King Philip Regional School Committee
Minutes of October 5, 2026 Approved
King Philip Regional High School – Library
201 Franklin Street, Wrentham, MA 02093
7:00 PM

CALL TO ORDER

Mr. Lehan opened the meeting at 7:00 PM with the Pledge of Allegiance.
The meeting was recorded by Wrentham Cable 8.

ROLL CALL OF COMMITTEE MEMBERS

Members Present:

Norfolk:	**Mr. Jim Lehan, Mr. Eric Harmon, Mr. Peter Svalbe (arrived at 7:02 PM)**
Plainville:	**Mr. Bruce Cates, Ms. Shannan Kerrigan**
Wrentham:	**Ms. Cait Lanza, Ms. Veronica Gonzalez**

Members Absent:

Norfolk:	**Present**
Plainville:	**Ms. Michele Sharpe**
Wrentham:	**Ms. Erin Greaney**

DELEGATIONS and VISITORS

Dr. Rich Drolet, Ms. Jill Brilhante, Ms. Colleen Terrill, Ms. Kyle Santos, Mr. Michael Bois, Ms. Mallory Flynn, Mr. Tim O'Connor, Mr. James Dowd, Ms. Venessa Petit

PUBLIC COMMENT

None

CONSENT AGENDA

CONSENT ITEMS All items listed in the Consent Agenda are considered routine and will be enacted by one motion if action is required.

-Draft Minutes from September 14, 2026
-Payment of Bills/Warrants
-Communication

- **A Motion was made by Mr. Harmon, seconded by Mr. Cates, to approve the Consent Agenda, including the draft minutes from September 14, 2026 as presented. All in favor: Yes (7) Mr. Lehan, Ms. Kerrigan, Mr. Svalbe, Ms. Gonzalez, Mr. Cates, Ms. Lanza, and Mr. Harmon; No (0); Abstain (0). Motion carried, 7-0-0.**

AGENDA

STUDENT COUNCIL REPORT

The October 5, 2026 KPHS Student Council Report was given by Ms. Mallory Flynn.
A copy of this report is attached to these minutes.

REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT

SUPERINTENDENT'S UPDATE

Dr. Drolet discussed the below topics

- Safety Training for Staff

A copy of the Superintendent's Update is attached to these minutes.

ASSISTANT SUPERINTENDENT'S UPDATE

Ms. Terrill discussed the below topics

- Project Lead the Way (PLTW) and Math
- Throughline Learning
- RALIE
- Learning Walks
- DESE Graduation Recommendations

A copy of the Assistant Superintendent's Update is attached to these minutes.

DIRECTOR OF FINANCE & OPERATIONS UPDATE

Ms. Brilhante reported that National Custodian Day was celebrated on Friday, October 2, 2026. The custodial staff and groundskeepers were recognized for their hard work and dedication with a meal provided in appreciation of their efforts.

The FY26 audit is underway, with auditors scheduled to be onsite in October to complete the audit. Ms. Brilhante will keep the Committee updated on the progress and completion of the audit.

Ms. Brilhante also reported that the FY26 End-of-Year Report was submitted to DESE last Wednesday. She is finalizing the Excess and Deficiency (E&D) report for submission to the Division of Local Services and hopes to complete it by the end of the week.

At the October 19 school committee meeting, Ms. Brilhante will present a first-quarter FY27 budget update, reviewing the first three months of the fiscal year and identifying areas to monitor as the year progresses. At the November 16 school committee meeting, she will review the FY26 year-end financial results.

OLD BUSINESS

None

NEW BUSINESS

Overnight Field Trip Request-KP DECA SCDC Boston Seaport 3/14/27-3/16/27

Mr. Dow provided an overview of the overnight field trip request to the DECA State Career Development Conference, scheduled for March 14–16, 2027, at the Convention Center in Boston's Seaport District. Students must qualify at the district conference in January to attend. He noted that approximately 170 Massachusetts schools have DECA chapters, with about 4,500 students expected to attend the state conference. With no further discussion, Mr. Lehan asked for a motion to approve the request.

- **A Motion was made by Mr. Harmon, seconded by Ms. Gonzalez, to approve the KP DECA SCDC overnight field trip request on March 14, 2027-March 16, 2027 located at the Convention Center in the Boston Seaport area. All in favor: Yes (7) Mr. Lehan, Mr. Harmon, Ms. Gonzalez, Ms. Kerrigan, Mr. Cates, Ms. Lanza, Mr. Svalbe; No (0); Abstain (0); Motion carried 7-0-0.**

Overnight Field Trip Request-KP DECA ICDC Anaheim, CA 4/16/27-4/21/27

Mr. Dow explained that students who place in the top eight in their respective categories at the state conference will advance to the International Career Development Conference, scheduled for April 16–21, 2027, at the Embassy Suites in Anaheim, California. He noted that King Philip has had excellent success at both the state and international conferences in the past.

Ms. Gonzalez asked whether the number of students attending varies each year. Mr. Dow explained that attendance depends on DECA membership. Mr. Cates inquired about the cost of the trip, which is estimated at approximately $1,500 per student. Mr. Dow noted that airfare was approximately $500–$600 the last time he checked. With no further discussion, Mr. Lehan asked for a motion to approve the field trip request.

- **A Motion was made by Mr. Harmon, seconded by Ms. Gonzalez, to approve the KP DECA ICDC overnight field trip request from April 16, 2027-April 21, 2027 located at the Embassy Suites in Anaheim, CA. All in favor: Yes (7) Mr. Lehan, Mr. Harmon, Ms. Gonzalez, Ms. Kerrigan, Mr. Cates, Ms. Lanza, Mr. Svalbe; No (0); Abstain (0); Motion carried 7-0-0.**

Overnight Field Trip Request-KPHS Model UN to attend BOSMUN Model UN Conference on February 5, 2027-February 7, 2027 in Boston, MA

Mr. O'Connor said this is a simulation of the United Nations. It teaches debate skills, public speaking, and cooperative thinking. He also noted that this is the fourth year for the conference, which will be held at the Marriott Copley Place in Boston. He anticipates approximately 15 students will attend. With no further discussion, Mr. Lehan asked for a motion to approve.

- **A Motion was made by Mr. Harmon, seconded by Ms. Gonzalez, to approve the overnight field trip request to BOSMUN Model UN Conference in Boston, MA on February 5, 2027-February 7, 2027. All in favor: Yes (7) Mr. Lehan, Mr. Harmon, Ms. Gonzalez, Ms. Kerrigan, Mr. Cates, Ms. Lanza, Mr. Svalbe; No (0); Abstain (0); Motion carried 7-0-0.**

MOA KPRSC and KPTA, Unit A Teachers

Mr. Lehan explained that members met during the last previous executive session to review a Memorandum of Agreement between KPRSC and KPTA, Unit A – Teachers. He asked if there were any questions. Hearing none, a motion was brought forward to approve the agreement.

- **A Motion was made by Mr. Harmon, seconded by Ms. Kerrigan, to approve the Memorandum of Agreement between the King Philip Regional School Committee and the King Philip Teachers Association, Unit A-Teachers effective September 1, 2026 to August 31, 2029 as presented. All in favor: Yes (7) Mr. Lehan, Mr. Harmon, Ms. Gonzalez, Ms. Kerrigan, Mr. Cates, Ms. Lanza, Mr. Svalbe; No (0); Abstain (0); Motion carried 7-0-0.**

Time-Out, Seclusion, and Physical Restraint of Students Policy (JKAA-Second Read)

Mr. Harmon explained that this was the second reading of the proposed Time-Out, Seclusion, and Physical Restraint of Students Policy (JKAA). He said that the revisions that were made were to align the

policy with current laws and regulations regarding the permitted and prohibited use of time-out, seclusion, and physical restraint. Seeing no comments from the Committee a motion was brought forward.

- **A Motion was made by Ms. Gonzalez, seconded by Mr. Cates, to approve the updated policy JKAA, Time-Out, Seclusion, and Physical Restraint of Students as presented. All in favor: Yes (7) Mr. Lehan, Mr. Harmon, Ms. Gonzalez, Ms. Kerrigan, Mr. Cates, Ms. Lanza, Mr. Svalbe; No (0); Abstain (0); Motion carried 7-0-0.**

Interacting with Law Enforcement Officers Engaged in Civil Law Enforcement Policy (PROTECT Act-ACL Second Read)

Mr. Harmon explained that the policy addresses civil immigration enforcement and aligns with the Massachusetts PROTECT Act. Mr. Cates asked whether this policy applies to ICE. Mr. Harmon noted that the PROTECT Act requires that civil arrests for civil law enforcement, including federal immigration enforcement, are not allowed on school grounds. Dr. Drolet noted that the PROTECT Act requires districts to adopt a policy and procedures consistent with the law. Seeing no further comments a motion was brought forward.

- **A Motion was made by Mr. Harmon, seconded by Ms. Kerrigan, to approve Policy ACL-Interacting with Law Enforcement Officers Engaged in Civil Law Enforcement (PROTECT Act) as presented. All in favor: Yes (6) Mr. Lehan, Mr. Harmon, Ms. Gonzalez, Ms. Kerrigan, Ms. Lanza, Mr. Svalbe; No (1) Mr. Cates; Abstain (0); Motion carried 6-1-0.**

Disposal of Surplus Vehicles-School Grounds 2001 Chevy Silverado

Mr. Cates explained that the 2001 Chevy Silverado dump truck used by the King Philip Regional School District grounds crew needs to be decommissioned due to a nonfunctioning transmission, exhaust leaks that allow fumes into the cab, and extensive rust and deterioration. The vehicle is not roadworthy or safe to operate, and its last inspection sticker was issued in August 2023. Although the vehicle has no salvage value, it may have scrap value, of which funds would be deposited into the Facilities Revolving Account. Mr. Cates and Mr. Lehan will contact local fire departments to determine whether they may want this vehicle for training demonstrations, such as vehicle extrications (a list of product specifications are attached to these minutes). A vote is needed to authorize the vehicle's disposal.

- **A Motion was made by Mr. Cates, seconded by Mr. Harmon, to approve the disposal of a 2001 Chevy Silverado. All in favor: Yes (7) Mr. Lehan, Mr. Harmon, Ms. Gonzalez, Ms. Kerrigan, Mr. Cates, Ms. Lanza, Mr. Svalbe; No (0); Abstain (0). Motion carried 7-0-0.**

REPORTS FROM SUBCOMMITTEES

Finance Subcommittee

Ms. Lanza reported that the Finance Subcommittee discussed the disposal of the 2001 Chevy Silverado, a proposed $50,000 contribution to the OPEB Trust in the FY28 budget, and a review of facility rental fees.

Ms. Brilhante explained that the subcommittee discussed requests from nonprofit groups seeking in-kind field use or donations. She noted that these groups already receive reduced rental rates and that providing additional exceptions could limit rental revenue used to maintain the fields. Regarding OPEB, she emphasized the importance of contributing to the existing stabilization fund, particularly when pursuing bonding, and suggested using some of the district's E&D funds.

Mr. Lehan reported that the subcommittee discussed pursuing approval for a KP capital stabilization account with Wrentham and Plainville. Norfolk already approved the creation of the capital stabilizarion account in 2024 , and Dr. Drolet has requested that it be placed on the spring warrants for Wrentham and Plainville. The subcommittee discussed including a potential contribution in the budget to allow for a transfer if approved by the towns. If the creation of a capital stabilization account is not approved, the funds would remain in E&D. Mr. Cates noted that Plainville does not have a fall special town meeting, so the next opportunity would be in May 2027.

Policy Subcommittee

Mr. Harmon reported that the Policy Subcommittee discussed upcoming policy updates, including the administration of medication to students (JLCD) and potential revisions to residency requirements. The subcommittee is considering verifying residency in both Grade 7 and Grade 9 to ensure students continue to reside within the district. Further discussion will take place once draft policies are made available.

Mr. Harmon also reported that the subcommittee reviewed a parent's concern regarding attendance. Following Ms. Bottomley's newsletter clarifying attendance procedures, the subcommittee determined that the issue did not require a policy change at this time, but should be addressed through clearer language in the student handbooks. Students with verified absences may make up missed assignments, tests, and quizzes.

The development of a policy regarding the content and messaging of murals was discussed. Mr. Harmon said he looked for mural policies, and was unable to find any relevant policy for any Massachusetts school. Brookline had developed a proposed policy for "public art on the outside of buildings' that was ultimately not adopted. Mr. Harmon also stated policies that limit or allow certain expressions/symbols/etc. are inherently problematic due to what they limit or allow, and open up the school to litigation, as well as public outcry. MASC clearly states that in the absence of specific policy, the buildings are under the direction of the building owner (the Principal), overseen by the Superintendent. At this time, the development of a specific mural policy was tabled.

REPORTS FROM SCHOOL COMMITTEE MEMBERS

Norfolk School Committee Representative:

Mr. Svalbe reported that Dr. Allardi shared that the Freeman-Kennedy School was named a National Banner School by Special Olympics Unified Champion Schools in recognition of its commitment to inclusion, advocacy, and respect.

Plainville School Committee Representative:

Ms. Kerrigan reported that the School Committee approved the School Committee and Superintendent goals for the year, as well as the PROTECT Act policy.

Wrentham School Committee Representative:

No report.

LATE COMMUNICATIONS

None

REPORTS OF SPECIAL COMMITTEES
None

RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS
None

ADJOURNMENT:
At 7:46 pm, a Motion was made by Mr. Harmon, seconded by Mr. Cates, to adjourn the meeting. All in favor by roll call vote: Yes (7); Mr. Svalbe, Mr. Lehan, Mr. Cates, Mr. Harmon, Ms. Gonzalez, Ms. Lanza, Ms. Kerrigan; No (0); Abstain (0). All in favor. Motion carried: 7-0-0.

Mr. Lehan, Chair, adjourned the meeting at 7:46 pm.

Respectfully submitted,

Mrs. Venessa Petit
Secretary to the School Committee

Documents presented on October 5, 2026
Agenda
Bills/Warrants
Draft Minutes from September 14, 2026
Student Council Report October 5, 2026
Superintendent's Update
Assistant Superintendent's Update
Overnight Field Trip Request-KP DECA SCDC 3/14/27-3/16/27 Boston, MA
Overnight Field Trip Request-KP DECA ICDC 4/16/27-4/21/27 Anaheim, CA
Overnight Field Trip Request-KP Model UN 2/5/27-2/7/27 Boston, MA
MOA KPRSC and KPTA, Unit A Teachers
Time-Out, Seclusion and Physical Restraint of Students Policy (JKAA-Second Read)
Interacting with Law Enforcement Officers Engaged in Civil Law Enforcement Policy (PROTECT Act-Second Read)
Disposal of Surplus Vehicles-School Grounds 2001 Chevy Silverado