

**King Philip Regional School Committee
Minutes of November 3, 2025 –Approved
King Philip Regional High School – Library
201 Franklin Street, Wrentham, MA 02093**

CALL TO ORDER

Mr. Lehan opened the meeting at 6:01 PM with the Pledge of Allegiance.
This meeting was recorded by Wrentham Cable 8.

ROLL CALL OF COMMITTEE MEMBERS

Members Present:

Norfolk: Mr. Jim Lehan, Mr. Eric Harmon
Plainville: Mr. Greg Wehmeyer, Mr. Bruce Cates
Wrentham: Ms. Erin Greaney, Ms. Cait Lanza

Members Absent:

Norfolk: Ms. Grace Lochhead
Plainville: Ms. Michele Sharpe
Wrentham: Mr. Joe Cronin

DELEGATIONS and VISITORS

Dr. Rich Drolet, Ms. Jill Brilhante, Ms. Nicole Bottomley, Ms. Michelle Kreuzer, Mr. Michael Bois,
Ms. Ashley Cleverdon, Ms. Mallory Flynn, Ms. Venessa Petit

PUBLIC COMMENT

None

CONSENT AGENDA

CONSENT ITEMS All items listed in the Consent Agenda are considered routine and will be enacted by one motion if action is required.

- Draft Minutes from October 15, 2025
- Payment of Bills/Warrants
- Communication

- A Motion was made by Mr. Harmon, seconded by Mr. Cates, to approve the Consent Agenda, including the draft minutes from October 15, 2025 as presented. All in favor: Yes (6) Mr. Lehan, Mr. Wehmeyer, Ms. Greaney, Mr. Cates, Mr. Harmon, Ms. Lanza; No (0); Abstain (0); Motion carried 6-0-0.

AGENDA

STUDENT COUNCIL REPORT

The November 3, 2025 KPHS Student Council Report was read into the minutes by Ms. Ashley Cleverdon. A copy of this report is attached to these minutes.

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

SUPERINTENDENT'S UPDATE

- TEC Quarterly Update (a copy of this update is attached)
- NEASC Accreditation Visit (see below)
- New Administrator Updates/Changes
- King Philip MSBA Accelerated Repair Program Update (see below)
- Changes with Drug-Free Communities Grant/Healthy KP Coalition Update

Dr. Drolet and Ms. Brilhante scheduled a meeting with the MSBA for Thursday, November 6th, in response to questions regarding being accepted into the Accelerated Repair Program and projected costs. The first phase would involve schematic design costs in the Spring 2026. Following that, there would be a 12–14 month period working with the assigned OPM and design team to determine the actual project costs.

At this stage, the total cost is unknown; however, based on historical data, schematic design costs have typically ranged from \$150,000 to \$250,000 per school roofs. The proposed heat pump conversion is a new element, and as such, there is no real existing historical data to reference. Dr. Drolet noted that while the MSBA provided some data, this component is expected to involve higher costs, which will be discussed further during Thursday's meeting. Dr. Drolet said that, at this point, the plan would be to fund the roof schematic designs through E&D funds with School Committee approval, while the towns would need to approve funding for schematic design costs for the heat pump conversions. He noted that he will have more information to share at the next School Committee meeting. Dr. Drolet and Ms. Brilhante are also scheduled to attend the Plainville Select Board meeting on Monday, November 10, 2025, to discuss this matter further.

NEASC Accreditation Visit (taken out of order)

Ms. Bottomley provided an overview of the upcoming NEASC Decennial Accreditation Visit, scheduled for December 8–10, 2025. She explained that this visit will include eight committee members, compared to five during the Collaborative Conference held two years ago.

During the Collaborative Conference, the visiting committee conducted a full review of the school, based on King Philip's self-assessment report. They visited classrooms, reviewed an extensive collection of artifacts, and identified five priority areas, which were largely aligned with the school's own findings. One of the key observations in their report was that while the school is making progress toward implementing its Vision of a Graduate, it is not yet fully embedded in all aspects of the school's culture and practices.

One of the priority areas focused on the school counseling curriculum, which ties directly into this year's building goals. Ms. Bottomley noted that the school counselors provide outstanding services in postsecondary planning and student support; however, NEASC recommended that the counseling program be more clearly defined through a structured, grade-by-grade timeline outlining what students can expect from grades 9 through 12.

When the NEASC team returns in December, they will assess the school's progress in addressing the five priority areas and examine additional components of the NEASC standards related to curriculum and

instruction. Committee members will review documentation such as the student handbook and progress reports, and they will conduct classroom visits and observations throughout the school.

A sample schedule was included in Ms. Bottomley's handout. The visiting team will arrive on Sunday, likely meeting with School Committee members that evening. The same NEASC team chair from the prior visit will lead the committee. On Monday and Tuesday, the team will spend two full days in the high school meeting with staff, administrators, and students, and conducting classroom observations, each member focusing on specific areas of the standards.

On Wednesday, the committee will finalize their report. This coincides with a half professional development day for King Philip, which provides an opportunity for the NEASC team to present their findings to the entire faculty before departing in the afternoon. Meetings will also be held with central office and building administrators during their visit.

Ms. Bottomley emphasized that this visit represents a valuable opportunity to highlight the many positive initiatives taking place at King Philip and to receive constructive feedback from an external perspective to guide continued growth.

Dr. Drolet asked School Committee members who are interested in meeting with the NEASC visiting team on Sunday, December 7th, to please inform Mr. Lehan, Ms. Petit, or himself. He noted that all members are welcome to attend.

A copy of Ms. Bottomley's presentation on the NEASC Decennial Accreditation Visit and a copy of the Superintendent's Update can be found attached to these minutes.

DIRECTOR OF FINANCE AND OPERATIONS UPDATE

Ms. Brilhante reported that six proposals were received for the On-Call Design Services bid. Interviews are scheduled for November 12th. The interview committee will include Dr. Drolet, Mr. Zahner, and Ms. Brilhante. Any School Committee member who would like to participate is welcome to join.

She also noted that the FY25 audit is underway. Mr. Conner from Lynch & Marini Associates will be onsite on November 24th to review documents and address any follow-up questions. Ms. Brilhante will keep the committee informed as the process continues.

In addition, Ms. Brilhante stated that she will begin the E&D certification process now that the FY25 End of Year Report has been completed and will be submitted to DESE. Updates will be provided as the process moves forward.

The next Finance Subcommittee meeting is scheduled for November 24th at 4:00 p.m. At that meeting, Ms. Brilhante will present the FY25 year-end closeout, along with a first-quarter FY26 review and related budget transfers.

UNFINISHED BUSINESS

IKFE-Competency Determination 2nd Read

The Competency Determination policy was presented to the committee as a second read. Seeing no further discussion from the Committee, Mr. Lehan called for a motion to approve.

- **A Motion was made by Mr. Harmon, seconded by Mr. Cates, to approve the IKFE-Competency Determination policy as presented. All in favor: Yes (6) Ms. Greaney, Mr. Lehan, Mr. Harmon, Mr. Wehymeyer, Ms. Lanza, Mr. Cates; No (0); Abstain (0); Motion carried 6-0-0.**

IKF-Graduation Requirements

Dr. Drolet said a vote is not needed on this policy since this will remain the same.

KPRHS Outdoor Classroom Donation

Dr. Drolet said that King Philip High School received two donations for an outdoor classroom. Ms. Bottomley said this was envisioned by our high school student, Mr. Max McDonough. He is passionate about having additional outdoor space for classes outside.

The first phase would be to prepare the ground and then picnic tables will be ordered for a much more usable space for classes to be held outdoors to conduct classes and also for after school when students await rides. The donations are for stone and the rental of a mini excavator.

Dr. Drolet said that this would also be one of the smaller capital improvement projects from the FY26 Chapter 70 additional funds we would like to support and will be purchasing seating for this project.

Committee members thought this was a great idea. Seeing no further discussion from the committee, a motion was brought forth to accept both donations for the outdoor classroom.

- **A Motion was made by Mr. Harmon, seconded by Mr. Cates, to approve a donation from SM Lorusso for the stone base, estimated value of \$900.00, for the Outdoor Classroom at KPRHS. All in favor: Yes (6) Ms. Greaney, Mr. Lehan, Mr. Harmon, Mr. Wehymeyer, Ms. Lanza, Mr. Cates; No (0); Abstain (0); Motion carried 6-0-0.**
- **A Motion was made by Mr. Harmon, seconded by Mr. Cates, to approve a donation from Norfolk Power Equipment for the rental of a mini excavator, estimated rental value of \$800.00, for the Outdoor Classroom at KPRHS. All in favor: Yes (6) Ms. Greaney, Mr. Lehan, Mr. Harmon, Mr. Wehymeyer, Ms. Lanza, Mr. Cates; No (0); Abstain (0); Motion carried 6-0-0.**

School Improvement Plan 2025-2026 KP Regional High School

Dr. Drolet said this is very much aligned to the district strategic plan, school committee goals, the superintendent goals and district goals. Ms. Bottomley reviewed the KPHS School Improvement Plan for 2025-2026 for the school year with the committee. The high school has three goals and they are:

- Effective Direction Setting Through NEASC Decennial Visit & Recommendations
- Improving Attendance and Reducing Chronic Absenteeism
- College, Career & Life Readiness: Developing a Comprehensive Counseling Curriculum and Expanding Career Pathways

A copy of the 2025-2026 KPRHS School Improvement Plan is attached to these minutes.

School Improvement Plan 2025-2026 KP Regional Middle School

Ms. Kreuzer reviewed the KPMS School Improvement Plan for the 2025-2026 school year.

The four focus areas for the middle school goals are:

- Deepening student engagement through Applied Learning
- Family involvement & Two-Way Communication
- Improve Student Achievement in different interventions
- Enhance Culture and Wellness

A copy of the 2025-2026 KPRMS School Improvement Plan is attached to these minutes. A motion was brought forward by Mr. Harmon.

- **A Motion was made by Mr. Harmon, seconded by Mr. Cates, to approve the King Philip Regional High School and King Philip Regional Middle School Improvement Plans for the 2025-2026 school year. All in favor: Yes (6) Ms. Greaney, Mr. Lehan, Mr. Harmon, Mr. Wehymeyer, Ms. Lanza, Mr. Cates; No (0); Abstain (0); Motion carried 6-0-0.**

REPORTS FROM SUBCOMMITTEES

None

REPORTS FROM SCHOOL COMMITTEE MEMBERS

Norfolk School Committee Representative:

No report

Plainville School Committee Representative:

No report

Wrentham School Committee Representative:

Ms. Greaney had no report

LATE COMMUNICATIONS

Mr. Lehan shared that the middle school open house was extremely well organized, families were well informed, and it was extremely professional and had such a positive vibe by all of the staff.

RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS

None

ADJOURNMENT INTO EXECUTIVE SESSION:

- **At 6:53pm, Mr. Lehan made a motion to adjourn into Executive Session pursuant to M.G.L. Ch. 30A, Sec. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and also to approve the executive minutes from April 28, 2025. Roll call vote: Yes (6): Mr. Lehan, Mr. Harmon, Ms. Greaney, Ms. Lanza, Mr. Cates, Mr. Wehmyer; No (0); Abstain (0). Motion carried 6-0-0.**

Mr. Lehan said the committee will reconvene in open session solely for the purpose of adjournment.

RETURN TO OPEN SESSION

- At 7:16 pm, A Motion was made by Mr. Harmon, seconded by Mr. Cates, to return to open session. All in favor by roll call vote: Yes (6): Mr. Lehan, Mr. Harmon, Ms. Greaney, Ms. Lanza, Mr. Cates, Mr. Wehmeyer; No (0); Abstain (0). Motion carried 6-0-0.

ADJOURNMENT:

- At 7:16pm, a Motion was made by Mr. Harmon, seconded by Mr. Cates to adjourn the meeting. All in favor by roll call vote: Yes (6): Mr. Lehan, Mr. Harmon, Ms. Greaney, Ms. Lanza, Mr. Cates, Mr. Wehmeyer; No (0); Abstain (0). Motion carried 6-0-0.

Mr. Lehan, Chair, adjourned the meeting at 7:16pm.

Respectfully submitted,

Mrs. Venessa Petit

Secretary to the School Committee

Documents presented on November 3 2025:

Agenda

Bills/Warrants

Draft Minutes from October 15, 2025

Stuco Report October 15, 2025

Superintendent's Update

IKFE-Competency Determination - 2nd Read

IKF-Graduation Requirements

KPRHS Outdoor Classroom Donations

School Improvement Plan 2025-2026 KPRHS

School Improvement Plan 2025-2025 KPRMS