

KING PHILIP REGIONAL SCHOOL COMMITTEE AGENDA
REGULAR SESSION
DECEMBER 1, 2025
KING PHILIP REGIONAL HIGH SCHOOL - MEDIA CENTER
201 FRANKLIN STREET WRENTHAM MA 02093
7:00 PM

1. CALL TO ORDER -Pledge of Allegiance
-Recorded by Wrentham Cable 8

2. ROLL CALL OF COMMITTEE MEMBERS

3. DELEGATIONS and VISITORS
Dr. Rich Drolet, Ms. Jill Brilhante, Ms. Colleen Terrill, Mr. Michael Bois, Ms. Barbara Snead,
Ms. Ashley Cleverdon, Mr. Josh Wolloff, Mr. Michael Keough, KPHS Marching Band,
Ms. Kyle Santos, Ms. Daania Talat, Ms. Adriana Gomez, Ms. Venessa Petit

4. PUBLIC COMMENT
Anyone interested in commenting on an agenda item during the meeting or making a statement during the public comment period is asked to complete an information card and hand it to Mrs. Venessa Petit, School Committee Secretary.

5. RECOGNITION:
KPRHS Marching Band I.O.
KPHS Students Daania Talat and Adriana Gomez-ELPAC Work I.O.

CONSENT AGENDA

6. CONSENT AGENDA ITEMS: *All items listed below are considered to be routine and will be enacted by one motion if action is required. There will be no separate discussion of these items unless a member of the committee so requests, in which event the item will be considered in its normal sequence:*

- Approval of Draft Minutes dated November 3, 2025 A.R.
-Payment of Bills/Warrants
-Communications

7. STUDENT COUNCIL REPORT
Student Council Report: Ms. Ashley Cleverdon I.O.

8. REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT
Superintendent’s Update I.O.
Assistant Superintendent’s Update I.O.
Director of Finance and Operations Update I.O.

9. UNFINISHED BUSINESS

10. NEW BUSINESS

FY 2025 End of Year Budget Report	I.O.
King Philip Regional School District MSBA Accelerated Repair Program	I.O.
FY 2026 Quarter 1 Review	I.O.
KPRSD On Call Design Services Recommendation	A.R.
New District Treasurer Appointment	A.R.
Middle School CTE Exploration Policy	A.R.

11. REPORTS FROM SUBCOMMITTEES

Collective Bargaining Subcommittee	I.O.
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12. REPORTS FROM SCHOOL COMMITTEE MEMBERS

Norfolk School Committee Representative: Ms. Lochhead	I.O.
Plainville School Committee Representative: Ms. Sharpe	I.O.
Wrentham School Committee Representative: Ms. Greaney	I.O.

13. LATE COMMUNICATIONS

14. RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS

15. ADJOURNMENT A.R.

The items listed on this agenda are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

**King Philip Regional School Committee
Minutes of November 3, 2025 –DRAFT
King Philip Regional High School – Library
201 Franklin Street, Wrentham, MA 02093**

CALL TO ORDER

Mr. Lehan opened the meeting at 6:01 PM with the Pledge of Allegiance.
This meeting was recorded by Wrentham Cable 8.

ROLL CALL OF COMMITTEE MEMBERS

Members Present:

Norfolk: Mr. Jim Lehan, Mr. Eric Harmon
Plainville: Mr. Greg Wehmeyer, Mr. Bruce Cates
Wrentham: Ms. Erin Greaney, Ms. Cait Lanza

Members Absent:

Norfolk: Ms. Grace Lochhead
Plainville: Ms. Michele Sharpe
Wrentham: Mr. Joe Cronin

DELEGATIONS and VISITORS

Dr. Rich Drolet, Ms. Jill Brilhante, Ms. Nicole Bottomley, Ms. Michelle Kreuzer, Mr. Michael Bois,
Ms. Ashley Cleverdon, Ms. Mallory Flynn, Ms. Venessa Petit

PUBLIC COMMENT

None

CONSENT AGENDA

CONSENT ITEMS All items listed in the Consent Agenda are considered routine and will be enacted
by one motion if action is required.

- Draft Minutes from October 15, 2025
- Payment of Bills/Warrants
- Communication

- **A Motion was made by Mr. Harmon, seconded by Mr. Cates, to approve the Consent Agenda, including the draft minutes from October 15, 2025 as presented. All in favor: Yes (6) Mr. Lehan, Mr. Wehmeyer, Ms. Greaney, Mr. Cates, Mr. Harmon, Ms. Lanza; No (0); Abstain (0); Motion carried 6-0-0.**

AGENDA

STUDENT COUNCIL REPORT

The November 3, 2025 KPHS Student Council Report was read into the minutes by Ms. Ashley Cleverdon. A copy of this report is attached to these minutes.

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

SUPERINTENDENT’S UPDATE

- TEC Quarterly Update (a copy of this update is attached)
- NEASC Accreditation Visit (see below)
- New Administrator Updates/Changes
- King Philip MSBA Accelerated Repair Program Update (see below)
- Changes with Drug-Free Communities Grant/Healthy KP Coalition Update

Dr. Drolet and Ms. Brilhante scheduled a meeting with the MSBA for Thursday, November 6th, in response to questions regarding being accepted into the Accelerated Repair Program and projected costs. The first phase would involve schematic design costs in the Spring 2026. Following that, there would be a 12–14 month period working with the assigned OPM and design team to determine the actual project costs.

At this stage, the total cost is unknown; however, based on historical data, schematic design costs have typically ranged from \$150,000 to \$250,000 per school roofs. The proposed heat pump conversion is a new element, and as such, there is no real existing historical data to reference. Dr. Drolet noted that while the MSBA provided some data, this component is expected to involve higher costs, which will be discussed further during Thursday’s meeting. Dr. Drolet said that, at this point, the plan would be to fund the roof schematic designs through E&D funds with School Committee approval, while the towns would need to approve funding for schematic design costs for the heat pump conversions. He noted that he will have more information to share at the next School Committee meeting. Dr. Drolet and Ms. Brilhante are also scheduled to attend the Plainville Select Board meeting on Monday, November 10, 2025, to discuss this matter further.

NEASC Accreditation Visit (taken out of order)

Ms. Bottomley provided an overview of the upcoming NEASC Decennial Accreditation Visit, scheduled for December 8–10, 2025. She explained that this visit will include eight committee members, compared to five during the Collaborative Conference held two years ago.

During the Collaborative Conference, the visiting committee conducted a full review of the school, based on King Philip’s self-assessment report. They visited classrooms, reviewed an extensive collection of artifacts, and identified five priority areas, which were largely aligned with the school’s own findings. One of the key observations in their report was that while the school is making progress toward implementing its Vision of a Graduate, it is not yet fully embedded in all aspects of the school’s culture and practices.

One of the priority areas focused on the school counseling curriculum, which ties directly into this year’s building goals. Ms. Bottomley noted that the school counselors provide outstanding services in postsecondary planning and student support; however, NEASC recommended that the counseling program be more clearly defined through a structured, grade-by-grade timeline outlining what students can expect from grades 9 through 12.

When the NEASC team returns in December, they will assess the school’s progress in addressing the five priority areas and examine additional components of the NEASC standards related to curriculum and

instruction. Committee members will review documentation such as the student handbook and progress reports, and they will conduct classroom visits and observations throughout the school.

A sample schedule was included in Ms. Bottomley's handout. The visiting team will arrive on Sunday, likely meeting with School Committee members that evening. The same NEASC team chair from the prior visit will lead the committee. On Monday and Tuesday, the team will spend two full days in the high school meeting with staff, administrators, and students, and conducting classroom observations, each member focusing on specific areas of the standards.

On Wednesday, the committee will finalize their report. This coincides with a half professional development day for King Philip, which provides an opportunity for the NEASC team to present their findings to the entire faculty before departing in the afternoon. Meetings will also be held with central office and building administrators during their visit.

Ms. Bottomley emphasized that this visit represents a valuable opportunity to highlight the many positive initiatives taking place at King Philip and to receive constructive feedback from an external perspective to guide continued growth.

Dr. Drolet asked School Committee members who are interested in meeting with the NEASC visiting team on Sunday, December 7th, to please inform Mr. Lehan, Ms. Petit, or himself. He noted that all members are welcome to attend.

A copy of Ms. Bottomley's presentation on the NEASC Decennial Accreditation Visit and a copy of the Superintendent's Update can be found attached to these minutes.

DIRECTOR OF FINANCE AND OPERATIONS UPDATE

Ms. Brilhante reported that six proposals were received for the On-Call Design Services bid. Interviews are scheduled for November 12th. The interview committee will include Dr. Drolet, Mr. Zahner, and Ms. Brilhante. Any School Committee member who would like to participate is welcome to join.

She also noted that the FY25 audit is underway. Mr. Conner from Lynch & Marini Associates will be onsite on November 24th to review documents and address any follow-up questions. Ms. Brilhante will keep the committee informed as the process continues.

In addition, Ms. Brilhante stated that she will begin the E&D certification process now that the FY25 End of Year Report has been completed and will be submitted to DESE. Updates will be provided as the process moves forward.

The next Finance Subcommittee meeting is scheduled for November 24th at 4:00 p.m. At that meeting, Ms. Brilhante will present the FY25 year-end closeout, along with a first-quarter FY26 review and related budget transfers.

UNFINISHED BUSINESS

IKFE-Competency Determination 2nd Read

The Competency Determination policy was presented to the committee as a second read. Seeing no further discussion from the Committee, Mr. Lehan called for a motion to approve.

- **A Motion was made by Mr. Harmon, seconded by Mr. Cates, to approve the IKFE-Competency Determination policy as presented. All in favor: Yes (6) Ms. Greaney, Mr. Lehan, Mr. Harmon, Mr. Wehymeyer, Ms. Lanza, Mr. Cates; No (0); Abstain (0); Motion carried 6-0-0.**

IKF-Graduation Requirements

Dr. Drolet said a vote is not needed on this policy since this will remain the same.

KPRHS Outdoor Classroom Donation

Dr. Drolet said that King Philip High School received two donations for an outdoor classroom. Ms. Bottomley said this was envisioned by our high school student, Mr. Max McDonough. He is passionate about having additional outdoor space for classes outside.

The first phase would be to prepare the ground and then picnic tables will be ordered for a much more usable space for classes to be held outdoors to conduct classes and also for after school when students await rides. The donations are for stone and the rental of a mini excavator.

Dr. Drolet said that this would also be one of the smaller capital improvement projects from the FY26 Chapter 70 additional funds we would like to support and will be purchasing seating for this project.

Committee members thought this was a great idea. Seeing no further discussion from the committee, a motion was brought forth to accept both donations for the outdoor classroom.

- **A Motion was made by Mr. Harmon, seconded by Mr. Cates, to approve a donation from SM Lorusso for the stone base, estimated value of \$900.00, for the Outdoor Classroom at KPRHS. All in favor: Yes (6) Ms. Greaney, Mr. Lehan, Mr. Harmon, Mr. Wehymeyer, Ms. Lanza, Mr. Cates; No (0); Abstain (0); Motion carried 6-0-0.**
- **A Motion was made by Mr. Harmon, seconded by Mr. Cates, to approve a donation from Norfolk Power Equipment for the rental of a mini excavator, estimated rental value of \$800.00, for the Outdoor Classroom at KPRHS. All in favor: Yes (6) Ms. Greaney, Mr. Lehan, Mr. Harmon, Mr. Wehymeyer, Ms. Lanza, Mr. Cates; No (0); Abstain (0); Motion carried 6-0-0.**

School Improvement Plan 2025-2026 KP Regional High School

Dr. Drolet said this is very much aligned to the district strategic plan, school committee goals, the superintendent goals and district goals. Ms. Bottomley reviewed the KPHS School Improvement Plan for 2025-2026 for the school year with the committee. The high school has three goals and they are:

- Effective Direction Setting Through NEASC Decennial Visit & Recommendations
- Improving Attendance and Reducing Chronic Absenteeism
- College, Career & Life Readiness: Developing a Comprehensive Counseling Curriculum and Expanding Career Pathways

A copy of the 2025-2026 KPRHS School Improvement Plan is attached to these minutes.

School Improvement Plan 2025-2026 KP Regional Middle School

Ms. Kreuzer reviewed the KPMS School Improvement Plan for the 2025-2026 school year.

The four focus areas for the middle school goals are:

- Deepening student engagement through Applied Learning
- Family involvement & Two-Way Communication
- Improve Student Achievement in different interventions
- Enhance Culture and Wellness

A copy of the 2025-2026 KPRMS School Improvement Plan is attached to these minutes. A motion was brought forward by Mr. Harmon.

- **A Motion was made by Mr. Harmon, seconded by Mr. Cates, to approve the King Philip Regional High School and King Philip Regional Middle School Improvement Plans for the 2025-2026 school year. All in favor: Yes (6) Ms. Greaney, Mr. Lehan, Mr. Harmon, Mr. Wehymeyer, Ms. Lanza, Mr. Cates; No (0); Abstain (0); Motion carried 6-0-0.**

REPORTS FROM SUBCOMMITTEES

None

REPORTS FROM SCHOOL COMMITTEE MEMBERS

Norfolk School Committee Representative:

No report

Plainville School Committee Representative:

No report

Wrentham School Committee Representative:

Ms. Greaney had no report

LATE COMMUNICATIONS

Mr. Lehan shared that the middle school open house was extremely well organized, families were well informed, and it was extremely professional and had such a positive vibe by all of the staff.

RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS

None

ADJOURNMENT INTO EXECUTIVE SESSION:

- **At 6:53pm, Mr. Lehan made a motion to adjourn into Executive Session pursuant to M.G.L. Ch. 30A, Sec. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and also to approve the executive minutes from April 28, 2025. Roll call vote: Yes (6): Mr. Lehan, Mr. Harmon, Ms. Greaney, Ms. Lanza, Mr. Cates, Mr. Wehmeyer; No (0); Abstain (0). Motion carried 6-0-0.**

Mr. Lehan said the committee will reconvene in open session solely for the purpose of adjournment.

RETURN TO OPEN SESSION

- **At 7:16 pm, A Motion was made by Mr. Harmon, seconded by Mr. Cates, to return to open session. All in favor by roll call vote: Yes (6): Mr. Lehan, Mr. Harmon, Ms. Greaney, Ms. Lanza, Mr. Cates, Mr. Wehmeyer; No (0); Abstain (0). Motion carried 6-0-0.**

ADJOURNMENT:

- **At 7:16pm, a Motion was made by Mr. Harmon, seconded by Mr. Cates to adjourn the meeting. All in favor by roll call vote: Yes (6): Mr. Lehan, Mr. Harmon, Ms. Greaney, Ms. Lanza, Mr. Cates, Mr. Wehmeyer; No (0); Abstain (0). Motion carried 6-0-0.**

Mr. Lehan, Chair, adjourned the meeting at 7:16pm.

Respectfully submitted,

Mrs. Venessa Petit
Secretary to the School Committee

Documents presented on November 3 2025:

- Agenda
- Bills/Warrants
- Draft Minutes from October 15, 2025
- Stuco Report October 15, 2025
- Superintendent’s Update
- IKFE-Competency Determination - 2nd Read
- IKF-Graduation Requirements
- KPRHS Outdoor Classroom Donations
- School Improvement Plan 2025-2026 KPRHS
- School Improvement Plan 2025-2025 KPRMS

King Philip High School

School Committee Report

Submitted by Ashley Cleverdon



Monday, December 1st 2025

School-Wide

The high school recently hosted a district wide Professional Development Day at KPRHS for all four Tri Town districts. Educators from across the community led a wide range of breakout sessions that showcased their expertise, collaboration, and dedication to continuous growth. The day also benefitted from the support of twenty five student volunteers who came in on their day off to assist with check in, guide participants to their sessions, and keep everything running smoothly.

Term 1 has officially closed and grades are now available in Infinite Campus. After returning from Thanksgiving break, we hope staff and students enjoyed meaningful time with family and friends and are ready to work hard all through an exciting time of year.

Sports

The football team is gearing up for their Super Bowl game this Friday at Gillette Stadium where they will take on North Attleboro. Girls soccer and volleyball also delivered impressive seasons, each advancing to the Final Four. The football team closed out Thanksgiving Day with a strong performance against Franklin, keeping a long standing rivalry and tradition alive between the two schools.

Music

A huge congratulations to the KP Marching Band for earning the title of 2025 Group 2 Open State Champions at Stoughton High School two weeks ago! Over the weekend, they traveled to MetLife Stadium in New Jersey to compete in the USBands 2024 Group III Open National Championship.

The music department also held their annual Prism Concert which as always was spectacular. Even more impressive is that they performed just days after being at marching band nationals. Additionally the music department hosted the USAF Airmen of Note on November 19. They worked with some of our students during the day and performed for the community that evening.

Drama

Don't forget, Mary Poppins is being performed in the Grady Auditorium this weekend. Performances are on Friday, Saturday and Sunday and tickets can be purchased in advance on line.

KP Chronicle

King Philip Chronicle continues to publish articles and has been having a great turnout of dedicated writers so far. They are happy to report many staff and parents are enjoying the articles, but student viewers are still lacking. Representation for the chronicle is crucial is gauging interest in the student body, not only for them to be informed, but to be inspired to add their voices! The Chronicle would love to see some support from other clubs and parents on social media platforms.

ENHS (English National Honors Society)

Members are currently recording audio books for teachers to use in the classrooms! These books and passages will include the books taught in class for alternative ways students can complete assignments.

Class of 2027

On November 4th, the Class of 2027 held a fundraiser at Chipotle which had a great turnout and raised about \$100 to go towards the class's funds.

Active Minds

Active Minds just held an event on October 20th with a speaker from Colorado who talked about the dangers of social media and how helpful it can be for your mental health to go "NoSoc". Presented by Maddie Freeman, she discussed her campaign called "NoSoc November" which is about taking a break from social media all of November. She challenged attendees to take a break from various social media platforms and taught about fostering a tech/life balance.

KP Cares

KP Cares put up their Christmas Tree for their annual giving tree. They have about 40 families and 75-100 children that they are supporting through this initiative. Tags are available to take off the tree.

Student Council

Student Council hosted an Iced Tea & Lemonade Day on the half day prior to Thanksgiving, where volunteers made and distributed glasses of both iced tea and lemonade during the first three periods of the day in the Bus Lobby. In a month that is very much a lull for Student Council, they have been working on strengthening cooperation with Class Officers and other inter-school clubs and organizations. They are also working with our region of the state's (SEMASC) Student Council's Executive Board to begin preparations for hosting the Winter Conference in February 2026.

Follow the following social media accounts--@kpcares, @kpstuco, @kphighschool, @kphsathletics and Arbiter Live for sports schedules.



King Philip

REGIONAL SCHOOL DISTRICT

ESTIMATED MSBA Process Timeline

Based on Information/Estimates Gathered in November, 2025

**Will be updated as additional information is confirmed*

Steps	Dates	ESTIMATED Funding
MSBA Board of Directors Accepted King Philip into Accelerated Repair Program (ARP) for the KPMS roof, KPHS roof, KPMS heat pump conversion, and KPHS heat pump conversion	October 29, 2025	
NOW ACCEPTED, THE DISTRICT MUST:		
Secure funds needed to complete the Schematic Design ("SD") and communicate to the MSBA (by June 30, 2026) how the District will secure funds for the schematic design	Funds for schematic design must be secured within 90 days of the ARP commencement date of March 2, 2026. This date is June 1, 2026 (same day as the last tri-town Spring Town Meeting - Wrentham)	<p><i>ESTIMATED</i> Schematic Design Estimates:</p> <p>(1) <u>KPMS roof</u>: \$175,000 (funded by E&D per KP School Committee vote)</p> <p>(2) <u>KPHS roof</u>: \$200,000 (funded by E&D per KP School Committee vote)</p> <p>(3) <u>KPMS heat pump conversion</u>: \$498,000 (Spring 2026 tri-town meetings to seek funding)</p> <p>(4) <u>KPHS heat pump conversion</u>: \$705,000 (Spring 2026 tri-town meetings to seek funding)</p> <p>More detailed information should come from the MSBA by February, 2026.</p>
Provide MSBA with the proper School Committee (roofs using E&D funds) and tri-town votes (heat pump conversion) authorizing funding for schematic design within	Provide MSBA with copies of the certified vote(s) within one hundred twenty (120) days of the District's ARP commencement date: June 30, 2026 .	

one hundred twenty (120) days of the District's ARP commencement date		
Secure the funds to cover the total project budget. Seek authorization for a Project Funding Agreement (PFA) by the MSBA within fourteen (14) months of the District's ARP commencement. An additional two (2) months can be granted with MSBA approval.	Funds must be secured within fourteen (14) months of the District's ARP commencement date. With our ARP commencement on March 2, 2026, King Philip must have funds secured and a Project Funding Agreement with the MSBA by May, 2027 (could be extended to July, 2027).	
Substantially complete project	No later than summer 2029	

*The table below is from the MSBA Communication on October 29, 2025, following the notification of acceptance into the ARP.

**Accelerated Repair Program
Prerequisite Documents Schedule of Deliverables

King Philip Regional School District
MSBA Board of Director Meeting – October 29, 2025**

King Philip Middle School, King Philip Regional High School		
Accelerated Repair Program Commences – March 2, 2026		
Deliverable	Days	Due Date and Status
Initial Compliance Certification	90	June 1, 2026 Required
Maintenance and Capital Planning Information	90	June 1, 2026 Required
Local Authorization for Schematic Design Funds	90	June 1, 2026 Required
Certified Copy of Local Vote Authorization of Schematic Design Funds	120	June 30, 2026 Required



Preliminary Cost Analysis: Roof Replacements & Heat Pump Conversion Projects

Estimated Cost of Roof Replacement – KP Middle School

- Total Roof Area: 148,000 sq ft
- *Approximate* Cost per sq ft: \$60
- Total *Estimated* Cost: \$8,880,000
- MSBA Reimbursement (51%): \$4,528,800
- *Estimated* Net Cost to Towns: \$4,351,200 (would then be divided among three towns)

*King Philip RSD will fund the *estimated* \$175,000 of schematic design costs for KPMS roof replacement from E&D (Excess & Deficiency) funds (pending SC vote)

Estimated Cost of Roof Replacement – KP High School

- Total Roof Area: 189,000 sq ft
- *Approximate* Cost per sq ft: \$60
- Total Estimated Cost: \$11,340,000
- MSBA Reimbursement (51%): \$5,783,400
- Estimated Net Cost to Towns: \$5,556,600 (would then be divided among three towns)

*King Philip RSD will fund the *estimated* \$200,000 of schematic design costs for KPHS roof replacement from E&D (Excess & Deficiency) funds (pending SC vote)

Estimated Cost of Heat Pump Conversion – KP Middle School

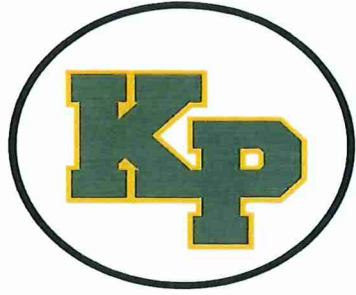
- Total School Area: 166,000 sq ft
- *Approximate* Cost per sq ft: \$150
- Total Estimated Cost: \$24,900,000
- MSBA Reimbursement (51%): \$12,699,000
- Estimated Net Cost to Towns: \$12,201,000 (would then be divided among three towns)

*King Philip RSD will request *approximately* \$498,000 for KPMS heat pump conversion schematic design costs from tri-towns at Spring 2026 Town Meetings

Estimated Cost of Heat Pump Conversion – KP High School

- Total School Area: 235,000 sq ft
- *Approximate* Cost per sq ft: \$150
- Total Estimated Cost: \$35,250,000
- MSBA Reimbursement (51%): \$17,977,500
- Estimated Net Cost to Towns: \$17,272,500 (would then be divided among three towns)

*King Philip RSD will request *approximately* \$705,000 for KPHS heat pump conversion schematic design costs from tri-towns at Spring 2026 Town Meetings



King Philip Regional School District

18 King Street
Norfolk, MA 02056
Telephone: 508-520-7991
District Main Fax: 508-520-2044

To: King Philip Regional School Committee
From: Dr. Rich Drolet, Superintendent; Ms. Colleen Terrill, Asst. Supt. Ms. Michelle Kreuzer, KPMS Principal
Date: December 1, 2025
Re: Middle School Pathway Exploration Policy

Dear Members of the KP School Committee,

The Department of Elementary and Secondary Education (DESE) now requires all Massachusetts sending districts to adopt a formal **Middle School Pathway Exploration Policy**. The policy was due to DESE by November 1, 2025, but we applied for and received an extension to adopt our policy by January 1, 2026. This policy ensures that all students in grades 7-8 have equitable access to career exploration opportunities and receive information about secondary school options, including vocational-technical and agricultural high schools.

The proposed policy for King Philip Regional School District:

- Affirms our commitment to career-connected learning at the middle school level
- Provides a clear process for collaboration with Tri-County Regional Vocational Technical High School and/or Norfolk County Agricultural School, our regional vocational partners
- Establishes procedures for annual distribution of information, CTE tours during school hours, and supports for the application process
- Aligns career exploration activities with the district's implementation of the My Career and Academic Plan (MyCAP)

Adopting this policy will place King Philip Regional School District in compliance with DESE requirements and further our mission to prepare students for informed decision-making about their secondary and postsecondary pathways.

I respectfully recommend that the School Committee adopt the **Middle School Pathway Exploration Policy** as presented.

Sincerely,

Dr. Rich Drolet
Superintendent

Colleen Terrill
Asst. Supt.

Michelle Kreuzer
KPMS Principal

Middle School Pathway Exploration Policy

Overview

Massachusetts state regulations (603 CMR 4.00) require sending districts to maintain a districtwide Middle School Pathway Exploration Policy that documents how middle school students in the district are made aware of, and gain exposure to, career technical education (CTE) schools and programs available to them in their district, regional, agricultural, and other public high schools.

Collaboration

The King Philip Regional School District will collaborate with CTE schools and programs in our district, regional, agricultural, and other public high schools to inform students about such opportunities in the following ways.

- Information about career technical education opportunities will be advertised through the school newsletter and daily announcements
- Information about career technical education programs and careers will be shared with students on-site at their middle schools including via presentations, as well as through email and on their public-facing websites, by October 15 of each school year
- Each fall, all eighth-grade students will have the opportunity to attend assemblies on-campus at the middle school hosted by the CTE/vocational schools Tri-County and Norfolk Aggie. These events will provide students with information about CTE programs and the application process
- All eighth-grade students will be invited to take part in a tour day during regular middle school hours as offered by a public high school to which King Philip students may apply
- Any middle school student absence for an opportunity to tour CTE/vocational schools during regular middle school hours will be excused without penalty
- All students will participate in exploration of the CTE Awareness Module:
<https://www.doe.mass.edu/rlo/ccte/cte-awareness-modules/index.html>

Middle school students in King Philip Regional School District may pursue the following high school options:

- **King Philip Regional School District**, which offers a comprehensive academic program including STEM, arts, college preparatory course, fine and performing arts, business and innovation technology, TV and Film
- **Tri-County Regional Vocational Technical High School**, which offers Automotive technology, carpentry, computer information systems, cosmetology, culinary arts, dental assisting, early education, electrical wiring technology, engineering technology, graphic communications, health careers, heating, ventilation, air conditioning, legal and protective services, medical assisting, metal fabrication and plumbing and hydronic heating
- **Norfolk County Agricultural School**, which offers animal and marine science, agricultural and diesel mechanics, environmental science and horticulture (plant) science

The goals of this policy are to:

1. Ensure that all middle school students learn about available high school and CTE pathways, including in-district, regional, agricultural, and other public high schools
2. Explore the [DESE CTE Awareness module](#) (at the end of Grade 7)
3. Provide students with opportunities to tour CTE programs during the school day
4. Connect career awareness and high school pathway information to each student’s My Career and Academic Plan (MyCAP) <https://www.doe.mass.edu/ccte/sec-design/mycap/mycap-guide.docx>
5. Support students and families in navigating the application and admission process for CTE schools and programs

Providing records to CTE Schools and programs:

If a request for information is sent from a CTE school and programs in our district, regional, agricultural, or other public high school with a signed parent release, King Philip Regional School District will provide the requested information regarding attendance & discipline to ensure that the student’s application may be completed and processed in a timely manner.

Maintenance of Records:

King Philip Regional School District will maintain documentation of student participation in tours and other elements of this policy implementation such as sharing of contact information, MyCAP, and CTE access schedules. King Philip Regional School District will provide this information to the Department of Elementary and Secondary Education upon request.

Legal References:

- 603 CMR 4.00 (Vocational Technical Education Regulations)
- DESE Middle School Pathway Exploration Policy Guidance (2025)

Adopted by the King Philip Regional School Committee: [Insert Date]