

KING PHILIP REGIONAL SCHOOL COMMITTEE AGENDA
REGULAR SESSION-DRAFT
SEPTEMBER 22, 2025
KING PHILIP REGIONAL HIGH SCHOOL - MEDIA CENTER
201 FRANKLIN STREET WRENTHAM MA 02093
7:00PM

- 1. CALL TO ORDER** -Pledge of Allegiance
-Recorded by Wrentham Cable 8

2. ROLL CALL OF COMMITTEE MEMBERS

3. DELEGATIONS and VISITORS

Dr. Rich Drolet, Ms. Jill Brilhante, Ms. Colleen Terrill, Mr. Michael Bois, Ms. Lisa Moy,
Ms. Barbara Snead, Ms. Ashley Cleverdon, Mr. James Dow, Mr. Josh Wolloff, Mr. Timothy
O'Connor, Ms. Venessa Petit

4. PUBLIC COMMENT

Anyone interested in commenting on an agenda item during the meeting or making a statement during the public comment period is asked to complete an information card and hand it to Mrs. Venessa Petit, School Committee Secretary.

CONSENT AGENDA

5. CONSENT AGENDA ITEMS: *All items listed below are considered to be routine and will be enacted by one motion if action is required. There will be no separate discussion of these items unless a member of the committee so requests, in which event the item will be considered in its normal sequence:*

- Approval of Draft Minutes dated June 9, 2025 **A.R.**
- Approval of Draft Minutes dated August 12, 2025 (Retreat)
- Approval of Draft Minutes dated August 25, 2025
- Payment of Bills/Warrants
- Communications

6. STUDENT COUNCIL REPORT

Student Council Report: Ms. Ashley Cleverdon **I.O.**

7. REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

- Superintendent's Update **I.O.**
- Director Finance & Operations' Update **I.O.**
- FY 2026 Budget Calendar Presented & Adopted **A.R.**

8. NEW BUSINESS

- KP DECA Overnight Field Trip Request - Mr. Dow **A.R.**
- KPHS Marching Band Overnight Field Trip Request - Mr. Keough/Mr. Wolloff **A.R.**
- KP Model UN Overnight Field Trip Request-Mr. O'Connor **A.R.**
- Superintendent Goals 2025-2026 **A.R.**

TEC (The Education Cooperative) Board of Directors Appointment Change
Amendment to Increase FY 2026 Budget (Chapter 70 Increase)

A.R.
A.R.

9. REPORTS FROM SUBCOMMITTEES

Finance Subcommittee

10. REPORTS FROM SCHOOL COMMITTEE MEMBERS

Norfolk School Committee Representative: Ms. Lochhead

I.O.

Plainville School Committee Representative: Ms. Sharpe

I.O.

Wrentham School Committee Representative: Ms. Greaney

I.O.

11. LATE COMMUNICATIONS

12. RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS

13. UNFINISHED BUSINESS

14. ADJOURNMENT

A.R.

The items listed on this agenda are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

King Philip Regional School Committee
Minutes of June 9, 2025 – Draft
King Philip Regional High School – Library
201 Franklin Street, Wrentham, MA 02093

CALL TO ORDER

Mr. Lehan opened the meeting at 7:02 PM with the Pledge of Allegiance.

This meeting was recorded by Wrentham Cable 8.

Dr. Drolet congratulated the KP Baseball Team who won tonight's game and will move on to the D1 Final Four.

Mr. Lehan welcomed Ms. Grace Lochhead from Norfolk to the committee.

ROLL CALL OF COMMITTEE MEMBERS

Members Present:

Norfolk:	Mr. Jim Lehan, Ms. Grace Lochhead, Mr. Eric Harmon
Plainville:	Mr. Greg Wehmeyer, Mr. Bruce Cates, Ms. Michele Sharpe
Wrentham:	Mr. Joe Cronin, Ms. Erin Greaney, Ms. Cait Lanza

MEMBERS ABSENT

Norfolk:	Present
Plainville:	Present
Wrentham:	Present

STAFF RECOGNITIONS

Dr. Drolet, Ms. Kreuzer, and Mr. Lehan recognized staff and a school committee member for their service to the King Philip School District. The recipients were:

Ms. Barbara Collins	18 Years of Service
Mr. Joseph Meichelbeck	22 Years of Service (not present)
Ms. Janice McGovern	25 Years of Service (not present)
Ms. Lisa Sheldon	1 Year of Service on the KP School Committee (not present)

SCHOOL COMMITTEE REORGANIZATION/SUB COMMITTEE REASSIGNMENTS

Mr. Lehan turned the meeting over to Dr. Drolet for the school committee reorganization. Dr. Drolet asked for nominations for the Chair position of the school committee. Mr. Harmon nominated Mr. Lehan as Chair. Hearing no further nominations for chair, a motion was brought forward:

- **A Motion was made by Mr. Harmon, seconded by Mr. Cates to nominate Mr. Lehan as Chair of the King Philip Regional School Committee for the 2025-2026 school year. All in favor: Yes (9) Ms. Sharpe, Mr. Wehmeyer, Ms. Greaney, Mr. Lehan, Mr. Cates, Mr. Harmon, Ms. Lanza, Mr. Cronin, Ms. Lochhead; No (0); Abstain (0). Motion carried. 9-0-0.**

Dr. Drolet congratulated Mr. Lehan on another term as Chair. Dr. Drolet then turned the meeting back over to Mr. Lehan.

Mr. Lehan, Chair, nominated Mr. Harmon for the Vice-Chair position of the school committee. Hearing

no further nominations for Vice Chair, a motion was brought forward:

- **A Motion was made by Mr. Lehan, seconded by Ms. Sharpe to nominate Mr. Harmon as Vice Chair of the King Philip Regional School Committee for the 2025-2026 school year. All in favor: Yes (9) Ms. Sharpe, Mr. Wehmeyer, Ms. Greaney, Mr. Lehan, Mr. Cates, Mr. Harmon, Ms. Lanza, Mr. Cronin, Ms. Lochhead; No (0); Abstain (0). Motion carried. 9-0-0.**

Mr. Lehan congratulated Mr. Harmon on another term as Vice-Chair.

Mr. Lehan shared a letter addressed to the School Committee which was received from Mr. Peter Tileston. In the letter, Mr. Tileston expressed his gratitude for the recent dedication of the performing arts wing at King Philip High School in his honor. He conveyed his sincere appreciation for the continued support of the music and arts program and thanked the Committee for recognizing his contributions. Mr. Lehan thanked Mr. Tileston again as he was instrumental in establishing an incredible band program at King Philip.

SUBCOMMITTEE ASSIGNMENTS:

Mr. Lehan asked members what subcommittees they would like to serve on for the 2025-2026 school year. All members agreed to stay on the same subcommittees as the prior year. Ms. Sheldon will be replaced with Ms. Lochhead from Norfolk, as a Representative to the Sick Bank subcommittee. A copy of the 2025-2026 subcommittees are attached to these minutes.

PUBLIC COMMENT

None

VISITORS

Dr. Rich Drolet, Ms. Colleen Terrill, Ms. Lisa Moy, Mr. Michael Bois, Ms. Ashley Cleverdon, Ms. Nicole Bottomley, Ms. Michelle Kreuzer, Mr. Bauer Evans, Mr. Joshua Wolloff, Ms. Barbara Collins, Ms. Joyce Lydon, Ms. Dot Pearl, Mr. Matt Anderson, Dr. Bob Dutch, Ms. Venessa Petit

CONSENT AGENDA

CONSENT ITEMS All items listed in the Consent Agenda are considered routine and will be enacted by one motion if action is required.

- Draft Minutes from May 12, 2025
- Payment of Bills/Warrants
- Communication

- **A Motion was made by Mr. Cronin, seconded by Mr. Harmon, to approve the Consent Agenda, including the draft minutes from May 12, 2025 as presented. All in favor: Yes (5) Mr. Lehan, Mr. Wehmeyer, Ms. Greaney, Mr. Cronin, Mr. Cates; No (0); Abstain (4) Mr. Harmon, Ms. Sharpe, Ms. Lanza; Ms. Lochhead; Motion carried 5-0-4.**

AGENDA

STUDENT COUNCIL REPORT

The June 9, 2025 KPHS Student Council Report was submitted by Ms. Ashley Cleverdon.

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

SUPERINTENDENT'S UPDATE

Dr. Drolet introduced Dr. Bob Dutch, Interim Director of Finance and Operations. He will give updates later in the meeting. Dr. Drolet discussed the below topics:

- Norfolk Temporary Respite Shelter Update
- Spring Tri-Town Meetings
- Ms. Dot Pearl YMCA Award - Dr. Drolet also presented Ms. Pearl with a Certificate of Recognition
- KPHS Teacher Mr. Bauer Evans Earns James Madison Fellowship Award - Dr. Drolet also presented Mr. Evans with a Certificate of Recognition
- Active Minds Mental Health Awareness Event
- Senior Stroll
- Senior Awards Night
- KPHS Graduation June 8th

A copy of the Superintendent's Update is attached to these minutes.

ASSISTANT SUPERINTENDENT'S UPDATE

Ms. Terrill discussed the below topics:

- Learning Walks at KPRMS
- Applied Learning Leadership Institute
- Local Staff Development Opportunities (LSDO)
- Fine Arts Night
- Southwick Zoo

Ms. Terrill informed the committee that on May 6th, she received official notification of the final designation for the Innovative Career Pathway at King Philip Regional High School. A copy of the Assistant Superintendent's Update is attached to these minutes.

UNFINISHED BUSINESS

School Committee Retreat Planning

A final date was agreed upon for the school committee retreat. The retreat will be held at the King Philip Middle School Library on August 12, 2025 from 8:30am-1:00pm.

NEW BUSINESS

Overnight Field Trip Request-Greece July 9, 2027-July 17, 2027

Mr. Evans gave a brief overview of the Grecian Odyssey on July 9, 2027-July 17, 2027. This is two years away. This trip would represent three departments, History, English and World Language. There would be approximately 30 students on this trip along with chaperones. There were a few changes to the original request submitted. The cost of the trip would be \$4,549. The finalized dates would be July 9, 2027-July 17, 2027. With no further discussion, Mr. Lehan asked the committee for a motion to approve.

- A Motion was made by Mr. Harmon, seconded by Mr. Cronin, to approve the Greece overnight field trip from July 9, 2027-July 17, 2027. All in favor: Yes (9) Ms. Greaney, Mr. Lehan, Mr. Harmon, Ms. Lanza, Mr. Wehymeyer, Ms. Lochhead, Ms. Sharpe, Mr. Cates, Mr. Cronin; No (0); Abstain (0); Motion carried 9-0-0.

Overnight Field Trip Request-Camp Mataponi-Naples, ME August 19, 2025-August 24, 2025

Dr. Drolet said this has been an annual football team trip. There were some changes made last year and it was reported that the changes were positive and the trip went well last year. Mr. Matt Anderson said the same precautions as last year would be taken. With no further discussion, Mr. Lehan asked the committee for a motion to approve.

- A Motion was made by Mr. Harmon, seconded by Mr. Cates, to approve the overnight field trip request to Camp Mataponi in Naples, ME on August 19, 2025-August 24, 2025. All in favor: Yes (9) Ms. Greaney, Mr. Lehan, Mr. Harmon, Ms. Lanza, Mr. Wehymeyer, Ms. Lochhead, Ms. Sharpe, Mr. Cates, Mr. Cronin; No (0); Abstain (0); Motion carried 9-0-0.

FY2026 Marching Band & Winter Group Fees

Mr. Wolloff, who worked with Dr. Dutch, Interim Director of Finance and Operations, informed the Committee that the recommendations are based on expenses and student participation. This is similar to what has been done in prior years. There was a change to the finals which was usually a two-night trip, which was changed to a one-night trip. Seeing no questions from the Committee, a motion was brought forward.

- A Motion was made by Mr. Harmon, seconded by Mr. Cronin, to approve a fee of \$550 for the SY25-26 marching band program and that the fees for the SY25-26 winter programs are approved as follows:

Winter Guard	\$670
Winter Percussion	\$260
Jazz Ensemble	\$360
Jazz Ensemble 2	\$ 80

All in favor: Yes (9) Ms. Greaney, Mr. Lehan, Mr. Harmon, Ms. Lanza, Mr. Wehymeyer, Ms. Lochhead, Ms. Sharpe, Mr. Cates, Mr. Cronin; No (0); Abstain (0); Motion carried 9-0-0.

FY2026 Facility Rental Fees

Dr. Dutch worked with Mr. Joseph Zahner, Facilities Manager, on the facility rental fee rates for FY26. Dr. Dutch said that given the continual rising costs related to the use of the facilities including energy costs, materials, and contractual obligations, it is recommended that rates associated with facility rentals be adjusted by 3% for FY26. Seeing no questions or comments from the Committee, a motion was brought forward:

- A Motion was made by Mr. Harmon, seconded by Mr. Cates, to approve an annual 3% increase for FY26 in Rental Rates for the use of facilities and hourly labor rates, rounded to the nearest dollar as listed in the tables below. All in favor: Yes (9) Ms. Greaney, Mr. Lehan, Mr. Harmon, Ms. Lanza, Mr. Wehymeyer, Ms. Lochhead, Ms. Sharpe, Mr. Cates, Mr. Cronin; No (0); Abstain (0); Motion carried 9-0-0.

HOURLY RENTAL RATES						
	GROUP 4			GROUP 5		
	FY25	FY 26		FY25	FY 26	
KPHS AUDITORIUM	\$25	\$26		\$100	\$103	\$330
KPMS AUDITORIUM	\$25	\$26		\$75	\$77	\$225
CAFETERIA/KITCHEN	\$25	\$26		\$70	\$72	\$170
LIBRARY	\$25	\$26		\$60	\$62	\$105
CLASSROOM	\$25	\$26		\$35	\$36	\$75
KPHS GYM	\$20	\$21		\$100	\$103	\$220
KPMS GYM	\$20	\$21		\$100	\$103	\$220
FOOTBALL (TURF)						
FIELD	\$55	\$57		\$140	\$144	\$210
TURF FIELD						
W.LIGHTS	\$70	\$72		\$200	\$206	\$260
OTHER FIELDS	\$30	\$31		\$100	\$103	\$150
TENNIS COURTS	\$35	\$36		\$40	\$41	\$75

HOURLY LABOR RATES						
	Monday - Friday			Saturdays		Sunday & Holidays
	FY25	FY 26		FY25	FY 26	
Custodian/Grounds	\$45	\$46		\$65	\$67	\$80
Cafeteria/Kitchen	\$45	\$46		\$65	\$67	\$80
Sound/Light Tech	\$35	\$36		\$40	\$41	\$50
Sound/Light Supv	\$45	\$46		\$65	\$67	\$80

Dr. Drolet said Dr. Dutch will continue to work with Mr. Zahner on the Capital Improvement Plan.

Policy AC - Non-Discrimination Harassment and Retaliation Policy (First Read)

Mr. Harmon said the change on Policy AC is a very minor change in the first paragraph to add “or meal modifications” to the first paragraph of the policy to conform with state and federal requirements. Mr Lehan asked for any comments and or questions. Seeing none, a motion was moved forward.

- A Motion was made by Mr. Harmon, seconded by Ms. Greaney, to approve File: AC-Non-Discrimination Harassment and Retaliation Policy to include the addition of the words “or meal modifications” to the policy. All in favor: Yes (9) Ms. Greaney, Mr. Lehan, Mr. Harmon, Ms. Lanza, Mr. Wehymeyer, Ms. Lochhead, Ms. Sharpe, Mr. Cates, Mr. Cronin; No (0); Abstain (0); Motion carried 9-0-0.

Policy ADF - King Philip School District Wellness Program Policy (First Read)

Mr. Harmon reviewed the changes to Policy ADF-King Philip School District Wellness Program with the Committee. The Wellness Advisory Committee recommended the following revisions. Item numbers mirror the number of the guidelines on the policy.

1. Edit #1 Change dietary guidelines in the last line to [nutrition standards for reimbursable school meals](#).
3. Add [and beverages](#) to line 1 of #3 to read [all food and beverages sold or provided....](#)
5. Remove [s](#) from Districts in line 1.
9. King Philip will only permit marketing on the school campus during the school day of those foods and beverages that meet the nutrition standards under 210.11 and [SMART Snack guidelines](#), and promote student health and reduce childhood obesity in accordance with federal regulations. (Add Smart Snack Guidelines per Compliance Review)
10. [Potable](#) water is provided at no cost during lunch and [breakfast meals](#), but also through water fountains fitted with bottle fillers to encourage healthy hydration throughout the school day. (Recommendation of Compliance Review)

Add # 12. [The district will provide annual training for food and nutrition services staff in accordance with USDA Professional Standards.](#)

Nutrition and Physical Education

No changes

Evaluation

Add after line 3. The [outcomes of the triennial assessment will be made available to the public on the district website.](#)

At end at: [Triennial Assessment March 19, 2025-May 7, 2025](#)

Add the [new School Committee Approval date.](#)

Ms. Pearl and Ms. Lydon shared with the Committee that the School Wellness Policies are required to be reviewed every three years. Members of the Wellness Advisory engaged in review of the policy at their March and May meetings. The last review was in 2022. The focus was on areas noted for corrective action by the Massachusetts Department of Elementary and Secondary Education Compliance Review, followed by a review of the policy using the WellSAT. WellSAT is a school wellness policy review tool developed by the Rudd Center of the University of Connecticut that is aligned with the Whole School, Whole Community, Whole Child Model. Seeing no further questions or comments from the Committee, a motion was brought forward.

- A Motion was made by Mr. Harmon, seconded by Ms. Sharpe, to approve the recommended changes to File: ADF-King Philip School District Wellness Program Policy. All in favor: Yes (9) Ms. Greaney, Mr. Lehan, Mr. Harmon, Ms. Lanza, Mr. Wehymeyer, Ms. Lochhead, Ms. Sharpe, Mr. Cates, Mr. Cronin; No (0); Abstain (0); Motion carried 9-0-0.

KPHS Program of Studies 2025-2026

Dr. Drolet informed the committee that Ms. Bottomley previously came before the School Committee for new course approvals back on January 27, 2025. The only major change now to the Program of Studies is the approval from DESE for the Innovation Business Pathway, which is currently a work in progress.

Ms. Bottomley updated the committee on the change to the length of time students have to add/drop a full year course. Doing this would help students to better understand the course content and level before making a change (this time period would go from the current five days to eight days for full-year courses). Seeing no comments or questions from the Committee, a motion was brought forward.

- A Motion was made by Mr. Harmon, seconded by Mr. Cates, to approve the proposed changes to the KPRHS Program of Studies for the 2025-2026 school year. All in favor: Yes (9) Ms. Greaney, Mr. Lehan, Mr. Harmon, Ms. Lanza, Mr. Wehymeyer, Ms. Lochhead, Ms. Sharpe, Mr. Cates, Mr. Cronin; No (0); Abstain (0); Motion carried 9-0-0.

KPRSD Student Handbook 2025-2026

Ms. Bottomley and Ms. Kreuzer informed the Committee of their intention to update the 2025–2026 King Philip Regional School District (KPRSD) Student Handbook. The proposed revision involves replacing the existing MCAS language with the updated language aligned with the School Committee Policy that has already been previously approved this year. Seeing no comments or questions from the Committee, a motion was brought forward.

- A Motion was made by Mr. Harmon, seconded by Mr. Cates, to approve the proposed changes to the KPRSD Student Handbook for the 2025-2026 school year. All in favor: Yes (9) Ms. Greaney, Mr. Lehan, Mr. Harmon, Ms. Lanza, Mr. Wehymeyer, Ms. Lochhead, Ms. Sharpe, Mr. Cates, Mr. Cronin; No (0); Abstain (0); Motion carried 9-0-0.

Mr. Lehan thanked Ms. Bottomley for a well done graduation ceremony on Sunday, June 8, 2025.

REPORTS FROM SUBCOMMITTEES

Finance Subcommittee

Mr. Lehan reported that the Finance Committee met earlier in the day. He shared positive news that the district ended the year with anticipated additional revenue and was approximately \$125,000 under budget, allowing for an anticipated contribution to the Excess and Deficiency (E&D) fund.

Mr. Lehan also noted that the new Director of Finance & Operations will begin on July 1, 2025. With this transition, the Committee can expect more detailed and regular financial reporting. Committee members will be more involved in monitoring transfers and transactions. He indicated that several changes are

anticipated under the new Director of Finance - changes that should align with requests previously made by Committee members.

REPORTS FROM SCHOOL COMMITTEE MEMBERS

Norfolk School Committee Representative:

Ms. Lochhead reported that their meeting is tomorrow 6/10/25. Tomorrow is also the last day for Kindergarten students. A memory show was given last week. On Monday there will be the 6th grade promotion.

Plainville School Committee Representative:

Ms. Sharpe said their meeting will be this Thursday 6/12/25.

Wrentham School Committee Representative:

Ms. Greaney said the Committee approved a calendar change for the 2025-2026 school year. The professional day originally scheduled for March 10th has been moved to March 11th. Dr. Cameron provided an update on the progress of the annual goals. At the recent Wrentham Town Meeting the school budget was approved. This past Friday the students enjoyed a fun and very competitive field day. The last day of school will be on Monday 6/16/25.

LATE COMMUNICATIONS

None

REPORTS OF SPECIAL COMMITTEES

None

RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS

Mr. Lehan said the next meeting will be the retreat which will be held on August 12, 2025 at KP Middle school library 8:30am - 1:00pm. Dr. Drolet said topics that will be on the agenda will consist of: applied learning and student-centered learning, Strategic Planning (years 2-5), Healthy KP Coalition, and Budget. If any members have any other topics, please let Dr. Drolet or Mr. Lehan know by the end of July.

ADJOURNMENT:

- **At 8:13 PM, a Motion was made by Mr. Harmon, seconded by Mr. Cronin to adjourn the meeting. All in favor by roll call vote: Yes (9): Mr. Lehan, Mr. Cates, Ms. Lochhead, Ms. Greaney, Mr. Cronin, Mr. Wehmeyer, Ms. Sharpe, Mr. Harmon, Ms. Lanza; No (0); Abstain (0). Motion carried 9-0-0.**

Mr. Lehan, Chair, adjourned the meeting at 8:13 PM.

Respectfully submitted,

Mrs. Venessa Petit

Secretary to the School Committee

Documents presented on June 9, 2024

Agenda

Subcommittee Assignments 2025/2026

Bills/Warrants

Draft Minutes from May 12, 2025

Student Council Report June 9, 2025

Superintendent's Update

Assistant Superintendent's Update

Overnight Field Trip Request-Grece 7/9/27-7/17/27

Overnight Field Trip Request-Camp Mataponi Naples, ME 8/19/25-8/24/25

FY26 Marching Band and Winter Music Group Fees

FY26 Facility Rental Rates

Policy AC-Non-Discrimination Harassment And Retaliation

Policy ADF-King Philip School District Wellness Program

Proposed Changes to the KPRHS Program of Studies 2025-2026

Proposed Changes to the KP Student Handbook 2025-2026

King Philip Regional School Committee Retreat
August 12, 2025 Minutes - Draft
King Philip Regional Middle School-Library
18 King Street, Norfolk, MA 02056

Mr. Lehan, Chair, welcomed everyone and opened the meeting at 8:35a.m.

Roll Call of Members:

Members Present:

Norfolk: Mr. Jim Lehan, Mr. Eric Harmon

Plainville: Mr. Bruce Cates

Wrentham: Ms. Erin Greaney

Members Absent:

Norfolk: Ms. Grace Lochhead

Plainville: Mr. Greg Wehmeyer, Ms. Michele Sharpe

Wrentham: Mr. Joe Cronin, Ms. Cait Lanza

Delegations and Visitors:

Dr. Rich Drolet, Superintendent; Ms. Colleen Terrill, Assistant Superintendent; Ms. Jill Brillhante, Director of Finance; Mr. Ed Lee, TLA Senior Leadership Project Manager; Mrs. Venessa Petit, Administrative Assistant

This is a working session. No votes will be taken. This meeting was not recorded.

1. Welcome

Introductions were made. Mr. Lehan welcomed committee members to the retreat, emphasizing that the session was an opportunity, working in collaboration with Dr. Drolet, to establish expectations and ground rules for effective committee work.

2. Norms for Working in Groups:

- Commit to confidentiality and trusting relationships
- Prioritize and value the time by being present
- Ensure everyone's opinion is heard
- Practice honest and respectful feedback
- Infuse humor
- Assume positive intent
- Treat one another with dignity and respect
- Withhold judgements
- Share challenges, successes and failure
- Demonstrate humility

These norms are lived by the leadership team and the school committee.

3. Review of the subcommittee roles and responsibilities

Mr. Lehan said the school committee previously reviewed the list of subcommittees and notified the committee of one change to the collective bargaining subcommittee for Norfolk. Mr. Lehan will replace Mr. Harmon. An updated listing of the 2025-2026 subcommittees are attached to the minutes.

Mr. Lehan mentioned that he and Dr. Drolet have conflicts for the October school committee meeting dates scheduled for October 6th and October 20th. Mr. Lehan proposed to cancel both meetings and hold only one meeting in October on Wednesday, October 15th. Members were in agreement with this change.

4. Superintendent Update

Dr. Drolet informed the committee that there will be an action item on the September 8th agenda regarding a donation of equipment to the high school from JML Lighting Services. This will need the committee's approval.

Dr. Drolet attended a DESE webinar last week regarding competency determination. The policy last year was revised and will have to be revised again this coming year. They now will be requiring two things: mastery and satisfactory completion of course work. Mastery is in the form of the competency determination policy (through grade 10). Through grade 12 would be the satisfactory completion of the local graduation requirements. This new policy will need to be submitted to DESE by December 31, 2025. There will be more to come about this.

Dr. Drolet emailed the committee on July 25th in regards to MASC's new recommendation following the Supreme Court's decision on Mahmoud v. Taylor case. The court ruled in favor of a parent, based on sincerely held religious beliefs, and as a result it has created some concern with parents trying to opt out of certain curricula in the classroom. A recommendation will be brought forth to the committee once MASC sends out their guidance.

Dr. Drolet said this year one of the District Leadership Team's goals will be to increase and improve attendance. Since Covid, attendance has worsened in schools. A handbook change that would read "Students *may* not be allowed to earn credit for work for unexcused absences," changing "*may*" to "*will*," could help students know they cannot miss school for unexcused absences and automatically be able to make up all work. An additional change would also be "Unexcused dismissal *may* result in zero credit for the classes the student misses for the remainder of the day" changing "*may*" to "*will*." This is an attempt to increase attendance and increase rigor for both schools.

MSBA Accelerated Repair Program

Statement of Interest Site Visit. Ms. Brilhante, Dr. Drolet and Mr. Zahner had a virtual meeting last week with MSBA. The school committee previously voted upon this and they were able to apply for any school buildings that were over 20 years old for roofs and also heat pump conversions. King Philip was 2 of 96 schools who submitted applications. MSBA will do a site visit to KP on August 25th. Mr. Zahner will do a walk-through with the team. MSBA will make a decision by early October. If we are not accepted we will keep applying every other year for it. If King Phillip were accepted MSBA would need a schedule of town meeting dates. Dr. Drolet has already provided this schedule to the MSBA. He will also discuss with the Town Administrators along with upcoming capital improvement plans.

Cell phone ban in schools

DESE should be providing guidance, recommendations, and a model policy to assist schools. As of now if this continues to go through, by September 1, 2026 we would have to have a policy on cell phones in schools.

MIAA

Dr. Drolet said MIAA realigns sports divisions every other year based on enrollment. A listing of all divisions for all sports teams for the 25-26 school year are attached to these minutes.

Federal Grants

Dr. Drolet said King Philip was at stake to lose \$40,000 with the proposed federal cuts to Department of Education Grants. Thankfully this was rescinded. We will look to shift any salaries from Title I to the operating budget just in case there are title cuts in the future.

Healthy KP Coalition

Dr. Drolet said Ms. Karen Becker is the coordinator for Healthy KP. She was unable to attend today's meeting. She may attend a future school committee meeting. The 5 year grant will come to an end on September 30th. Ms. Becker submitted an extensive application for a grant extension which would be for years 6-10. If this is not funded, the position would be cut which is shared among four districts. More information will be forthcoming.

5. Director of Finance & Operations Update

Mr. Lehan said that Ms. Brillhante is setting up an entirely new financial reporting system. This will be more integrated into the school committee reporting process. The committee will be asked to sign off on things that historically were not asked to sign off on. She will be instituting greater controls.

Maintenance of Effort (MOE) Update

Ms. Brillhante informed the committee about DESE's Maintenance of Effort (MOE) requirement, which ensures that school districts (LEAs) continue to spend at least the same amount of state and local funds on special education from year to year. The intent is to prevent reductions in funding for special education from year to year. A finding was noted on the FY24 End-of-Year Report: the out-of-district tuition was overstated on Schedule 4. Ms. Miriam Goodman, the interim business administrator before Ms. Brillhante, had amended FY23's EOYR. This created a \$1.5M deficit, which DESE flagged.

Upon review in July, Ms. Brillhante discovered that the out-of-district tuition amount had been overstated since FY20 due to circuit breaker reimbursements offsets being added to the total on Schedule 4. Due to the amendment to FY23, it triggered DESE to review FY22's MOE calculation. This caused a \$1.8M deficit and DESE is now asking for exemptions for that amount. Ms. Brillhante and Dr. Drolet have explained to DESE that this was a reporting oversight and that there are no true exceptions. A final decision from DESE is pending, and the committee will be kept informed.

FY25 EOY Update

Ms. Brillhante explained that she is in the process of reviewing and gathering the necessary information to start the close for FY25. In doing so, she discovered that a few revolving accounts had deficits at the end of FY25 due to overspending. The accounts were library construction and athletics. Ms. Brillhante proposed transferring eligible overstated expenses to the FY25 operating budget. This requires a school committee vote. The committee agreed to hold a virtual meeting on August 25, 2025, at 3:00 p.m. to vote on the transfer.

Budget Preparation & Financial Reporting

Ms. Brillhante distributed the FY26 Budget Preparation Calendar. She emphasized her commitment to increasing communication and transparency, providing quarterly budget updates to the school committee and finance subcommittee, including a snapshot of year-to-date trends. Copies of her handouts were attached to the minutes.

Facilities & Staffing

Ms. Brillhante recommended advertising for a *House Doctor* (architectural and engineering consultant) to support capital projects, bidding processes, and contracts. She also proposed conducting a facility assessment to prioritize future projects.

She requested adding a staff member to the business office (currently staffed with three: payroll, accounts payable, and human resources). Funding for this addition is expected to be available within the FY26 budget.

6. Assistant Superintendent Update

Student Engagement

Ms. Terrill updated the committee on student engagement. A final budget was submitted for the latest Innovation Career Pathways grant, which grants the district designation in business and finance. A new business center will be created in the high school media center to support students with resume writing, interview skills, and related career preparation. The hope is that industry professionals will visit and provide students with feedback, support and potentially internships. Once the budget is approved for this grant, Ms. Terrill would like to hire a Career and Community Engagement Coordinator, who will help students secure internships and strengthen excitement around their learning.

Applied Learning

Ms. Terrill explained that applied learning involves posing meaningful real-world problems, encouraging persistence and problem-solving, providing a professional frame for student work, prioritizing collaboration and communication, and combining content knowledge with soft skills. Lessons should be relevant, connected to the real world, and of high interest to students, while also offering opportunities to showcase their work, receive professional feedback, and understand potential future applications.

Ms. Terrill, Ms. Kreuzer, Mr. Jones, and Ms. Orlando have been accepted into the next round of ALLI (Applied Learning Leadership Institute) grants. Over the summer, the team worked to deepen their understanding of applied learning and develop a “problem of practice” focused on student engagement.

Learning Walks

This year, administrators will begin implementing “learning walks.” These are non-evaluative classroom visits, lasting about 10 minutes, conducted once a month. The purpose is to observe instructional strategies, view student engagement (e.g., student talk vs. teacher talk), and celebrate effective practices. Leadership team members will meet afterward to discuss their observations. The process also encourages conversations with students and increases leadership visibility in classrooms. Department heads and curriculum leaders will also participate halfway through the year. At the end of the year, middle school and high school staff will exchange visits to conduct learning walks at each other’s schools.

Open Architects

Ms. Terrill introduced *Open Architects*, a new tool the district will use this year to strengthen interventions and learning. It serves as a data warehouse that consolidates assessment and digital performance data into one system. The platform will help identify student performance trends, highlight learning gaps, and support the formation of targeted intervention groups.

7. School Committee Goal Setting/Annual Review of 2024-2029 District Strategic Plan

Mr. Ed Lee, TLA Senior Leadership Project Manager, was introduced to the committee and facilitated the second year of the school committee's goal-setting process, as well as a review of the 2024-2029 District Strategic Plan.

The school committee selected their goals from the strategic plan initiative and came up with four goals below:

1. Support the continued development of student-centered learning to increase engagement and elevate academic performance
2. Strengthen two-way communication to promote understanding of needs and increase collaboration among the school district, families, the tri-town community and its leaders
3. Approve and monitor fiscally responsible accounting of budgets and develop a capital improvement plan to meet the needs and goals of the school district
4. Support social-emotional learning to promote self-awareness and responsible decision-making, instill a culture of wellness, and create a sense of belonging

These goals will be brought to the September 8, 2025 school committee meeting to be voted upon by the full committee.

The meeting was adjourned at 11:42 a.m.

Respectfully submitted,

Mrs. Venessa Petit

Administrative Assistant to the School Committee

Documents presented on August 12, 2025:

Memo-Proposed changes to the KPRSD Student Handbook, 2025-2026

MIAA Listing of KP Sports Team-Divisions for 2025-2026 KPRSD

FY2026 Budget Preparation Calendar

Sample of Request for Transfer of Funds

KPRSD Strategic Plan 2024-2029

JML Donation Letter

KP School Committee Subcommittees 2025-2026

Draft King Philip School Committee Goals 2025-2026

King Philip Regional School Committee

August 25, 2025 - DRAFT

Remote via Google Meet

3:00 P.M.

<https://meet.google.com/hsx-oxyi-kqg?hs=122&authuser=0>

Opening of Meeting:

Mr. Lehan, Chair, opened the meeting at 3:01P.M.

Introduction to Remote Meeting:

On March 28, 2025, Governor Healey signed into law a supplemental budget bill which extends the temporary provisions pertaining to the Open Meeting Law to June 30, 2027. Specifically, this further extension allows public bodies to continue holding meetings remotely without a quorum of the public body physically present at a meeting location, and to provide “adequate, alternative” access to remote meetings. The language does not make any substantive changes to the Open Meeting Law other than extending the expiration date of the temporary provisions regarding remote meetings from March 31, 2025 to June 30, 2027.

Recording of Meeting:

This meeting was recorded by Ms. Michael Bois via You Tube.

DELEGATIONS AND VISITORS

Dr. Drolet, Ms. Brilhante, Mr. Bois, Ms. Petit

Roll Call of Members:

Members Present:

Norfolk:	Mr. Jim Lehan, Mr. Eric Harmon, Ms. Grace Lochhead
Plainville:	Mr. Bruce Cates, Mr. Greg Wehmeyer
Wrentham:	Ms. Erin Greaney, Mr. Joe Cronin, Ms. Cait Lanza

Members Absent:

Norfolk:	Present
Plainville:	Ms. Michele Sharpe
Wrentham:	Present

FY25 YEAR END BUDGET TRANSFERS:

The Committee met to consider the recommendation from Ms. Brilhante, Director of Finance and Operations, and Dr. Drolet, Superintendent, to address the negative balances in certain revolving funds at the fiscal year-end. A detailed memo which details these transfers and a copy of the district’s policy DBJ-Regional School District Budget Transfer Authority are attached to these minutes.

Seeing no questions from the Committee a motion was brought forth for approval:

- A Motion was made by Mr. Cates seconded by Mr. Harmon, to approve the recommendation of the 2025 end of year budget transfer requests (see attached). All in favor by roll call vote: Yes (8); Mr. Cates, Mr. Lehan, Mr. Wehmeyer, Ms. Greaney, Ms. Lochhead, Mr. Cronin, Ms. Lanza, Mr. Harmon; No (0); Abstain (0); Motion carried 8-0-0.

ADJOURNMENT:

At 3:10 P.M., a Motion was made by Mr. Cates, seconded by Mr. Harmon, to adjourn the meeting. All in favor by roll call vote: Yes (8); Mr. Cates, Mr. Lehan, Mr. Wehmeyer, Ms. Greaney, Ms. Lochhead, Mr. Cronin, Ms. Lanza, Mr. Harmon; No (0); Abstain (0); Motion carried 8-0-0.

Mr. Lehan, Chair, adjourned the meeting.

Respectfully submitted,

Mrs. Venessa Petit

Secretary to the School Committee

Documents presented on August 25, 2025:

2025 EOY Budget Transfer Request Memo Ms. Brilhante

DBJ-Regional School District Budget Transfer Authority Policy

King Philip High School

School Committee Report

Submitted by Ashley Cleverdon

Monday, September 22, 2025

School-Wide

School has been in session for a few weeks, and everyone is settling into their routines—it's shaping up to be a fantastic year for both staff and students! Students had an amazing time cheering at the Homecoming football game on Friday night and dancing with friends at Homecoming Saturday night!

Sports

All of our sports teams are off to a fantastic start this season! Be sure to check ArbiterSports daily for the latest updates and scores.

Investment Club

Students are preparing for the stock pitch competition in February, where they will present to judges on whether to purchase or sell a stock. The leadership team, including Kal Altahan, Cole Sofier, and Ashley Cleverdon, have been instrumental in getting the club organized and set up for success. The club meets every other Tuesday in Mr. Swanburg's room.

DECA

KP DECA is back and off to a strong start. Two upcoming events include the annual DECA Breakfast and Installation Ceremony on December 10th; a formal invitation will be sent, and School Committee members are encouraged to attend. On January 30th, the club will hold its annual Credit for Life Fair and is seeking volunteers for business and financial booths. Interested participants should email Mr. Dow directly.

Leo Club

Students recently volunteered at the Cracker Barrel Fair and will help with the Leo Club's Haunted Train Ride by setting up a scene and supporting the event throughout the night. In a separate initiative, Kindness Rocks will be distributed throughout the Tri-Town during the first week of October, following the September 22nd kickoff.

Dungeons and Dragons

The club will meet every Monday from 3:00 to 5:00 PM. Members gather to play Dungeons & Dragons, a tabletop role-playing game where players create characters and work together to go on adventures.

KP Chronicle

The King Philip Chronicle's first meeting of the year will be on September 17th, and they couldn't be more excited! They have made great progress with views and engagement from students, teachers, and the community over the past three years. Already being a well-established publication with over 200 articles, the Newspaper Club looks forward to welcoming new aspiring writers, photographers, artists, and future editors.

Gaps

The Grady Auditorium Production Staff (GAPS) has been quite busy ramping up for the 25/26 academic year. Starting right off with providing technical support for the initial DECA meeting on September 2nd, followed by the first School Committee meeting on September 8th, GAPS technicians are undergoing training and tech workshops to support KP Drama's combined middle school and high school Fall Musical, Mary Poppins, the weekend of December 5th through 7th. They are also prepping for a series of upcoming special events such as Jeff Kinney's upcoming book launch for his latest Diary of a Wimpy Kid book series on October 19th, the Music Department's PRISM Concerts on November 13th and 14th, and the very special US Air Force Band - The Airmen of Note - concert on November 19th. The first two-plus weeks have been an invigorating start to what promises to be a very active performing arts schedule in the coming months.

KP Cares

KP Cares has been busy planning events for the upcoming year. On Saturday, September 27, they will be holding a dog wash at the high school at the bus loop. The wash will be held from 10am until 1pm. The cost is \$10 for big dogs and \$7 for small dogs. On October 4, students will be visiting the Wrentham senior center and beautifying their garden. Ongoing, KP Cares is collecting food for the in school food pantry, mentoring our transfer students and will begin tutoring elementary school students after school.

Student Council

Student Council is off to an incredible start this school year! We kicked things off with our first General Meeting on 9/16, open to the entire school, which had a fantastic turnout. On 9/20, we hosted our Hawaiian Luau, themed Homecoming on the Turf Field, with students showing their school spirit all week leading up to the event. A huge thank-you goes out to our Head Chair, Kelsey Lynch, for helping make it such a success!

Looking ahead, we're putting the finishing touches on Freshman Leadership Day on 9/24, where all freshmen will be excused from their classes to participate in elections, games, team bonding, and guest speaker activities. We're also planning a class competition, volunteering at Wrentham's Big Recess, and setting up a scene at Norfolk's Haunted Train Ride. In addition, Aiden and Mrs. Snead will be attending the MASC President's Dinner, and our whole council is gearing up for the SEMASC conference on the Cape, an amazing opportunity to strengthen our leadership skills as we prepare to host our own SEMASC this winter!

Follow the following social media accounts--@kpcares, @kpstuco, @kphighschool, @kphsathletics and Arbiter Live for sports schedules.

KING PHILIP REGIONAL SCHOOL DISTRICT FY 2026 BUDGET PREPARATION CALENDAR

<u>DATE</u>	<u>ACTION/AGENDA</u>
September 15, 2025	Finance Subcommittee Meeting (Review of Budget Goals and Budget Calendar)
September 22, 2025	District School Committee Regular Meeting* * <u>Agenda Item</u> (FY 2026 Budget Calendar Presented & Adopted)
October 2025	Budget Preparation Package/Instructions sent to Administrators
October – December 1, 2025	Development of Departmental Budget Proposals
November 24, 2025	Finance Subcommittee Meeting (Review Final Results of FY 2025 School Year)
December 1, 2025	District School Committee Regular Meeting* * <u>Agenda Item</u> (Review Final Results of FY 2025 School Year)
December 1, 2025	Deadline for Department Budgets Proposals to be Returned to Central Office
December 2025 December 8, 2025	Superintendent Reviews Budget Proposals & Meets with Individual Departments Finance Subcommittee Meeting (Review of Enrollment and Revenue Projections)
December 15, 2025	District School Committee Regular Meeting* * <u>Agenda Item</u> (Review of FY 2026 Enrollment and Revenue Projections)
January 26, 2026 (tentative)	Governor's Budget Released
February 2, 2026	Finance Subcommittee Meeting (Review Draft of Public FY 2026 Budget Hearing)
February 9, 2026	District School Committee Regular Meeting* * <u>Agenda Item</u> (Public FY 2026 Budget Hearing)
February 2026	Follow up Meetings with Departments if necessary
March 2, 2026	Finance Subcommittee Meeting (Review Draft of Final FY 2026 Budget Adoption)
March 9, 2026	District School Committee Regular Meeting* * <u>Agenda Item</u> (VOTE to Adopt FY 2026 Final Budget)
May 12, 2026	Norfolk Town Meeting – King Philip Middle School
June 1, 2026	Plainville Town Meeting – Wood School Wrentham Town Meeting – King Philip High School
June 2026	Distribute Adopted FY 2026 Budgets to Departments

**KING PHILIP REGIONAL SCHOOL DISTRICT
OVERNIGHT FIELD TRIP CHECKLIST**

Date Submitted:	August 27, 2025
School Organization	KP DECA
Teacher/Advisor:	Mr. Dow
Destination (City/State/Lodging)	Atlanta, GA
Purpose of Field Trip	International level competition
Mode of Transportation/Company	Plane
Departure: date/time/arrival time/place	April 24, 2026 TBD
Return: date/time/arrival time/place	April 29, 2026 TBD
Lodging: (name and location)	TBD
Number of students	TBD
Names of chaperones <i>(Please note: All Chaperones need to have current CORI on file with KPRSD*)</i>	Mr. Dow TBD
Cost per student and indicate how the costs involved will be paid	TBD
Has the trip occurred previously? If so, describe.	yearly

*All CORI forms need to be completed in person at the Superintendent's office with a photo I.D. (Chaperones may be required to be fingerprinted per policy ADDA.)

* All travel requests must be received in the Superintendent's Office at least ten (10) days prior to a regular school committee meeting. Meeting dates are posted on the website.

*One request per form, please.

*You may attach any additional information you think will be relevant

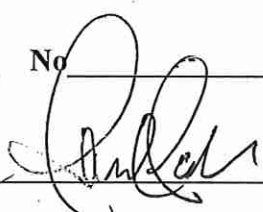
*Even if there is no cost to the district or student, ALL costs of the trip (transportation, lodging, mileage, meals, etc.) should be listed under the const section.

Principal's Signature:  Date: 9/3/25

Approval: Yes ☒ No ☐

Superintendent's Signature:  Date: 9/5/25

Approval: Yes ☒ No ☐

School Committee Signature:  Date: 9/22/25

Approval: Yes ☒ No ☐

KING PHILIP REGIONAL SCHOOL DISTRICT OVERNIGHT FIELD TRIP CHECKLIST

Date Submitted:	9/9/25
School Organization	King Philip Regional High School Marching Band
Teacher/Advisor:	Micheal Keough/Joshua Wolloff
Destination (City/State/Lodging)	New Jersey MetLife Stadium
Purpose of Field Trip	USBands National Championships Competition
Mode of Transportation/Company	Charter Bus
Departure: date/time/arrival time/place	Friday, November 7, 2025, 3pm, Approx 9pm, Hotel Listed below
Return: date/time/arrival time/place	Saturday, November 8, 2025, 3pm, Approx 9pm, KPHS
Lodging: (name and location)	Marriott East Rutherford Meadowlands 850 Patterson Plank Rd. East Rutherford, NJ 07073
Number of students	50
Names of chaperones (Please note: All Chaperones need to have current CORI on file with KPRSD*)	Michael Keough/Joshua Wolloff KPMa Parents. List will be provided and all will fill out a Cori Form. Approx 10-15 parent chaperones
Cost per student and indicate how the costs involved will be paid	Activity fee paid by the students Hotel Transportation Show
Has the trip occurred previously? If so, describe.	Trip has happened in the past annually save for a couple years over the last 20-25 years.

*All CORI forms need to be completed in person at the Superintendent's office with a photo I.D. (Chaperones may be required to be fingerprinted per policy ADDA.)

* All travel requests must be received in the Superintendent's Office at least ten (10) days prior to a regular school committee meeting. Meeting dates are posted on the website.

*One request per form, please.

*You may attach any additional information you think will be relevant

*Even if there is no cost to the district or student, ALL costs of the trip (transportation, lodging, mileage, meals, etc.) should be listed under the const section.

Principal's Signature:  Date: 9/10/25

Approval: Yes ☒ No ☐

Superintendent's Signature:  Date: 9/11/25

Approval: Yes ☒ No ☐

School Committee Signature:  Date: 9/22/25

Approval: Yes ☒ No ☐

KING PHILIP REGIONAL SCHOOL DISTRICT OVERNIGHT FIELD TRIP CHECKLIST

Date Submitted:	9/8/25
School Organization	Model UN
Teacher/Advisor:	Mr. O'Connor
Destination (City/State/Lodging)	Marriott Copley Place Boston
Purpose of Field Trip	BOSMUN Model UN Conference
Mode of Transportation/Company	Commuter Rail
Departure: date/time/arrival time/place	King Philip High School (Approx. 10:50 am) Fri 2/6/26
Return: date/time/arrival time/place	Franklin/Norfolk Station (Approx. 3 pm) Sun 2/8/26
Lodging: (name and location)	Marriott Copley Place Boston
Number of students	15-20
Names of chaperones (Please note: All Chaperones need to have current CORI on file with KPRSD*)	Tim O'Connor Dana Berube
Cost per student and indicate how the costs involved will be paid	\$250-300 Student Fees and fundraisers
Has the trip occurred previously? If so, describe.	Yes, in 2024 and 2025

*All CORI forms need to be completed in person at the Superintendent's office with a photo I.D. (Chaperones may be required to be fingerprinted per policy ADDA.)

* All travel requests must be received in the Superintendent's Office at least ten (10) days prior to a regular school committee meeting. Meeting dates are posted on the website.

*One request per form, please.

*You may attach any additional information you think will be relevant

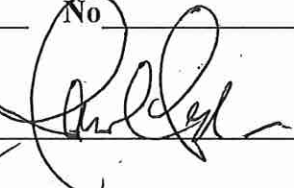
*Even if there is no cost to the district or student, ALL costs of the trip (transportation, lodging, mileage, meals, etc.) should be listed under the const section.

Principal's Signature:  Date: 9/8/25

Approval: Yes ☒ No ☐

Superintendent's Signature:  Date: 9/11/25

Approval: Yes ☒ No ☐

School Committee Signature:  Date: 9/22/25

Approval: Yes ☒ No ☐

Request for a Field Trip

PLEASE NOTE: Dates for field trips must be cleared with an administrator before reservations are made or tickets are purchased. In the event of excessive staff absences on the day a field trip is scheduled, there is the possibility that the field trip may be cancelled.

Field trips will not be scheduled for the last seven (7) days of scheduled classes in each term. In addition, no field trips will be scheduled on days when mid-year and final examinations are held. **PLEASE NOTE:** No field trips will be approved from April 27th to the end of the school year.

Teacher: Mr. O'Connor Department: _____

Course(s)/co-curricular activity involved in field trip: Model UN

Date submitted: _____ Date of trip: 2/6/26 - 2/8/26

Specific destination(s): BOSMUN Model UN conference
Marriott Copley Place

1. Explain how this field trip enhances the curriculum for this course or enriches the co-curricular experience.

This trip is a competitive conference in which
students apply the skills they develop at club meetings

2. Describe the learning activities completed in preparation for this field trip.

- Researching topic / country
- Developing position
- Public speaking / debate practice

3. Describe the learning activities planned to follow-up this field trip.

- Additional competition
- Debrief / reflection at meetings

Grade level of students participating - check appropriate grade(s):

9



10



11



12



Number of students:

15-20

Number of chaperones:

2

Means of transportation:

commuter rail

Number of buses required:

—

PLEASE NOTE: *If you are using transportation other than a school bus, pick up volunteer driver form(s) and parental release forms from the principal's office or the main office.*

Estimated time of departure:

Fri 2/6/26 @ 10:30 am

Estimated time of return:

Sun 2/8/26 @ 3:00 pm

Estimated total mileage:

Estimated waiting time for driver:

hours

Signature (teacher in charge)

9/8/25

Date

Approved

Disapproved

Curriculum Team Leader

Date

Approved

Disapproved

Assistant Principal

Date

Approved

Disapproved

Principal

9/8/25

Date

Requests for field trips are to be filed in duplicate at least one week in advance of the date of the proposed trip. Please attach a list of the names of the chaperones and students who will participate.



Superintendent DRAFT Goals 2025-2026 – Dr. Rich Drolet

DISTRICT IMPROVEMENT GOAL 1

Goal 1: Facilities, Capital Planning, and District Finance & Operations

(aligned with KP School Committee Goals 2 & 3)

Key Actions

1. Work alongside the new Director of Finance & Operations to implement internal best practices regarding expenditures and purchasing, receiving of goods and services, and grants management
2. Involve, seek feedback from, and gain approval by the King Philip Regional School District School Committee throughout the budget process regarding all budgeting and financial accounting practices within School Committee purview and authority
3. Collaborate with tri-town administrators and tri-town boards (including, but not limited to, Select Boards, Finance Committees, and Advisory Committees) regarding King Philip Regional School District MSBA Accelerated Repair Program applications, capital improvement planning, and advocating for long-term capital investments

Benchmarks

1. By September of 2025, implement internal procedures regarding purchase orders, receiving of goods and services, grants management, personnel management, and best practices for procurement
2. Also by September of 2025 on ongoing, gaining necessary School Committee approvals for transferring of funds, budget amendments, and capital expenditures
3. By December of 2025, solicit bids for and hire a “house doctor” (engineering or architectural firm) for on-call services and to help define capital needs
4. By June of 2026, complete a Facilities Assessment, identify King Philip Regional School District facilities priorities, and create a new 5-10 year capital improvement plan

DISTRICT IMPROVEMENT GOAL 2

Goal 2: Improve Student Attendance and Decrease Chronic Absenteeism

(aligned with KP School Committee Goals 1, 2, & 4)

Key Actions

1. Encourage and support principals and the District Leadership Team to make necessary changes in order to improve student attendance and increase student achievement
2. Communicate the importance of school attendance to students and families, primarily through school-based communications; solicit feedback from students to improve student attendance through Superintendent-Student Advisory Group
3. Share and analyze data related to student attendance with the District Leadership Team, School Committee, staff, students, and families, then begin to set measurable goals to improve student attendance and decrease chronic absenteeism

Benchmarks

1. By September of 2025, encourage and support principals to make necessary changes to school communications, procedures, and policy related to attendance
2. By November of 2025, facilitate, provide feedback, and approve principal and other district leadership team member goals related to improving student attendance
3. By February of 2026, analyze mid-year 2025-2026 attendance data and determine any additional action steps that may need to be implemented
4. By June of 2026, increase student daily attendance by 1.5% (from 93.5% to 95% or higher) and decrease chronic absenteeism by 3.5% (from 19.5% to 16% or lower)

STUDENT LEARNING GOAL

Goal 3: Increase Student Engagement to Elevate Academic Performance

(aligned with KP School Committee Goal 1)

Key Actions

1. Lead and participate in learning walks with administrators and teacher-leaders: Observe classrooms in an increased capacity, determine resources and professional learning needed to improve/enhance teaching and learning, and support student-centered instructional practices
2. Facilitate and participate alongside our District Leadership Team in reading the book *Reimagining Student Engagement* by Amy Berry, using this as a resource and guide to help increase student engagement, and ultimately, improve student achievement
3. Promote the continued use of “Applied Learning” at KPMS, as well as Innovation Pathways and innovative courses at KPHS

Benchmarks

1. By November of 2025, organize and lead learning walks (along with Asst. Supt. Terrill) with the District Leadership Team
2. By January of 2026, involve department heads and teacher-leaders in learning walks
3. By June of 2026, determine specific school and/or district-wide action steps, as well as any resources/professional learning needed for the 2026-2027 school year, that involve increasing student-centered learning to elevate academic performance

PROFESSIONAL PRACTICE GOAL

Goal 4: Superintendent Learning, Leading, and Serving

Key Actions

1. During the 2025-2026 school year: Collaborate and meet at least bi-monthly with our local elementary superintendents (Norfolk, Plainville, Wrentham). Serve on, attend and participate in monthly Bi-County Collaborative Board meetings; serve on the Bi-County Collaborative Budget Subcommittee. Serve on, attend, and participate in monthly TEC (The Education Cooperative) Board meetings; attend and participate in monthly TEC (The Education Cooperative) Superintendent Working Group meetings. Serve on the M.A.S.S. (Massachusetts Association of School Superintendents) Executive Committee (representing Tri-County and Worcester County Superintendent Roundtables) which includes attending and participating in both monthly Tri-County Roundtable meetings and monthly M.A.S.S. Executive Committee meetings. Serve on the Hockomock Area YMCA Board of Incorporators. Attend and participate in Healthy KP Coalition monthly meetings
2. Attend professional development conferences and workshops as needed and share knowledge, best practices, and relevant information gained with our KP Leadership Team

Benchmarks

1. By November of 2025, conduct a week-long superintendent residency at each school (with a hallway desk), as well as continue to engage in monthly superintendent-principal meetings including classroom visits
2. By February of 2026, I will attend and/or present at the following conferences: M.A.S.S. (Massachusetts Association of School Superintendents) Paul J. Andrews Summer Executive Institute in July of 2025; RTM Business Group National Superintendents Forum in October of 2025 (*presenter*); Massachusetts Association of School Committees / Massachusetts Association of School Superintendents (MASC/M.A.S.S.) Annual Conference in November of 2025 (*panel presenter with Chair Lehan*); and the School Superintendents Association (AASA) National Conference on Education in February of 2026



Venessa Petit <petitv@kingphilip.org>

please print this email: KP Representation

2 messages

Richard Drolet <droletr@kingphilip.org>
To: Venessa Petit <petitv@kingphilip.org>

Sat, Sep 13, 2025 at 1:45 PM

Rich Drolet, Ed.D.
Superintendent



----- Forwarded message -----

From: **Emily Parks** <eparks@tec-coop.org>
Date: Fri, Sep 12, 2025 at 6:13 PM
Subject: Re: KP Representation
To: Jim Lehan <jlehan.jl@gmail.com>, Richard Drolet <droletr@kingphilip.org>

Hi Jim,

Congratulations on your wedding anniversary!

As for KP's Board representation, it might be best to have the SC appoint Rich to the Board so that KP is able to fully participate. Alternatively, though, he could attend in your place and participate in the discussions, but he wouldn't be able to vote. (There's no proxy voting.)

It's up to the KP SC to decide what you are comfortable with. Just let me know what you decide.

Have a good weekend.

Best,

Emily



Emily J. Parks
Executive Director
eparks@tec-coop.org 781.352.5711
www.tec-coop.org
141 Mansion Drive, Suite 200,
East Walpole, MA 02032

Together we create more possibilities

Please be advised that the Massachusetts Attorney General has determined that email is a public record.

On Fri, Sep 12, 2025 at 12:47 PM Jim Lehan <jlehan.jl@gmail.com> wrote:

While checking the calendar for upcoming meetings, I realized I had conflicts with 3 of the first 4. We want to be active participants on the board and in speaking to Rich, it seems that he would be better on your board and can make the meetings. Not sure how that works at your end but we can vote the change at our end before the September 19th meeting. The 20th is my anniversary and will be away for several days and will be in Europe for the November meeting.

Sorry for the late notice, let Rich and I know your thoughts
Best
Jim

Richard Drolet <droletr@kingphilip.org>
To: Venessa Petit <petitv@kingphilip.org>

Mon, Sep 15, 2025 at 9:29 AM

Rich Drolet, Ed.D.
Superintendent



----- Forwarded message -----

From: **Jim Lehan** <jlehan.jl@gmail.com>
Date: Mon, Sep 15, 2025 at 9:18 AM
Subject: Re: KP Representation
To: Emily Parks <eparks@tec-coop.org>
Cc: Richard Drolet <droletr@kingphilip.org>

'Hi Emily

Thanks but the gold medal goes to my wife. Rich will sit in on Friday and we will appoint him at our school committee meeting on Monday. It is important to us to be a full participant, thanks for your understanding

Best

Jim

[Quoted text hidden]



Pedro Martinez | Commissioner

To: Superintendents and School Business Officials in Regional School Districts
Receiving Additional Minimum Aid in the Final FY26 Budget
From: Office of Regional Governance, Center for District and School Finance
Date: September 9, 2025
Re: Including the Additional Minimum Aid in the FY26 Regional School Committee
Budget

The final FY26 state budget, signed by the Governor on July 4, 2026, provided an increase in state Chapter 70 funding over the preliminary estimates issued on January 22, 2026. For those districts receiving minimum aid, the amount has been increased from \$75 per pupil to \$150 per pupil. As regional school districts (RSDs) typically plan their annual budgets based on preliminary state aid amounts, we have been asked by RSDs that did not reflect the additional minimum aid in their FY26 budget how they might now access the additional minimum aid. Specifically, we have been asked what steps regional school committees (RSCs) must take to include the additional minimum aid in their FY26 budgets, and whether the member municipalities (members) of RSDs must approve these steps.

There are several ways in which an RSD may include the additional minimum aid amount in its FY26 budget, all of which involve an amendment to the RSC budget. Whether the members must approve the amendment depends on which option is chosen by the RSC. The following are the options available to an RSC:

Option 1. The RSC could propose, by a 2/3 vote of the full committee, an amendment to increase its FY26 budget by the additional minimum aid amount. Though such an amendment would not increase the assessments to the members, it would increase the budget. Therefore, the treasurer must, within seven days of the RSC vote, provide the amendment to the members for approval by the local appropriating authorities. The local appropriating authorities shall then have 45 days from the date of the RSC vote to meet and consider the amendment to increase the budget. This amendment would require approval by 2/3 of the local appropriating authorities of the members. However, since no member would experience an increase in its assessment in this scenario, should the local appropriating authorities of a member not meet on the amended budget within the 45 days, the amendment would be considered approved by that member. Please see 603 CMR 41.05(5)(a) and (b).

Option 2. The RSC could propose, by a 2/3 vote of the full committee, an increase in the revenues supporting the FY26 budget, reflecting the full amount of the increase in minimum aid and a reduction of the same amount in the FY26

member assessments (consistent with the apportionment provisions in the regional agreement). Since such an amendment would not increase the total amount of the budget and would reduce the assessment for every member, the amendment would not require approval by the local appropriating authorities of the members and would be effective upon a 2/3 vote of the full RSC. In this scenario, the treasurer of the RSC must, within seven days of the RSC vote, certify and provide the newly calculated assessments to the members along with a copy of the amended budget. Please see 603 CMR 41.05(5)(c).

Option 3. The RSC could propose, by a 2/3 vote of the full committee, a combination of the above two options. In this case, the RSC could increase the budget by a portion of the additional minimum aid AND increase the revenues supporting the budget by the remaining portion of the additional minimum aid while decreasing the assessments of the members by that same amount (consistent with the apportionment provisions in the regional agreement). In this scenario, because the budget has been increased and the assessments have been decreased, the treasurer must, within seven days of the RSC vote, certify the decreased assessments and provide them along with the amended budget to the members. The local appropriating authorities shall then have 45 days to meet and consider the amendment to increase the budget. As with Option 1, this amendment would require approval by 2/3 of the appropriating authorities of the members. Since no member would have an increased assessment, however, should a member choose not to meet on the amended budget within 45 days, the amended budget would be considered approved by that member. Please see 603 CMR 41.05(5)(a), (b), and (e).

Should you have any questions, please contact Jay Sullivan (781-338-6594), Chris Lynch (781-338-6520), or Michelle Griffin (781-338-6515).