our district. Reports were submitted and on the final step of the submission there is a cross check with the list of courses that are checked with data and this helps to find problems with the data that then need to be resolved before the final data is published. Mr. Bois said that we were not able to reach that final step so DESE accepted the data as is. The potential problems with this is that there could be some slightly skewed numbers with the course list and the teacher information. What does come back to us is errors and it will say this doesn't match this, you need to fix this. Because we were unable to do that step, this is where some of the inconsistencies will come in. As an example, some of the AP courses offered may be off. We looked up the data to try and anticipate what the problems would be but this is not very easy to do and we probably don't know what we are looking at until the data is actually released. Dr. Drolet and Mr. Bois met with the DESE representative. DESE pointed out that our reports were accepted without any errors but the likelihood of any errors is very small. Again we will not know the extent until the report comes out. Mr. Bois will let the committee know if it becomes an issue.

Ms. Kreuzer gave a brief update on the beginning of the school year. 700 students were welcomed to the middle school. Extended homeroom periods were brought back this year and will be used to hold special events such as purposes of teaching Positive Behavior Intervention Supports (PBIS), Social Emotional Learning (SEL), lessons on school wide expectations, and special events. Community building circle training will continue. The digital hall pass system will be fully implemented by the beginning of October. The lunch flow has changed to provide a maximum amount of seat time, thanks to the students and their research from last spring in Civics classes.

Ms. Bottomley gave a brief update on the beginning of the high school year. Students have been wonderful with any adjustments that needed to be made. Ninth graders were dismissed two minutes earlier on the first day of school since it was their first time navigating their way outside before the rest of the school was dismissed. This made a significant difference. Ms. Bottomley thanked the school counselors for helping the students out with their schedules and also to support mental health perspectives. Mr. Brown was thanked for his work on the sports schedules as the fall is a very busy time of year. Ms. Bottomley also thanked all of the cafeteria workers and faculty at the high school for a successful launch to the school year.

Superintendent Goals 2023-2024 (draft)

Dr. Drolet shared a draft version of his 2023-2024 goals. The committee may give feedback on these goals and will need to vote to approve these goals at a future meeting. A copy of the draft goals are attached to these minutes.

Dr. Drolet reminded the committee that once the superintendent's goals have been approved by the committee, he will then work with the superintendent's evaluation subcommittee to start to talk about the superintendent evaluation process. This process would be done earlier in the year (March) before the school committee elections take place. The assessment of these goals along with evaluating Dr. Drolet on the four standards would be part of the process. Dr. Drolet asked that if anyone has any comments on these goals that they should email him directly by the end of this week. A vote will be taken at the September 25th school committee meeting.

Mr. Lehan reminded the committee that once the superintendent's goals are approved then the school committee will need to work on their goals and they need to be in sync with Dr. Drolet's goals.

Ms. Petit will schedule a meeting with Dr. Drolet and members of the superintendent's evaluation subcommittee and policy subcommittee next week.

UNFINISHED BUSINESS

Dr. Drolet suggested that the policy subcommittee meet to review legal's recommended language changes in regards to the Public Participation at School Committee Meetings Policy. Once that is completed the subcommittee would bring it back to the full committee for a vote.

REPORTS FROM SUBCOMMITTEES

None

REPORTS FROM SCHOOL COMMITTEE MEMBERS

Norfolk School Committee Representative: Ms. Wynn-none

Plainville School Committee Representative: Ms. Sharpe-the school committee has been moved to September 19th at the Wood School. The Plainville team also went out to meet with the migrant families and the superintendent will be getting a communication out to families by Thursday about what is occurring and how many students Plainville will be receiving. Plainville is also looking into getting the students enrolled by the end of the week.

Wrentham School Committee Representative: Ms. Greaney-no update at this time.

LATE COMMUNICATIONS

None

REPORTS OF SPECIAL COMMITTEES

None

RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS

None

ADJOURNMENT

- **At 8:33 pm, a Motion was made by Mr. Waxman, seconded by Mr. Cronin, to adjourn the meeting. All in favor by roll call vote: Yes (8): Mr. Lehan, Mr. Cates, Mr. Waxman, Mr. Cronin; Ms. Sharpe; Mr. Wehmeyer; Ms. Greaney; Mr. Harmon; Yes (8); No (0); Abstain (0). Motion carried 8-0-0.**

Mr. Lehan, Chair, adjourned the meeting at 8:33pm.

Respectfully submitted,

Mrs. Venessa Petit

Secretary to the School Committee

Documents presented on September 11, 2023:

Agenda

Bills/Warrants

Stuco Report

Superintendent's Update (September 11, 2023)

Draft Superintendent's Goals 2023-2024

Public Participation Policy-Legal Review

KPRHS Marching Band Overnight Field Trip Request